

**A meeting of the Inverclyde Council will be held on Thursday 18 April 2019 at 4pm within the Municipal Buildings, Greenock.**

GERARD MALONE  
Head of Legal and Property Services

**BUSINESS**

**\*\*Copy to follow**

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The documentation relative to the following item has been treated as exempt information in terms of the Local Government (Scotland) Act 1973 as amended, the nature of the exempt information being that set out in the paragraphs of Part I as detailed in the minute of the relevant Committee, Sub-Committee or Board.		
<b>NEW BUSINESS</b>		
12.	<b>Business in the Appendix</b>	

Enquiries to – **Sharon Lang** – Tel 01475 712112

## LOCAL POLICE & FIRE SCRUTINY COMMITTEE – 21 FEBRUARY 2019

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### Local Police & Fire Scrutiny Committee

#### Thursday 21 February 2019 at 2pm

**Present:** Councillors Clocherty, Crowther, Curley, Jackson, MacLeod, J McEleny, McVey, Murphy and Quinn.

**Chair:** Councillor McVey presided.

**In attendance:** Corporate Director Education, Communities & Organisational Development, Service Manager, Community Learning & Development, Community Safety & Resilience and Sport, Mr I Hanley (Community Safety & Resilience), Mr J Douglas (for Head of Legal & Property Services) and Ms S Lang (Legal & Property Services).

**In attendance also:** Chief Superintendent G Crossan, Chief Inspector D Reilly and Sergeant J Logsdon (Police Scotland), Group Manager D McCarrey and Station Manager M Meehan (Scottish Fire & Rescue Service).

The Convener welcomed to the meeting, Fiona Miller, SPA Community Accountability Officer who would be observing proceedings.

Prior to the commencement of business, the Convener referred to the major fire which had broken out within commercial premises in Jamaica Street, Greenock over the Christmas period and the three recent, separate house fires which had resulted in loss of life. He asked that the Committee's condolences be conveyed to the families of the victims of the fatal fires and expressed his thanks to the emergency services and Council staff involved in responding to these incidents.

Councillor McVey also conveyed his thanks to both the Fire and Rescue Service for the visit which he and a number of other Members had made to the Service Headquarters in Johnstone and to Police Scotland for hosting a visit by several Members to their HQ in Govan. He indicated that both visits had been extremely informative.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**100 Apologies, Substitutions and Declarations of Interest 100**

No apologies for absence or declarations of interest were intimated.

**101 Police Scotland Performance Report 101**

There was submitted a report on the performance and activities of Police Scotland during the reporting period 1 April to 31 December 2018.

(Councillor Murphy entered the meeting during consideration of this item of business).

The Committee was advised in particular of (1) Police Scotland's planning in relation to the outcome of the Brexit negotiations and (2) a proposed area based community safety and violence prevention initiative in Inverclyde involving Police Scotland and Inverclyde Council as lead partners which would be the subject of a report to the meeting of the

## LOCAL POLICE & FIRE SCRUTINY COMMITTEE – 21 FEBRUARY 2019

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Inverclyde Alliance Board on 18 March.

During the course of discussion on this item, it was clarified in relation to the number of domestic incidents recorded in Inverclyde, that many such incidents did not result in a crime but were, nevertheless, recorded as domestic incidents with advice and assistance being provided to the persons involved.

**Decided:**

- (1) that the information contained in the report be noted; and
- (2) that in future reports, domestic abuse incidents be defined as domestic incidents.

**102 Scottish Fire and Rescue Service Performance Report 102**

There was submitted a report on the performance and activities of the Scottish Fire and Rescue Service during the reporting period 1 October to 31 December 2018.

Reference was made by Group Manager McCarrey to the three recent fatal fires and he stressed the importance of identifying vulnerable individuals and working with partners to identify people in need of support.

**Decided:** that the information contained in the report be noted.

**103 Local Police and Fire Scrutiny Committee Update Report (February 2019) 103**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on current and emerging issues relating to both Police and Fire and Rescue Services.

**Decided:** that the information contained in the report in respect of current and emerging national issues relating to Police and Fire and Rescue matters be noted.

**104 Update from Inverclyde Community Safety Partnership 104**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on current work within the Inverclyde Community Safety Partnership Strategy Group.

**Decided:** that the information contained within the report from the Community Safety Partnership Strategy Group of 22 January 2019 and detailed in Section 5 be noted.

**THE INVERCLYDE COUNCIL – 21 FEBRUARY 2019**

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**The Inverclyde Council**

**Thursday 21 February 2019 at 4pm**

**Present:** Provost Brennan, Councillors Ahlfeld, Brooks, Clocherty, Crowther, Curley, Dorrian, Jackson, MacLeod, McCabe, McCormick, C McEleny, J McEleny, McKenzie, McVey, Moran, Murphy, Nelson, Quinn, Robertson and Wilson.

**Chair:** Provost Brennan presided.

**In attendance:** Chief Executive, Corporate Director Education, Communities & Organisational Development, Mr A Stevenson (for Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership), Head of Legal & Property Services, Mr J Douglas, Mr J Kerr and Ms R McGhee (Legal & Property Services), Chief Financial Officer, Head of Organisational Development, Policy & Communications, Head of Service – Roads & Transportation and Mr D McLavin (Corporate Communications).

**105      Apologies and Declarations of Interest      105**

An apology for absence was intimated on behalf of Councillor Rebecchi.

No declarations of interest were intimated.

**106      Mr Alex MacLean      106**

Prior to the commencement of business, the Provost referred to the recent death of Alex MacLean, former Port Glasgow Councillor, Provost of Port Glasgow and Strathclyde Regional Councillor, and on behalf of the Council, extended condolences to Mr MacLean's family.

The Council thereafter observed a minute's silence.

**107      Planning Permission in Principle for Residential Development, Access, Infrastructure, Landscape/Open Space and Associated Works at Carsemeadow, Quarriers Village      107**

There was submitted a report by the Head of Legal & Property Services together with report by the Planning Board on the pre-determination hearing held on 15 January 2019 in relation to a planning application by Quarriers/Gladman Developments Limited for a proposed residential development with access, open space, landscaping and associated works (in principle) at Carsemeadow, Quarriers Village (18/0190/IC).

**Decided:** that planning permission be refused for the following reasons, as recommended by the Planning Board:

- (1) the proposed development is contrary to the Spatial Development Strategy of the 2017 Clydeplan Strategic Development Plan as it is an unjustified urban development which fails to accord with the Green Belt objectives in that it does not direct planned growth to the most appropriate locations nor, protect the quality, character, landscape setting and identity of the village;
- (2) the proposal is contrary to Policies ENV2 and SDS8 of the 2014 Inverclyde Local Development Plan together with Policy 14 of the 2018 Proposed Inverclyde Local Development Plan in that it fails to accord with the objectives of the Green Belt;
- (3) the proposal fails to have regard to the six qualities of successful places as required by Policy 1 of the 2017 Clydeplan Strategic Development Plan and Policy 1 of

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the 2018 Proposed Inverclyde Local Development Plan. The proposal is also contrary to the placemaking aims of policy SDS3 of the 2014 Inverclyde Local Development Plan;

(4) the proposal is not a form of residential development in the Green Belt supported by Policy RES7 of the 2014 Inverclyde Local Development Plan;

(5) the proposal fails in respect of Policy RES1 of the 2014 Inverclyde Local Development Plan with reference to the incompatibility with the character and amenity of the area (criterion (a)) and in respect of landscaping proposals and impact on existing landscape features (criteria (b) and (c));

(6) the proposal is contrary to Policies SDS2 and TRA2 of the 2014 Inverclyde Local Development Plan and Policy 10 of the 2018 Proposed Inverclyde Local Development Plan in that it fails to be reasonably accessed by public transport and as such will generate significant traffic demand by private car and will not contribute to sustainable development; and

(7) the proposal is contrary to Policy HER1 of the 2014 Inverclyde Local Development Plan and Policy 28 of the 2018 Proposed Inverclyde Local Development Plan in that there would be a significant and unacceptable impact on the setting and appearance of the Conservation Area and its spatial relationship with the site of the former Bridge of Weir Hospital.

**Minutes of Meetings of  
The Inverclyde Council, Committees, Sub-Committees and Boards**

<b>108</b>	<b>Local Police &amp; Fire Scrutiny Committee – 29 November 2018</b>	<b>108</b>
	<b>Approved</b> on the motion of Councillor McVey.	
<b>109</b>	<b>Inverclyde Council – 29 November 2018</b>	<b>109</b>
	<b>Approved</b> on the motion of Provost Brennan.	
<b>110</b>	<b>Audit Committee – 8 January 2019</b>	<b>110</b>
	<b>Approved</b> on the motion of Councillor McVey.	
<b>111</b>	<b>Environment &amp; Regeneration Committee (Special) – 10 January 2019</b>	<b>111</b>
	<b>Approved</b> on the motion of Councillor McCormick.	
<b>112</b>	<b>Health &amp; Social Care Committee – 10 January 2019</b>	<b>112</b>
	<b>Approved</b> on the motion of Councillor Dorrian.	
<b>113</b>	<b>Planning Board – 15 January 2019</b>	<b>113</b>
	<b>Approved</b> on the motion of Councillor Wilson.	
<b>114</b>	<b>General Purposes Board – 16 January 2019</b>	<b>114</b>
	<b>Approved</b> on the motion of Councillor Dorrian.	

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<b>115</b>	<b>Environment &amp; Regeneration Committee – 17 January 2019</b>	<b>115</b>
	Approved on the motion of Councillor McCormick.	
<b>116</b>	<b>Education &amp; Communities Committee – 22 January 2019</b>	<b>116</b>
	Approved on the motion of Councillor Clocherty.	
<b>117</b>	<b>Policy &amp; Resources Executive Sub-Committee – 28 January 2019</b>	<b>117</b>
	Approved on the motion of Councillor McCabe.	
<b>118</b>	<b>Policy &amp; Resources Committee – 5 February 2019</b>	<b>118</b>
	Approved on the motion of Councillor McCabe.	
<b>119</b>	<b>Planning Board – 6 February 2019</b>	<b>119</b>
	Approved on the motion of Councillor Wilson.	
<b>120</b>	<b>General Purposes Board – 13 February 2019</b>	<b>120</b>
	Approved on the motion of Councillor Dorrian.	
<b>121</b>	<b>Approval of the Band D Council Tax for 2019/20</b>	<b>121</b>

There was submitted a report by the Chief Financial Officer providing information on the latest position of the 2019/20 Revenue Budget to allow the level of Band D Council Tax for 2019/20 to be determined.

Following discussion, Councillor McCabe seconded by Councillor Clocherty moved:

- (1) that the budget reduction adjustments totalling £330,000, as set out in Appendix 1, be approved;
- (2) that the advice from the Chief Financial Officer and the Head of Legal & Property Services regarding agreeing the Band D Council Tax for 2019/20 in advance of confirmation of the 2019/20 Revenue Budget be noted;
- (3) that the decision to increase the Band D Council Tax for 2019/20 by 4.79% be confirmed;
- (4) that approval be given to the universal introduction of free school meals for primary 4 school children from August 2019; and
- (5) that it be agreed to consider the 2019/20 Budget, which will include the finalised Local Government finance settlement for Inverclyde Council, at a special meeting of the Council on 21 March 2019.

As an amendment to (3), Councillor Brooks seconded by Councillor Wilson moved that the decision to increase the Band D Council Tax for 2019/20 by 3% be confirmed.

On a vote, 2 Members, Councillors Brooks and Wilson, voted in favour of the amendment and 15 Members, Provost Brennan, Councillors Clocherty, Crowther, Curley, Dorrian, Jackson, MacLeod, McCabe, C McEleny, J McEleny, McCormick, Moran, Murphy, Nelson and Robertson, voted in favour of the motion, which was declared carried. 4 Members, Councillors Ahlfeld, McKenzie, McVey and Quinn, abstained from voting.

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**Decided:**

- (1) that the budget reduction adjustments totalling £330,000, as set out in Appendix 1, be approved;
- (2) that the advice from the Chief Financial Officer and the Head of Legal & Property Services regarding agreeing the Band D Council Tax for 2019/20 in advance of confirmation of the 2019/20 Revenue Budget be noted;
- (3) that the decision to increase the Band D Council Tax for 2019/20 by 4.79% be confirmed;
- (4) that approval be given to the universal introduction of free school meals for primary 4 school children from August 2019; and
- (5) that it be agreed to consider the 2019/20 Budget, which will include the finalised Local Government finance settlement for Inverclyde Council, at a special meeting of the Council on 21 March 2019.

**122 Resolution: Setting of Band D Council Tax for 2019/20 122**

Arising from the foregoing paragraph, Councillor McCabe seconded by Councillor Clocherty moved that the Council implement a 4.79% increase in the Council Tax for financial year 2019/20 and accordingly resolve to set the Band D Council Tax at £1,293.05.

**Decided:** that the Band D Council Tax for 2019/20 be set at £1,293.05.

**123 Creating a Scottish Jewish Heritage Centre Incorporating a Scottish Holocaust-era Study Centre – Request from Councillor McCabe 123**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a request received from Councillor McCabe that the Council give consideration to a request from the Scottish Jewish Heritage Centre for an annual grant of £2,000-£5,000 from year 2019/2020 to help deliver a project for the creation of a Scottish Jewish Heritage Centre incorporating a Holocaust-era Study Centre based at Garnethill Synagogue, Glasgow.

**Decided:** that a one-off donation of £10,000 over a period of 5 years be made to the Scottish Jewish Archives Centre from the revenue contingency fund for the creation of a Scottish Jewish Heritage Centre incorporating a Scottish Holocaust-era Study Centre subject to the Council's normal checks and due diligence for grant receiving organisations and the detailed provisions of the Council's grant award letter.

**124 Flying the Pride Flag for LGBT History Month – Request from Councillor McCabe 124**

There was submitted a report by the Head of Legal & Property Services on a request received from Councillor McCabe that the Council fly the Pride Flag at the Municipal Buildings, Greenock from Friday 22 to Thursday 28 February 2019 and for the whole of the month of February in future years in support and recognition of LGBT History Month. Following discussion, Councillor McCabe seconded by Councillor Clocherty moved that the Council fly the Pride Flag at the Municipal Buildings, Greenock from Friday 22 February to Thursday 28 February 2019 and for the whole of the month of February in future years in support and recognition of LGBT History Month.



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As an amendment, Councillor C McEleny seconded by Councillor Crowther moved that the Council fly the Pride Flag at the Municipal Buildings, Greenock on 28 February 2019 and 1 February in future years in support and recognition of LGBT History Month, on 17 May for International Day Against Homophobia, Transphobia and Biphobia and 13-14 July, or appropriate dates, in recognition of Glasgow Pride.

On a vote, 8 Members, Provost Brennan, Councillors Clocherty, Dorrian, Jackson, McCabe, McCormick, Moran and Murphy, voted in favour of the motion and 13 Members, Councillors Ahlfeld, Brooks, Crowther, Curley, MacLeod, C McEleny, J McEleny, McKenzie, McVey, Nelson, Quinn, Robertson and Wilson voted in favour of the amendment, which was declared carried.

**Decided:** that the Council fly the Pride Flag at the Municipal Buildings, Greenock on 28 February 2019 and 1 February in future years in support and recognition of LGBT History Month, on 17 May for International Day Against Homophobia, Transphobia and Biphobia and 13-14 July, or appropriate dates, in recognition of Glasgow Pride.

**125 Charter against Modern Slavery 125**

There was submitted a report by the Head of Legal & Property Services asking the Council to consider whether it would wish to become a signatory to the Charter against Modern Slavery.

**Decided:** that the Council become a signatory to the Charter against Modern Slavery.

**126 Proposed Traffic Regulation Order – The Inverclyde Council Disabled Persons’ Parking Place (On-Street) Order 2A 2018 – The Local Authorities’ Traffic Orders (Procedure) (Scotland) Regulations 1999: Remit from Environment & Regeneration Committee 126**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 10 January 2019 requesting approval of the proposed Traffic Regulation Order - The Inverclyde Council Disabled Persons’ Parking Place (On-Street) Order 2A 2018.

**Decided:** that approval be given to the making of the Traffic Regulation Order - The Inverclyde Council Disabled Persons’ Parking Place (On-Street) Order 2A 2018 and that the Head of Service - Roads & Transportation and the Head of Legal & Property Services be authorised to undertake all necessary action in connection therewith.

**127 Proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) (Variation No. 9) Order 2018: Remit from Environment & Regeneration Committee 127**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 17 January 2019 requesting approval of the proposed Traffic Regulation Order - The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) (Variation No. 9) Order 2018.

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**Decided:** that approval be given to the making of the Traffic Regulation Order - The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) (Variation No. 9) Order 2018 and that the Head of Service - Roads & Transportation and the Head of Legal & Property Services be authorised to undertake all necessary action in connection therewith.

**128 Proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) (Variation No. 10) Order 2018: Remit from Environment & Regeneration Committee 128**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 17 January 2019 requesting approval of the proposed Traffic Regulation Order - The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) (Variation No. 10) Order 2018.

**Decided:** that approval be given to the making of the Traffic Regulation Order - The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) (Variation No. 10) Order 2018 and that the Head of Service - Roads & Transportation and the Head of Legal & Property Services be authorised to undertake all necessary action in connection therewith.

**129 Proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Inner Greenock) (Controlled Parking Zone) (Variation No. 6) Order 2018: Remit from Environment & Regeneration Committee 129**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 17 January 2019 requesting approval of the proposed Traffic Regulation Order - The Inverclyde Council (Various Roads) (Inner Greenock) (Controlled Parking Zone) (Variation No. 6) Order 2018.

**Decided:** that approval be given to the making of the Traffic Regulation Order - The Inverclyde Council (Various Roads) (Inner Greenock) (Controlled Parking Zone) (Variation No. 6) Order 2018 and that the Head of Service - Roads & Transportation and the Head of Legal & Property Services be authorised to undertake all necessary action in connection therewith.

**130 Proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Port Glasgow, Kilmacolm and Quarriers Village) (Waiting Restrictions) (Variation No. 6) Order 2018: Remit from Environment & Regeneration Committee 130**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 17 January 2019 requesting approval of the proposed Traffic Regulation Order - The Inverclyde Council (Various Roads) (Port Glasgow, Kilmacolm and Quarriers Village) (Waiting Restrictions) (Variation No. 6) Order 2018.

**Decided:** that approval be given to the making of the Traffic Regulation Order - The Inverclyde Council (Various Roads) (Port Glasgow, Kilmacolm and Quarriers Village) (Waiting Restrictions) (Variation No. 6) Order 2018 and that the Head of Service - Roads & Transportation and the Head of Legal & Property Services be authorised to undertake all necessary action in connection therewith.

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**131 Treasury Management Strategy Statement and Annual Investment Strategy – 2019/20 – 2022/23: Remit from Policy & Resources Committee 131**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Policy & Resources Committee of 5 February 2019 relative to the Treasury Management Strategy Statement and Annual Investment Strategy 2019/20 – 2022/23.

**Decided:** that approval be given to:

- (a) The Treasury Management Strategy and Annual Investment Strategy;
- (b) Authorised Limits for 2019/23;
- (c) The Treasury Management Policy Statement set out in Paragraph 5.2 of the report to the Policy & Resources Committee;
- (d) The Policy on repayment of Loans Fund advances set out in Paragraph 8.2 of the report to the Policy & Resources Committee;
- (e) Treasury Policy Limits;
- (f) Prudential Indicators and Treasury Management Indicators; and
- (g) The List of Permitted Investments (including those for the Common Good Fund).

**132 River Clyde Homes: Reduction in Board Membership – Remit from Policy & Resources Committee 132**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Policy & Resources Committee of 5 February 2019 relative to the implications of the Regulation of Social Housing (Influence of Local Authorities) (Scotland) Regulations 2018 and requesting the Council to determine the two Council nominees to the Board of River Clyde Homes.

**Decided:** that Councillors Brooks and Curley be appointed as the Council's nominees to the Board of River Clyde Homes.

**133 Women's Forum – Remit from Policy & Resources Committee 133**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Policy & Resources Committee of 5 February 2019 relative to the progress of the Women's Forum and seeking the appointment of a Women's Champion.

Following discussion, Councillor Ahlfeld seconded by Councillor McVey moved that Councillor Quinn be appointed the Council's Women's Champion.

As an amendment, Councillor Jackson seconded by Councillor Moran moved that Councillor Murphy be so appointed.

On a vote, 8 Members, Provost Brennan, Councillors Clocherty, Dorrian, Jackson, McCabe, McCormick, Moran and Murphy, voted in favour of the amendment and 13 Members, Councillors Ahlfeld, Brooks, Crowther, Curley, MacLeod, C McEleny, J McEleny, McKenzie, McVey, Nelson, Quinn, Robertson and Wilson, voted in favour of the motion, which was declared carried.

**Decided:** that Councillor Quinn be appointed the Council's Women's Champion.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that it contained exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as detailed in the relevant minute.**

**Appendices to Minutes**

<b>134</b>	<b>Health &amp; Social Care Committee – 10 January 2019</b>	<b>134</b>
	<b>Approved</b> on the motion of Councillor Dorrian.	
<b>135</b>	<b>General Purposes Board – 16 January 2019</b>	<b>135</b>
	<b>Approved</b> on the motion of Councillor Dorrian.	
<b>136</b>	<b>Environment &amp; Regeneration Committee – 17 January 2019</b>	<b>136</b>
	<b>Approved</b> on the motion of Councillor McCormick.	
<b>137</b>	<b>Policy &amp; Resources Executive Sub-Committee – 28 January 2019</b>	<b>137</b>
	<b>Approved</b> on the motion of Councillor McCabe.	
<b>138</b>	<b>General Purposes Board – 13 February 2019</b>	<b>138</b>
	<b>Approved</b> on the motion of Councillor Dorrian.	

**AUDIT COMMITTEE – 26 FEBRUARY 2019**

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**Audit Committee**

**Tuesday 26 February 2019 at 3pm**

**Present:** Provost Brennan, Councillors Brooks, Curley, McCabe, McCormick, J McEleny, McVey, Murphy, Quinn and Rebecchi.

**Chair:** Councillor Rebecchi presided.

**In attendance:** Corporate Director Environment, Regeneration & Resources, Chief Internal Auditor, Ms G Murphy (for Head of Legal & Property Services), Ms D Sweeney (Legal & Property Services) and Mr M Thomson (for Chief Financial Officer).

**In attendance also:** Mr M Laird, Audit Scotland.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**139      Apologies, Substitutions and Declarations of Interest      139**

No apologies for absence or declarations of interest were intimated.

**140      Internal Audit Progress Report – 3 December 2018 to 1 February 2019      140**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources appending the monitoring report in respect of Internal Audit activity for the period 3 December 2018 to 1 February 2019.

**Decided:** that the Committee note the monitoring report in respect of Internal Audit activity for the period 3 December 2018 to 1 February 2019.

**141      External Audit Plan 2018/19      141**

There was submitted a report by the Chief Financial Officer presenting the External Audit Plan for 2018/19 produced by Audit Scotland.

**Decided:** that the Committee note the external Annual Audit Plan 2018/19.

**142      The National Fraud Initiative in Scotland – 2018/2019 Exercise      142**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources providing an update on the progress of the National Fraud Initiative in Scotland 2018/2019 Exercise.

**Decided:**

- (1) that the Committee note the contents of the report; and
- (2) that further updates be provided to the Committee as part of the Internal Audit Progress report which will outline progress with the 2018/2019 exercise.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 6 of Part I of**

**Schedule 7(A) of the Act.****143 Appendix relative to Item 2 providing update on a Special Investigation 143**

There was submitted an appendix to the Internal Audit Progress Report providing an update on a special investigation.

**Decided:** that the Committee note the appendix.

## HEALTH & SOCIAL CARE COMMITTEE – 28 FEBRUARY 2019

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### Health & Social Care Committee

Thursday 28 February 2019 at 3pm

**Present:** Councillors Brooks, Crowther, Dorrian, Jackson, J McEleny (for MacLeod), McCabe, McKenzie, Moran, Quinn, Rebecchi and Robertson.

**Chair:** Councillor Moran presided.

**In attendance:** Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Health & Community Care, Head of Mental Health, Addictions & Homelessness, Head of Strategy & Support Services, Head of Children's Services & Criminal Justice, Service Manager (Assessment & Care), Ms A Edmiston (for Chief Financial Officer), Ms V Pollock (for Head of Legal & Property Services) and Ms S Lang (Legal & Property Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

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|------------|--|------------|
| <b>144</b> | <b>Apologies, Substitutions and Declarations of Interest</b>   | <b>144</b> |
|            | <p>An apology for absence was intimated on behalf of Councillor MacLeod, with Councillor J McEleny substituting.</p> <p>Councillor Brooks declared an interest in Agenda Items 9 (Rapid Rehousing Transition Plan) and 11 (Governance of HSCP Commissioned External Organisations).</p>  |            |
| <b>145</b> | <b>Revenue and Capital Budget Report – 2018/19 Revenue Projected Outturn as at 31 December 2018</b>  | <b>145</b> |
|            | <p>There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health &amp; Social Care Partnership and Chief Financial Officer on the projected outturn on the Revenue and Capital Budgets for 2018/19 as at 31 December 2018.</p> <p><b>Decided:</b></p> <ol style="list-style-type: none"> <li>(1) that the projected underspend of £593,000 in the current year Revenue Budget as at 31 December 2018 be noted;</li> <li>(2) that the current projected Capital position be noted;</li> <li>(3) that the current Earmarked Reserves position be noted; and</li> <li>(4) that it be agreed to note and support the transfer of £75,000 from the projected underspend to Earmarked Reserves.</li> </ol> |            |
| <b>146</b> | <b>UNISON Ethical Care Charter Progress Report</b>   | <b>146</b> |
|            | <p>There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health &amp; Social Care Partnership providing an update on the previous six months of implementation of UNISON'S Ethical Care Charter (ECC) within Inverclyde HSCP, analysing the HSCP's compliance with the Ethical Care Charter in respect of internal and externally commissioned Home Care Services, highlighting areas of good practice and suggesting areas for improvement.</p>  |            |

## HEALTH & SOCIAL CARE COMMITTEE – 28 FEBRUARY 2019

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**Decided:**

- (1) that the significant progress which has been made since accreditation in 2016 in meeting the requirements of the Ethical Care Charter be noted;
- (2) that it be noted that the Staff Partnership Forum is monitoring compliance in relation to the Ethical Care Charter and will report progress on an annual basis, with the next report due in October 2019; and
- (3) that a report be submitted to the Committee providing further details in relation to (a) the issue of choice around zero hours contracts, (b) tender weightings and (c) the implementation of the 15 minutes visit time.

**147      Audit Scotland Report – Health and Social Care Integration: Update on Progress      147**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership appending the recent Audit Scotland report 'Health and Social Care Integration: Update on Progress' and advising of the key areas relevant to the Council.

**Decided:**

- (1) that it be agreed to note the Audit Scotland report 'Health and Social Care Integration: Update on Progress' and the Inverclyde position in relation to the report's key messages as set out in Appendix 1; and
- (2) that a report be submitted to the Committee on the review of progress carried out by the Ministerial Strategic Group for Health and Social Care Integration and the Inverclyde HSCP self-assessment of integration, to allow the Committee to be advised of achievements to date, further aspirations and current governance arrangements, including the relationship between the Committee and Integration Joint Board.

**148      Externally Commissioned Review of Advice Provision      148**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership requesting the Committee to note the findings and recommendations from the externally commissioned Review of Advice Provision which had been submitted to the Policy & Resources Committee on 5 February 2019 for approval.

**Decided:**

- (1) that the analysis, findings and recommendations from the External Review of Advice Provision be noted;
- (2) that it be noted that Officers will progress recommendations 2, 3, 4, 5, 7, 8, 9 and 10 as set out in the review report; and
- (3) that it be noted that the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership will take a lead in the further discussion which is required in relation to recommendations 1, 6 and 11 and will provide an update to a future meeting of the Committee.

**149      Draft Inverclyde HSCP Strategic Plan 2019-2024      149**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership appending an updated draft of the second Inverclyde HSCP Strategic Plan 2019 – 2024 for comment and noting.

**Decided:** that the draft Inverclyde HSCP Strategic Plan 2019-2024 be noted.



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**HEALTH & SOCIAL CARE COMMITTEE – 28 FEBRUARY 2019**


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- 150 Proposed Contribution to the IJB 2019/20 150**
- There was submitted an updated report by the Chief Financial Officer and Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership seeking support for the contribution from Inverclyde Council to the Inverclyde IJB for 2019/20, subject to the final 2019/20 Budget decisions due to be taken by the Council on 21 March 2019.
- Decided:**
- (1) that the significant extra funding allocated to Councils to be spent on Social Care as part of the 2019/20 Budget, together with the conditions attached, be noted;
  - (2) that support be given to the proposals set out in paragraph 5.3 and illustrated in Appendix 1 to mitigate the impact elsewhere in the Council Budget arising from the conditions set by the Scottish Government; and
  - (3) that it be agreed that the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership engage with the Inverclyde Integration Joint Board regarding the draft proposals, subject to the final decision of the Council on 21 March 2019.
- 151 Updating of the Contract Management Framework 151**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership seeking approval of the updated draft Contract Management Framework.
- Decided:** that approval be given to the Contract Management Framework appended to the report and the roles and responsibilities performed by the current service.
- 152 Rapid Rehousing Transition Plan 152**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership appending the first draft of the Rapid Rehousing Transition Plan (RRTP) for noting and advising of progress made in development of the plan.
- Councillor Brooks declared a non-financial interest in this item as a Member of the Board of River Clyde Homes. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process.
- Decided:**
- (1) that the first draft of the Rapid Rehousing Transition Plan (RRTP) be noted;
  - (2) that it be noted that the first draft of the RRTP was approved by the Environment & Regeneration Committee in January 2019 and had been submitted to the Scottish Government; and
  - (3) that it be noted that future reporting of the RRTP will be through the Strategic Housing Investment Plan (SHIP) and Local Housing Strategy (LHS) and that the final version and annual reviews of the RRTP as part of the SHIP process will be submitted to the Environment & Regeneration Committee for approval and to the Health & Social Care Committee for noting.
- 153 Social Isolation and Older Adults 153**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an overview of the work being undertaken involving the HSCP and partners to address the impact of social isolation on older adults.

## HEALTH &amp; SOCIAL CARE COMMITTEE – 28 FEBRUARY 2019

**Decided:**

- (1) that the positive work undertaken in relation to social isolation by the HSCP and partner agencies be noted;
- (2) that the commitment to addressing social isolation and loneliness within the HSCP Strategic Plan as part of the approach to public health be noted; and
- (3) that a further report be submitted to the Committee providing any benchmarking information available.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set out opposite each item.**

Item	Paragraph(s)
<b>Governance of HSCP Commissioned External Organisations</b>	<b>6 &amp; 9</b>
<b>Criminal Justice Social Work Funding</b>	<b>1 &amp; 11</b>

**154 Governance of HSCP Commissioned External Organisations****154**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on matters relating to the HSCP governance process for externally commissioned Social Care Services.

Councillor Brooks declared a non-financial interest in this item as a Member of the Board of River Clyde Homes. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process.

**Decided:**

- (1) that the governance report for the period 24 November 2018 to 25 January 2019 as detailed in Appendix 1 be noted; and
- (2) that it be acknowledged that Officers regard the control mechanisms in place through their governance meetings as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.

**155 Criminal Justice Social Work Funding****155**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising of proposals being taken forward by Criminal Justice Social Work Services to mitigate the impact of the changes to the national Criminal Justice Social Work (CJSW) funding formula which was introduced on 1 April 2017 and which had resulted in the Council facing an approximately 25% reduction in grant funding over a five year period.

**Decided:** that the contents of the report be noted and that approval be given to the work currently being undertaken to realise efficiencies and budget reductions aimed at delivering the service within the Scottish Government's grant allocation.

**PLANNING BOARD – 6 MARCH 2019**

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**Planning Board**

**Wednesday 6 March 2019 at 3pm**

**Present:** Provost Brennan (for Councillor Moran), Councillors Clocherty, Crowther, Dorrian, J McEleny, McKenzie, McVey, Jackson (for Murphy), Nelson, Rebecchi and Wilson.

**Chair:** Councillor Wilson presided at the commencement of the meeting and Councillor Nelson presided for Agenda Item 2.

**In attendance:** Head of Regeneration and Planning, Development & Building Standards Manager, Head of Service – Roads and Transportation, Mr G Leitch (Environmental & Commercial Services), Mr J Kerr (for Head of Legal and Property Services) and Ms R McGhee (Legal and Property Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

**156 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 156**

Apologies for absence were intimated on behalf of Councillor Moran, with Provost Brennan substituting, and Councillor Murphy, with Councillor Jackson substituting.

Councillor Wilson declared an interest in Agenda Item 2 (Construction of 198 Residential Homes with Road, all Associated Infrastructure, Levels Changes, Amenity Open Space and Landscaping Provision including the Retention of Key Existing Landscaping Features at Ravenscraig Hospital Grounds, Ravenscraig Hospital, Inverkip Road, Greenock (18/0205/IC))

**157 PLANNING APPLICATION 157**

**Construction of 198 Residential Homes with Road, all Associated Infrastructure, Levels Changes, Amenity Open Space and Landscaping Provision including the Retention of Key Existing Landscaping Features:  
Ravenscraig Hospital Grounds, Ravenscraig Hospital, Inverkip Road, Greenock (18/0205/IC)**

There was submitted a report by the Head of Regeneration & Planning regarding an application by Link Group for construction of 198 residential homes with road, all associated infrastructure, levels changes, amenity open space and landscaping provision including the retention of key existing landscaping features at Ravenscraig Hospital Grounds, Ravenscraig Hospital, Inverkip Road, Greenock (18/0205/IC).

The report recommended (A) that prior to the issuing of planning permission, a Section 75 Agreement be entered into requiring that the applicant finances upgrading of the Network Rail bridge at the north-eastern corner of the site to bring it up to adoptable standard and on satisfactory completion the Council adopt maintenance and ownership of the bridge, all prior to the commencement of construction within the application site; and (B) that on registration of the Section 75 Agreement required by point (A), the application be granted subject to a number of conditions.

**PLANNING BOARD – 6 MARCH 2019**

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Councillor Wilson declared a non-financial interest in this matter as a Director of Link Housing Association and as a Director of Larkfield Housing Association and left the meeting. Councillor Nelson assumed the Chair.

After discussion, Councillor Nelson moved (A) that prior to the issuing of planning permission, a Section 75 Agreement be entered into requiring that the applicant finances upgrading of the Network Rail bridge at the north-eastern corner of the site to bring it up to adoptable standard and on satisfactory completion the Council adopt maintenance and ownership of the bridge, all prior to the commencement of construction within the application site; and (B) that on registration of the Section 75 Agreement required by point (A), the application be granted subject to the conditions detailed in the report.

As an amendment, Councillor Rebecchi moved that consideration of the application be continued (1) for further discussion with Network Rail regarding the bridge at the north-eastern corner of the site and (2) for further discussion with the applicant regarding access to and egress from the site.

As a further amendment, Councillor J McEleny moved that planning permission be refused as the already severely congested roads infrastructure would be unable to cope with the additional traffic generated by the proposed development despite the proposed signalisation of the new junction with the trunk road.

On a vote between the two amendments, one Member, Councillor Rebecchi, voted for his amendment and four Members, Councillors Crowther, Dorrian, J McEleny and McVey, voted for the amendment by Councillor J McEleny. Councillor Rebecchi's amendment, having received fewer votes, then fell. Five Members, Provost Brennan, Councillors Clocherty, Jackson, McKenzie and Nelson, abstained from voting.

On a vote between the motion and the amendment by Councillor J McEleny, four Members, Councillors Crowther, Dorrian, J McEleny and McVey, voted for the amendment and five Members, Provost, Brennan, Councillors Clocherty, Jackson, McKenzie and Nelson, voted for the motion, which was declared carried. One Member, Councillor Rebecchi, abstained from voting.

**Decided:**

(A) that prior to the issuing of planning permission, a Section 75 Agreement be entered into requiring that the applicant finances upgrading of the Network Rail bridge at the north-eastern corner of the site to bring it up to adoptable standard and on satisfactory completion the Council adopt maintenance and ownership of the bridge, all prior to the commencement of construction within the application site; and

(B) that on registration of the Section 75 Agreement required by point (A), the application be granted subject to the following conditions:-

(1) that prior to their use, samples of all facing materials to be used in the construction of the dwellings hereby permitted shall be submitted to and approved in writing by the Planning Authority. Development shall proceed thereafter using the approved materials unless a variation is agreed in writing with the Planning Authority, in the interests of visual amenity;

(2) that prior to their use samples of all hard landscaping materials shall be submitted to and approved in writing by the Planning Authority. The approved materials shall thereafter be used unless any alternative is agreed in writing with the Planning Authority, to ensure the suitability of these materials;

(3) that prior to the commencement of development full details of a phasing plan for all soft and hard landscaping and details of all management and maintenance arrangements, shall be submitted to and approved in writing by the Planning Authority, to ensure the timely provision of an adequate landscaping scheme in the interests of visual amenity;

(4) that the landscaping scheme approved in terms of condition 3 above shall be

**PLANNING BOARD – 6 MARCH 2019**

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implemented in full in accordance with a phasing plan to be agreed in writing by the Planning Authority prior to the commencement of development. Any of the planting which is damaged, is removed, becomes diseased or dies within the first 5 years of planting shall be replaced within the following planting season with plants of a similar size and species, to ensure retention of the approved landscaping scheme;

(5) that prior to the commencement of development, full details of the equipped play area, including details of management and maintenance arrangements, shall be submitted to and approved in writing by the Planning Authority including a phasing plan for provision of the play area. The play area shall subsequently be provided in accordance with the approved phasing plan, to ensure the provision of adequate play facilities;

(6) that prior to the commencement of development, details of traffic calming measures shall be agreed in writing with the Planning Authority, in the interests of traffic and pedestrian safety;

(7) that no dwelling hereby permitted shall be occupied until the footway and road serving it are completed to sealed base course level, to ensure the provision of adequate traffic and pedestrian facilities;

(8) that prior to the last of the dwellings in each of the “neighbourhoods” hereby permitted being occupied, all footways and roads serving the dwellings in that neighbourhood shall be completed to final wearing course level, to ensure the provision of adequate traffic and pedestrian facilities;

(9) that all surface water drainage from the site shall be treated in accordance with the principles of the Sustainable Urban Drainage Systems Manual (C697) (CIRIA 2007). Before development commences, details shall be submitted to and approved in writing by the Planning Authority of the maintenance regime for the water detention areas and all other surface water areas, to control runoff from the site to reduce the risk of flooding;

(10) that all surface water originating within the site shall be intercepted within the site, to control runoff from the site to reduce the risk of flooding;

(11) that prior to the commencement of development, confirmation of connection to the Scottish Water Network shall be submitted for approval, to ensure adequate service connections can be achieved;

(12) that removal/retractable bollards shall be fitted at the north-easternmost access from Inverkip Road prior to the commencement of development. Details of the bollards shall be submitted to and approved in writing by the Planning Authority prior to their use, to ensure that this access is for emergency vehicular use only in order that the site is developed in accordance with the approved transport strategy;

(13) that development shall not proceed until the agreed Japanese Knotweed control measures are implemented. Any significant variation to the treatment methodology shall be submitted for approval in writing by the Planning Authority prior to implementation, to help arrest the spread of Japanese Knotweed in the interests of environmental protection;

(14) that the development shall not commence until an Environmental Investigation and Risk Assessment, including any necessary Remediation Scheme with timescale for implementation, of all pollutant linkages has been submitted to and approved, in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with current codes of practice. The submission shall also include a Verification Plan. Any subsequent modifications to the Remediation Scheme and Verification Plan must be approved in writing by the Planning Authority prior to implementation, to satisfactorily address potential contamination issues in the interests of human health and environmental safety;

**PLANNING BOARD – 6 MARCH 2019**

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(15) that before the development hereby permitted is occupied the applicant shall submit a report for approval in writing by the Planning Authority, confirming that the works have been completed in accordance with the agreed Remediation Scheme and supply information as agreed in the Verification Plan. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of all materials imported onto the site as fill or landscaping material. The details of such materials shall include information of the material source, volume, intended use and chemical quality with plans delineating placement and thickness, to ensure contamination is not imported to the site and confirm successful completion of remediation measures in the interest of human health and environmental safety;

(16) that the presence of any previously unrecorded contamination or variation to anticipated ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority and the Remediation Scheme shall not be implemented unless it has been submitted to and approved in writing by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately;

(17) that existing trees both within the development site and in the vicinity of the boundary of the site which are not to be felled or lopped as part of the proposals are to be protected in accordance with British Standards Recommendations for trees in Relation to Construction, currently BS 5837:2012, to ensure preservation of the trees not to be removed;

(18) that no tree felling, lopping or scrub clearance shall take place within the main bird breeding season, March to June inclusive, and all such works will be preceded by a check for nesting birds in accordance with the Nature Conservation (Scotland) Act 2014 and the protection of wildlife. No development shall take place until details of protection measures have been submitted to and approved in writing by the Planning Authority, in the interests of wildlife protection;

(19) that no development shall take place within the development site as outlined in red on the approved plans until the developer has secured the implementation of a programme of archaeological works in accordance with a written scheme of investigation which has been submitted by the applicant and approved by the Planning Authority. The developer shall ensure that the programme of archaeological works is fully implemented and that all recording and recovery of the archaeological resources within the development site are undertaken to the satisfaction of the Planning Authority and its archaeological advisor, in the interests of antiquity;

(20) that the remote footpaths shown on the approved drawings shall be provided in accordance with a phasing plan to be submitted to and approved in writing by the Planning Authority. Full details of the means of connection and surfacing of the paths shall be submitted to and approved in writing by the Planning Authority prior to their provision, to ensure the provision of adequate footpath connections;

(21) that the recommendations contained within the Ecus Environmental Consultant's "Ecological Appraisal" dated February 2017 shall be implemented in full, in the interests of wildlife protection;

(22) that the recommendations contained within the Echoes Ecology Ltd "Bat Survey" report dated 25 July 2018 shall be implemented in full, in the interests of wildlife protection;

(23) that no development shall take place on site until such time as details of a boundary fence adjacent to Network Rail's boundary have been submitted to and approved in writing by the Planning Authority. A suitable trespass proof fence of at least 1.8 metres in height adjacent to Network Rail's boundary must be installed prior to

**PLANNING BOARD – 6 MARCH 2019**

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occupation of the first dwelling hereby permitted and provision for the fence's future maintenance and renewal shall be made. Network Rail's existing boundary measure must not be removed without prior permission. The fencing shall be carried out only in full accordance with such approved details, in the interests of public safety and the protection of Network Rail infrastructure;

(24) that drainage must be collected and diverted away from the railway unless through existing channels. Details of all changes in ground levels, laying of foundations, and operation of mechanical plant in proximity to the rail line must be submitted to Network Rail's Asset Protection Engineer for approval prior to works commencing on site. Where any works cannot be carried out in a "fail-safe" manner, it will be necessary to restrict those works to periods when the railway is closed to rail traffic i.e. by a "possession" which must be booked via Network Rail's Asset Protection Engineer and is subject to a minimum prior notice period for booking of 20 weeks, in the interests of public safety and the protection of Network Rail infrastructure;

(25) that the proposed development shall be limited to 200 dwellings, to restrict the scale of the development to that suited to the layout of the existing access and minimise interference with the safety and free flow of traffic on the trunk road;

(26) that the proposed A78(T)/Branchton Road/Gleninver Road junction shall be constructed to a layout generally consistent with Drawing 120756/1016, dated 17 October 2018, forming part of the Transport Assessment and provided in support of application 18/0205/IC. The finalised junction layout, type and method of construction shall be submitted for approval by the Planning Authority, in consultation with Transport Scotland, as Trunk Road Authority, before any part of the development is commenced to minimise interference with the safety and free flow of the traffic on the trunk road;

(27) that the proposed A78(T)/proposed development emergency access junction shall be constructed to a layout generally consistent with Drawing 120756/1002 A, dated 22 November 2017, forming part of the Transport assessment and provided in support of application 18/0205/IC. The finalised junction layout, type and method of construction shall be submitted for approval by the Planning Authority, in consultation with Transport Scotland, as Trunk Road Authority, before any part of the development is commenced, to minimise interference with the safety and free flow of the traffic on the trunk road;

(28) that no part of the development shall be occupied until a comprehensive Travel Plan that sets out proposals for reducing dependency on the private car has been submitted and approved in writing by the Planning Authority, after consultation with Transport Scotland, as the Trunk Road Authority. In particular this Travel Plan shall identify measures to be implemented, the system of management, monitoring, review, reporting and the duration of the plan, to be consistent with the requirements of Scottish Planning Policy (SPP) and PAN 75 Planning for Transport;

(29) that prior to the commencement of the development details of the lighting within the site shall be submitted for the approval of the Planning Authority, after consultation with Transport Scotland, as the Trunk Road Authority, to ensure that there will be no distraction or dazzle to drivers on the trunk road and that the safety of the traffic on the trunk road will not be diminished;

(30) that there shall be no drainage connections to the trunk road drainage system, to ensure that the efficiency of the existing drainage network is not affected;

(31) that prior to the commencement of the construction period, a Construction Traffic Management Plan (CTMP) shall be prepared and agreed in consultation with the Local Authority and Transport Scotland, to minimise interference with the safety and free flow of the traffic on the trunk road, to ensure the safety of pedestrians and cyclists using the trunk road and adjacent facilities, and to be consistent with current guidance and best practice;

**PLANNING BOARD – 6 MARCH 2019**

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(32) that notwithstanding the terms of condition 1 above, the variation in bricks across the development shall be as per background paper annexe 1, dated 17 January 2019, in the interests of creating a sense of place; and

(33) that prior to the commencement of development full details, including a timetable for provision of the remote footpaths, shall be submitted to and approved in writing by the Planning Authority, to ensure the safe provision of these footpaths.



## LOCAL REVIEW BODY – 6 MARCH 2019

Local Review BodyWednesday 6 March 2019 at 4.20pm

**Present:** Councillors Clocherty, Crowther, Dorrian, McKenzie, Nelson, Rebecchi and Wilson.

**Chair:** Councillor Wilson presided.

**In attendance:** Mr A Hamilton, Ms M Pickett and Mr A Williamson (Planning Advisers), Mr J Kerr (Legal Adviser) and Ms R McGhee (Legal and Property Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Local Review Body.**

**158 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 158**

No apologies for absence or declarations of interest were intimated.

**159 PLANNING APPLICATIONS FOR REVIEW 159**

- (a) Proposed change of use of dwellinghouse (Class 9) and hairdressing salon (Class 1) to children's day nursery (Class 10) including formation of additional off-street car parking space and access ramp:  
1 Grieve Road, Greenock (18/0192/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for proposed change of use of dwellinghouse (Class 9) and hairdressing salon (Class 1) to children's day nursery (Class 10) including formation of additional off-street car parking space and access ramp at 1 Grieve Road, Greenock (18/0192/IC) to enable the Local Review Body to consider the matter afresh.

Mr Hamilton acted as Planning Adviser relative to this case.

Mr Kerr referred to a new matter raised by the applicant's agent within the Statement of Review to the Local Review Body. He asked the Local Review Body whether it wished to have regard to the new matter in determining the application for review of refusal of planning permission in terms of Section 43B of the Town & Country Planning (Scotland) Act 1997. It was agreed that the Local Review Body consider the new matter and copies of the relevant section of the Statement of Review to the Local Review Body were circulated.

After discussion, Councillor Nelson moved (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and (2) that the application for review be upheld and that planning permission be granted subject to the following conditions:-

1. that the new parking bay shall be a minimum of 5.5 metres by 3 metres, with a gradient of less than 10% parking space, and shall be marked out and surfaced in a permeable hardstanding, all prior to the nursery hereby permitted being brought into use, to ensure the provision of parking facilities and to prevent deleterious materials being carried onto the carriageway;
2. that the nursery use hereby permitted shall not operate outwith the hours of 07.30 to 19.00, Monday to Friday, in the interest of residential amenity;
3. that within the premises at any one time the number of children shall not exceed 26, in the interests of residential amenity;

## LOCAL REVIEW BODY – 6 MARCH 2019

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4. that pick-up and drop-off times of the nursery shall be at least 15 minutes outwith those of the adjacent Lady Alice Primary School, to help avoid two peak periods of traffic movement coinciding, in the interests of traffic safety and;

5. that the development shall not commence until a report on garden soil chemical quality with an assessment of possible risks to human health has been submitted to and approved, in writing by the Planning Authority. Sampling and assessment is required for all garden and landscaped areas in the proposed development. In the event that contamination is identified a suitable remediation scheme shall be included in this report, to protect human health from contaminated soil in children's play areas.

### **Advisory Notes**

(a) The applicant should submit to the Planning Authority a detailed specification of the containers to be used to store waste materials and recyclable materials produced on the premises as well as specific details of the areas where such containers are to be located. The use of the development shall not commence until the above details are approved in writing by the Planning Authority and the equipment and any structural changes are in place.

(b) All external lighting on the application site should comply with the Scottish Government Guidance Note "Controlling Light Pollution and Reducing Lighting Energy Consumption".

(c) The applicant should be fully aware of the Construction (Design & Management) Regulations 2015 (CDM 2015) and their implications on client duties etc.

(d) Design and Construction of Buildings - Seagulls: It is very strongly recommended that appropriate measures be taken in the design of all buildings and their construction, to inhibit the roosting and nesting of seagulls. Such measures are intended to reduce nuisance to, and intimidation of, persons living, working and visiting the development.

(e) Consultation on Proposed Use: It is strongly recommended that prior to the commencement of any works the applicant consults with Officers of Safer and Inclusive Communities to ensure structural compliance with legislation relating to:

(i) Food Safety Legislation; and

(ii) Health and Safety at Work etc. Act 1974.

(f) Alteration to current use and likely impact on ventilation requirements. It is imperative that if there is any alteration to the use which has been outlined in this application such as a change to the type of cooking carried out, cooking equipment to be used, food types or a significant increase in the volume of cooking officers of Safer and Inclusive Communities (Public Health and Housing) and Planning are consulted with a view to the likely increase in cooking odours resulting in a need to improve the ventilation/air handling to the premises.

As an amendment, Councillor Crowther moved (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and (2) that the application for review be dismissed and that planning permission be refused (upholding the Appointed Officer's determination) for the following reasons:-

1. contrary to the design guidance in the Council's adopted roads development guide, the proposal fails to provide adequate off-street parking or any drop-off and pick-up facilities, leading to obstructive and inconsiderate parking, which cumulative with existing traffic in the area shall lead to obstructed visibility and accidents at the junction of Grieve Road, Gateside Avenue and Old Inverkip Road, all to the detriment of road safety and contrary to criteria (c) and (f) of the adopted Local Development Plan; and

2. as outside play and activities shall create noise to the detriment of the quality of residential amenity and character enjoyed in adjoining residential property, consequently failing to maintain this part of Greenock as a pleasant and successful place, the proposal is thus contrary to Policy RES1 and criterion (a) of Policy RES6 of

## LOCAL REVIEW BODY – 6 MARCH 2019

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the adopted Local Development Plan and Policies 20 and 1 of the proposed Local Development Plan.

On a vote, three Members, Councillors Clocherty, Nelson and Wilson, voted for the motion and four Members, Councillors Crowther, Dorrian, McKenzie and Rebecchi, voted for the amendment which was declared carried.

**Decided:**

(1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure, and

(2) that the application for review be dismissed and that planning permission be refused (upholding the Appointed Officer's determination) for the following reasons:-

1. contrary to the design guidance in the Council's adopted roads development guide, the proposal fails to provide adequate off-street parking or any drop-off and pick-up facilities, leading to obstructive and inconsiderate parking, which cumulative with existing traffic in the area shall lead to obstructed visibility and accidents at the junction of Grieve Road, Gateside Avenue and Old Inverkip Road, all to the detriment of road safety and contrary to criteria (c) and (f) of the adopted Local Development Plan; and

2. as outside play and activities shall create noise to the detriment of the quality of residential amenity and character enjoyed in adjoining residential property, consequently failing to maintain this part of Greenock as a pleasant and successful place, the proposal is thus contrary to Policy RES1 and criterion (a) of Policy RES6 of the adopted Local Development Plan and Policies 20 and 1 of the proposed Local Development Plan.

**(b) External alterations and change of use of former farm outbuildings to forge with associated office and storage accommodation:  
Lawpark Farm, Stepends Road, Kilmacolm (18/0140/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for external alterations and change of use of former farm outbuildings to forge with associated office and storage accommodation at Lawpark Farm, Stepends Road, Kilmacolm (18/0140/IC) to enable the Local Review Body to consider the matter afresh.

Ms Pickett acted as Planning Adviser in relation to this case.

**Decided:**

(1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and

(2) that the application for review be upheld and that planning permission be granted subject to the condition that the development to which this permission relates must be begun within three years from the date of this permission, to comply with Section 58 of the Town & Country Planning (Scotland) Act 1997 as amended, with the following Advisory Notes being attached to the planning permission:-

1. That all external lighting on the application site should comply with Scottish Government Guidance Note "Controlling Light Pollution and Reducing Lighting Energy Consumption", to protect the amenity of the immediate area, the creation of nuisance due to light pollution and to support the reduction in energy consumption.

2. The applicant should be fully aware of the Construction (Design and Management) Regulations 2015 (CDM 2015) and their implications on client duties, etc.

3. Design and Construction of Buildings – Gulls: It is very strongly recommended that appropriate measures be taken in the design of all buildings and their construction to inhibit the roosting and nesting of gulls. Such measures are intended to reduce nuisance to, and intimidation of, persons living, working and visiting the development.

4. Consultation on Proposed Use: It is strongly recommended that prior to the

**LOCAL REVIEW BODY – 6 MARCH 2019**

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commencement of any works the applicant consults with Officers of Safer and Inclusive Communities to ensure structural compliance with legislation relating to:

- a) Food Safety Legislation; and
- b) Health and Safety at Work etc. Act 1974.

**(c) Proposed elevation treatment and demolition of part of Oak Mall Shopping Centre:  
Oak Mall Shopping Centre, Greenock (18/0262/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for proposed elevation treatment and demolition of part of the Oak Mall Shopping Centre, Greenock (18/0262/IC) to enable the Local Review Body to consider the matter afresh.

Mr Williamson acted as Planning Adviser in relation to this case.

Mr Kerr referred to a new matter raised on behalf of the applicant in the form of a table “Oak Mall – Demolition Proposal – Tenant Relocations” within the Grounds of Appeal Statement document. He asked the Local Review Body whether it wished to have regard to the new matter in determining the matter for review of refusal of planning permission in terms of Section 43B of the Town & Country Planning (Scotland) Act 1997. It was agreed that the Local Review Body consider the new matter and copies of the relevant section of the Grounds of Appeal Statement document were circulated.

**Decided:**

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be dismissed and that planning permission be refused (upholding the Appointed Officer’s determination) for the following reasons:
  - 1. the unjustified loss of retail floorspace within the town centre inclusive of 14 occupied retail units together with the creation of a large vacant site within the town centre with no proposals or timetable for redevelopment conflicts with the aims of Policy SDS6 in respect of promoting and safeguarding Greenock Town Centre;
  - 2. the proposal is contrary to Policy HER4 of the 2014 Inverclyde Local Development Plan and Policy 29 of the proposed 2018 Proposed Inverclyde Local Development Plan in that there would be a significant and unacceptable impact on the setting of the adjacent Category A listed Greenock Municipal Buildings;
  - 3. the proposal is contrary to Policy HER1 of the 2014 Inverclyde Local Development Plan and Policy 28 of the proposed 2018 Proposed Inverclyde Local Development Plan in that there would be a significant and unacceptable impact on the appearance and setting of the adjacent Conservation Area; and
  - 4. the proposal fails to have regard to the six qualities of successful places as required by Policy 1 of the 2018 Proposed Inverclyde Local Development Plan due to the creation of a large vacant site within the town centre and failure to create a high quality place giving a sense of arrival to the new eastern entrance of the shopping centre. The proposal is therefore also contrary to the placemaking aims of Policy SDS3 of the 2014 Inverclyde Local Development Plan.

**ENVIRONMENT & REGENERATION COMMITTEE – 7 MARCH 2019**

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**Environment & Regeneration Committee**

**Thursday 7 March 2019 at 3pm**

**Present:** Councillors Ahlfeld, Wilson (for Brooks), Clocherty, Curley, Jackson, McCabe, McCormick, Crowther (for C McEleny), J McEleny, McKenzie and Nelson.

**Chair:** Councillor McCormick presided.

**In attendance:** Corporate Director Environment, Regeneration & Resources, Head of Legal & Property Services, Technical Services Manager, Ms R McGhee (Legal & Property Services), Mr M Thomson and Ms M McCabe (for Chief Financial Officer), Head of Service – Roads & Transportation, Head of Environmental & Public Protection, Service Manager (Roads), Environmental Services Manager, Service Manager (Public Protection), Head of Regeneration & Planning and Corporate Communications Manager.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**160      Apologies, Substitutions and Declarations of Interest      160**

Apologies for absence were intimated on behalf of Councillor Brooks, with Councillor Wilson substituting, and Councillor C McEleny, with Councillor Crowther substituting.

Declarations of interest were intimated as follows:

Agenda Item 3 (Environment & Regeneration Capital Programme 2018/19 to 2020/21 – Progress) – Councillor Wilson;

Agenda Item 4 (Riverside Inverclyde – Project Update) – Councillors Clocherty, McKenzie and Nelson;

Agenda Item 5 (Deposit Guarantee Scheme) – Councillor Curley; and

Agenda Item 17 (Review of Riverside Inverclyde) – Councillors Clocherty, Curley, McKenzie and Nelson.

**161      Environment & Regeneration Revenue Budget 2018/19 – Period 9 to 31 December 2018      161**

There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration & Resources advising the Committee of the 2018/19 Revenue Budget position as at Period 9 to 31 December 2018.

**Decided:**

(1) that the current projected underspend of £205,000 for 2018/19 as at 31 December 2018 be noted; and

(2) that approval be given to the continued use of the Long Term Empty Homes budget within Housing to fund 50% of the Empty Homes Officer in partnership with River Clyde Homes.

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**ENVIRONMENT & REGENERATION COMMITTEE – 7 MARCH 2019**


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**162 Environment & Regeneration Capital Programme 2018/19 to 2020/21 – Progress****162**

There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration & Resources (1) providing an update on the status of the projects within the Environment & Regeneration Capital Programme and (2) highlighting the overall financial position.

Councillor Wilson declared a non-financial interest in this item as a Board Member of Strathclyde Partnership for Transport. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process.

**Decided:**

- (1) that the current position of the 2018/21 Capital Programme and the progress on the specific projects detailed in Appendices 1 and 2 be noted;
- (2) that it be noted that the costs in connection with the additional works for the District Court Room restoration are likely to increase and additional funding will be required and that this will be reported in due course;
- (3) that the addition of projects to address re-roofing works at Inverclyde Centre for Independent Living and Mechanical & Electrical Upgrades at Boglestone Community Centre be noted and that it also be noted that further projects have been identified utilising the 2019/20 core property assets general provision as part of the ongoing review and prioritisation of works based on property condition surveys; and
- (4) that the current City Deal progress detailed in section 8 and Appendix 3 be noted.

**163 Riverside Inverclyde – Project Update****163**

There was submitted a report together with updated Appendix 1 on Riverside Inverclyde's progress relating to the regeneration projects within Port Glasgow, Greenock and Gourock.

Councillors Clocherty, McKenzie and Nelson declared a non-financial interest in this item as Board Members of Riverside Inverclyde. Councillor Curley also declared a non-financial interest as the organiser of a sporting event 'Port Glasgow 10K' which received a grant from Riverside Inverclyde. All four Members formed the view that the nature of their interests and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

**Decided:** that the progress to date be noted and that it be noted that further progress reports will be submitted for Members' information and consideration in due course.

**164 Deposit Guarantee Scheme****164**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval for a Deposit Guarantee Scheme to help the homeless, potentially homeless or those on low income to rent property in the private rented sector.

Councillor Curley declared a non-financial interest in this item as a private landlord. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process.

**Decided:**

- (1) that approval be given to the pilot Deposit Guarantee Scheme for operation in Inverclyde; and

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(2) that a report on the outcomes of the 18 month pilot scheme be submitted to the appropriate Committee.

**165 Withdrawal from the European Union 165**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on actions taken to mitigate the potential risks arising from European Union withdrawal including a “no deal” Brexit and (2) providing an update on the Council’s response to the Audit Scotland report “Withdrawal from the European Union – Key audit issues for the Scottish public sector”.

**Decided:** that the contents of the report be noted.

**166 Street Naming of New Development at Auchneagh Road and Unnamed Road at the Harbours, both Greenock 166**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval for the naming of (a) streets within a new development off Auchneagh Road, Greenock and (b) an unnamed road at the Harbours, Greenock.

**Decided:**

(1) that the streets within the new development off Auchneagh Road, Greenock be named Auchneagh Gardens and Auchneagh Grove; and

(2) that consideration of the naming of the unnamed road at the Harbours, Greenock be continued for further information on the origin of the name Virginia Street.

**167 Joint Collaboration with West Dunbartonshire Council, Strategic Leadership Update 167**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on activities within the Shared Services Joint Committee following the meeting of 11 January 2019.

**Decided:** that the Committee note the issues discussed at the recent Shared Services Joint Committee, that the Joint Committee will now meet on a three-monthly basis and that reports will only be submitted to the Environment & Regeneration Committee when decisions are required.

**168 RAMP Programme – Performance of Microasphalt 168**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the performance of microasphalt surfacing used as part of the RAMP/Capital resurfacing programmes.

**Decided:** that it be agreed to note the performance of the microasphalt surfacing used as part of the RAMP/Capital resurfacing programmes and that these materials provide a best value approach as part of the Roads Asset Management Strategy.

**169 Roads & Transportation – Proposed RAMP/Capital Programme for 2019/20 169**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval in relation to a proposed programme of projects to be undertaken in 2019/20 using RAMP/Capital funding and a grant offer of funding by the Scottish Government for Cycling, Walking and Safer Streets (CWSS) projects.

**ENVIRONMENT & REGENERATION COMMITTEE – 7 MARCH 2019**

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**Decided:**

- (1) that the list of projects for the 2019/20 RAMP/Capital and CWSS grant aided roads related projects as set out in the report be approved; and
- (2) that authority be delegated to the Head of Service – Roads & Transportation to achieve full spend of the RAMP/Capital budget through the substitution of projects from a reserve list when necessary.

**170 Proposed Traffic Regulation Order – Disabled Persons’ Parking Places (On-Street) Order No. 4 2018 170**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order to accompany the provision of parking bays for the disabled.

**Decided:** that the Inverclyde Council be recommended to make the Traffic Regulation Order – Disabled Persons’ Parking Places (On-Street) Order No. 4 2018 and that it be remitted to the Head of Service – Roads & Transportation and the Head of Legal & Property Services to arrange for implementation of the Order.

**171 Proposed Traffic Regulation Order – Disabled Persons’ Parking Places (On-Street) Order No. 1 2019 171**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order to accompany the provision of parking bays for the disabled.

**Decided:** that the Inverclyde Council be recommended to make the Traffic Regulation Order – Disabled Persons’ Parking Places (On-Street) Order No. 1 2019 and that it be remitted to the Head of Service – Roads & Transportation and the Head of Legal & Property Services to arrange for implementation of the Order.

**172 Proposed Traffic Calming Measures – Dunlop Street, Greenock 172**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on the outcome of the consultation procedure undertaken for proposed traffic calming measures at Dunlop Street, Greenock and (2) recommending that the Committee consider the maintained objection in relation to the proposed traffic calming measures at a special meeting of the Committee.

The Head of Legal & Property Services advised of a letter of objection received from Notre Dame High School Parent Council and advised that, should the Committee so wish, it may in terms of the relevant legislation give consideration to the objection.

**Decided:**

- (1) that consideration be given to the objection from Notre Dame High School Parent Council; and
- (2) that the requirement to hold a public hearing to consider the maintained objections in relation to the proposed traffic calming measures at Dunlop Street, Greenock be noted and that it be remitted to the Head of Service – Roads & Transportation and the Head of Legal & Property Services to make the necessary arrangements for a public hearing at a special meeting of the Environment & Regeneration Committee to be held on Tuesday 16 April 2019 at 3pm.



**ENVIRONMENT & REGENERATION COMMITTEE – 7 MARCH 2019**

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**173 Proposed Traffic Calming Measures and Road Humps – Lyle Road, Greenock 173**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on the outcome of the consultation procedure undertaken for proposed traffic calming measures and road humps at Lyle Road, Greenock and (2) recommending that the Committee consider the maintained objections in relation to the proposed traffic calming measures at a special meeting of the Committee.

**Decided:** that the requirement to hold a public hearing to consider the maintained objections in relation to the proposed traffic calming measures and road humps at Lyle Road, Greenock be noted and that it be remitted to the Head of Service – Roads & Transportation and the Head of Legal & Property Services to make the necessary arrangements for the public hearing at a special meeting of the Environment & Regeneration Committee to be held on Tuesday 16 April 2019 at 3pm.

**174 Kilmacolm Parking Study 174**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on the outcome of a parking study undertaken in Kilmacolm Village Centre and (2) making recommendations in respect of the next steps following the study.

**Decided:**

- (1) that the findings of the Kilmacolm Parking Study be noted;
- (2) that it be remitted to the Head of Service – Roads & Transportation to undertake a public consultation exercise to consider public opinion on the location and anticipated usage of the proposed car parks on Lochwinnoch Road with access from Bridge of Weir Road, Moss Road/Gillburn Road and the old Police Station and, following the outcome of the public consultation exercise, to provide a detailed design and cost for two of the schemes; and
- (3) that it be noted that a report will be submitted to a future meeting of the Environment & Regeneration Committee detailing the outcome of the public consultation, detailed design and construction costs.

**175 Glasgow City Deal – Inverkip (Scottish Power/Transport Scotland) 175**

It was noted that this item had been withdrawn and would be submitted to the May meeting of the Committee.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.**

Item	Paragraph(s)
Review of Riverside Inverclyde	1, 6, 11 & 12
Materials Recycling Facility – Outcome of Haulage and Sort Tender	6 & 8

**ENVIRONMENT & REGENERATION COMMITTEE – 7 MARCH 2019**

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**Clune Park Regeneration Plan Progress Report: Update on 6, 9, 12 & 13 Current Actions**

**Lease of Premises – Inverkip Street, Greenock** 2, 6 & 9

**Assignment of Lease – Dubbs Road, Port Glasgow** 2, 6 & 9  
**Variation of Current Use – Dubbs Road, Port Glasgow**

**Commercial and Industrial Portfolio Information – Scheme of Delegation Register** 2, 6 & 9

**Shore Street, Gourock: Affordable Housing Site** 2, 6 & 9

**Upper Kirn Drive, Gourock – Development Proposal** 2, 6 & 9

**King George VI Building - 9-11 King Street, Port Glasgow** 2, 6 & 9

**Property Asset Management Report** 2, 6 & 9

**176 Review of Riverside Inverclyde**

**176**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources providing an update on the review of Riverside Inverclyde.

Councillors Clocherty, McKenzie and Nelson declared a non-financial interest in this item as Board Members of Riverside Inverclyde. Councillor Curley also declared a non-financial interest as the organiser of a sporting event 'Port Glasgow 10K' which received a grant from Riverside Inverclyde. All four Members formed the view that the nature of their interests and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

The meeting adjourned at 4.35pm and re-convened at 4.47pm.

Following a vote, the Committee agreed to the action recommended, all as detailed in the Appendix.

**177 Materials Recycling Facility – Outcome of Haulage and Sort Tender**

**177**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the outcome of the tender for the haulage and sorting of dry mixed recyclate from the Council's Materials Recycling Facility.

**Decided:**

(1) that approval be given to acceptance of the tender submitted by Ward Recycling Ltd for haulage and sorting of material from the Council's Materials Recycling Facility at Ingleston Park, Greenock, the term of contract being three years with two one year extensions;

(2) that it be noted that the extra sum of £300,000 allocated by the Committee for the services formerly delivered by Greenlight will be reduced by £120,000 in light of the tender received;

(3) that the part year position with regard to the kerbside glass service be noted; and

(4) that agreement be given to the approach to be adopted in respect of Neighbourhood Recycling Points.

**ENVIRONMENT & REGENERATION COMMITTEE – 7 MARCH 2019**

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- 178 Clune Park Regeneration Plan Progress Report: Update on Current Actions 178**
- There was submitted a report by the Head of Environmental & Public Protection (1) advising the Committee of the current actions to implement the Council's decisions on the Clune Park Estate and (2) providing a briefing on key, current items to ensure that the Committee is fully advised of progress.
- Decided:** that the current progress in respect of the Clune Park Area Regeneration Plan be noted.
- 179 Mr Drew Hall 179**
- The Convener referred to the forthcoming retirement of Mr Drew Hall, Service Manager (Public Protection), and paid tribute to Mr Hall's service with the Council. On behalf of the Committee, he wished him a long and happy retirement.
- 180 Lease of Premises – Inverkip Street, Greenock 180**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to enter into a lease of premises at Inverkip Street, Greenock.
- Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.
- 181 Assignment of Lease – Dubbs Road, Port Glasgow 181**  
**Variation of Current Use – Dubbs Road, Port Glasgow**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval for (1) the assignation and extension of the lease of premises at Dubbs Road, Port Glasgow and (2) variation of the permitted use of premises also at Dubbs Road, Port Glasgow.
- Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.
- 182 Commercial and Industrial Portfolio Information – Scheme of Delegation Register 182**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the exercise by Officers of powers delegated to them in terms of the Scheme of Delegation and providing an update on the management of the Council's commercial and industrial portfolio for the period January to December 2018.
- Decided:** that the terms of the report be noted.
- 183 Shore Street, Gourrock: Affordable Housing Site 183**
- There was submitted a report by the Head of Legal & Property Services (1) updating the Committee on the status of the site proposed for affordable housing at Shore Street, Gourrock and (2) recommending an option for progress.
- Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.

**ENVIRONMENT & REGENERATION COMMITTEE – 7 MARCH 2019**

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- 184 Upper Kirn Drive, Gourrock – Development Proposal 184**
- There was submitted a report by the Head of Legal & Property Services on the ongoing negotiations relative to the prospective disposal of Council-owned land at Upper Kirn Drive, Gourrock.  
Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.
- 185 King George VI Building - 9-11 King Street, Port Glasgow 185**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on proposals relating to the King George VI Building and making recommendations in this regard.  
Following consideration, the Committee agreed to take action, all as detailed in the appendix.
- 186 Property Asset Management Report 186**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources making recommendations in respect of a number of property assets.  
Following discussion, the Committee agreed to take action, all as detailed in the appendix.

**APPOINTMENT PANEL – HEAD OF EDUCATION – 11 MARCH 2019**

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**Appointment Panel – Head of Education****Monday 11 March 2019 at 3pm**

**Present:** Councillors J Clocherty, L Quinn and E Robertson, Mr A Fawcett, Chief Executive and Mr S Allan, Corporate Director Environment, Regeneration & Resources.

**Present also:** Mr S McNab, Head of Organisational Development, Policy & Communications (Adviser to Panel).

**Chair:** Mr Fawcett presided.

**Apologies:** An apology for absence was intimated on behalf of Ms R Binks, Corporate Director Education, Communities & Organisational Development

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.**

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.**

**187      Shortlisting and Arrangements for Interview of Applicants – Post of Head of Education      187**

There were submitted copies of applications received from 9 candidates for the post of Head of Education.

The Panel decided to call a shortlist of 6 candidates for interview and thereafter to make an appointment, all as detailed in the appendix.

## EDUCATION AND COMMUNITIES COMMITTEE – 12 MARCH 2019

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### Education and Communities Committee

Tuesday 12 March 2019 at 2pm

**Present:** Provost Brennan, Councillors Clocherty, Curley, Crowther (for MacLeod), McCabe, C McEleny, McVey, Jackson (for Murphy), Quinn, Robertson and Wilson, Rev. F Donaldson, Rev. D Burt and Ms F Gilpin, Church Representatives and Ms A McMillan, Parent Representative.

**Chair:** Councillor Clocherty presided.

**In attendance:** Corporate Director Education, Communities & Organisational Development, Head of Inclusive Education, Culture & Communities, Service Manager (Community Learning & Development, Community Safety & Resilience and Sport), Chief Financial Officer, Mr I Cameron and Mr C Given (Finance Services), Ms G Murphy (for Head of Legal & Property Services), Ms S Lang (Legal & Property Services), Acting Head of Education, Corporate Policy, Performance & Partnership Manager, Property Services Manager, Early Years Manager and Corporate Communications Manager.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

#### **188 Apologies, Substitutions and Declarations of Interest 188**

Apologies for absence were intimated on behalf of Councillor MacLeod, with Councillor Crowther substituting, Councillor Murphy, with Councillor Jackson substituting, and Ms P McEwan.

Declarations of interest were intimated as follows:

Agenda Item 5 (Inverclyde Leisure: Annual Report 2017/18) – Councillor Clocherty.

Agenda Item 11 (Beacon Update) – Councillors Clocherty and Robertson.

Agenda Item 16 (Additional School Transport – Increase in SEMP Funding) – Councillor Wilson.

Agenda Item 26 (Early Learning and Childcare - 1140 Hours Expansion Programme) – Councillor Robertson.

#### **189 Communities 2018/19 Revenue Budget - Period 9 to 31 December 2018 189**

There was submitted a report by the Chief Financial Officer and Corporate Director Education, Communities & Organisational Development on the position of the 2018/19 Communities Revenue Budget as at Period 9 to 31 December 2018.

**Decided:** that the current projected underspend of £13,000 in the 2018/19 Communities Revenue Budget as at Period 9 to 31 December 2018 be noted.

#### **190 Communities Capital Programme 2018 - 2021 Progress 190**

There was submitted a report by the Head of Inclusive Education, Culture & Communities and Chief Financial Officer (1) on the status of the projects forming the Communities Capital Programme and (2) highlighting the overall financial position.

**EDUCATION AND COMMUNITIES COMMITTEE – 12 MARCH 2019**

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**Decided:** that the progress of the specific projects detailed in Appendix 1 of the report be noted.

**191 CLD Service Annual Report 2017-18: Progress Report Linking to 3 Year Plan 'Co-ordinating Community Learning and Development in Inverclyde' 191**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development advising the Committee of progress within the Community Learning & Development (CLD) Service, with all delivery linking to the 3 year plan 'Co-ordinating Community Learning & Development in Inverclyde'. Copies of the Annual Report 2017-18 were circulated to the Committee.

**Decided:** that the Community Learning & Development (CLD) Annual Report 2017-18 be noted.

**192 Inverclyde Leisure: Annual Report 2017/18 192**

There was submitted a report by the Head of Inclusive Education, Culture & Communities appending Inverclyde Leisure's Annual Report 2017/18.

Councillor Clocherty declared a non-financial interest in this item as a Member of the Board of Inverclyde Leisure. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process.

**Decided:**

- (1) that the contents of Inverclyde Leisure's Annual Report 2017/18 be noted; and
- (2) that a report be submitted to the Committee on the complaints procedures operated by Inverclyde Leisure.

**193 Extension of Opening of Gourock Outdoor Pool 193**

There was submitted a report by the Head of Inclusive Education, Culture & Communities providing an update on the attendance levels and net costs incurred by the extension of the opening of Gourock Outdoor Pool in September 2018.

(Councillor Wilson left the meeting during consideration of this item of business).

**Decided:**

- (1) that the net costs of opening Gourock Pool and attendance levels for the extended opening of the facility over September 2018 be noted;
- (2) that it be noted that the Members' Budget Working Group will consider the mainlining of the costs of the extended opening as part of the 2019/20 budget process; and
- (3) that it be noted that an agreed period of extended opening over 2019 could coincide with any proposed repair work on the Waterfront pool floor.

**194 Inverclyde Leisure: Rankin Park Indoor Tennis Facility - Phase 2 Application 194**

There was submitted a report by the Head of Inclusive Education, Culture & Communities providing an update on the progress of the Stage 2 application by Inverclyde Leisure to SportScotland relative to the proposed development of the Rankin Park indoor tennis facility.

**Decided:** that it be agreed to note the success of Inverclyde Leisure's Stage 1 application for funding to develop the Rankin Park indoor tennis facility and the subsequent submission on 1 March 2019 of the Stage 2 application to SportScotland,

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**EDUCATION AND COMMUNITIES COMMITTEE – 12 MARCH 2019**


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Tennis Scotland and the Lawn Tennis Association.

**195 Support Provided to Sporting Organisations/Community Sports Clubs 195**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development informing the Committee of the support which Inverclyde Council provides to sporting organisations and community sports clubs.

(Councillor Wilson returned to the meeting during consideration of this item of business).

**Decided:**

- (1) that the contents of the report be noted; and
- (2) that it be noted that, on completion, the Sports Strategy will be submitted to Inverclyde Alliance Board and thereafter to the Committee.

**196 Community Facilities 196**

**(1) Ward 7 Community Facilities: Refurbishment of Grieve Road Community Centre**

**(2) Community Services: Continued Funding to Craighend, Branchton and Youth Connections**

**(3) Inverclyde Leisure: Promotion of Community Facilities**

There was submitted a replacement report by the Corporate Director Education, Communities & Organisational Development advising the Committee of three aspects of community facilities within Inverclyde, namely (1) the proposed refurbishment of Grieve Road Community Centre following the review of facilities in Ward 7, (2) the continued funding of Craighend Resource Centre, Branchton Community Centre and Youth Connections and (3) proposals to develop Inverclyde Leisure's promotion of community facilities across Inverclyde.

**Decided:**

- (1) that it be noted that an allocation of £200,000 will be requested from Reserves as part of the budget setting process to address a partial refurbishment/upgrade of the Grieve Road Community Facility;
- (2) that agreement be given to the allocation of the continued one year funding of Branchton and Craighend Community Facilities as detailed in the report and that it be noted that the funding proposals for Youth Connections were the subject of a report later in the agenda;
- (3) that the proposed developments in Inverclyde Leisure's promotion and marketing of Inverclyde community facilities be noted; and
- (4) that it be agreed that Officers continue to work within Wards to review community facilities in Inverclyde.

**197 Craighend Resource Centre 197**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) advising the Committee of Inverclyde Council's application to the Regeneration Capital Grants Fund (RCGF) 2018 on behalf of Craighend Resource Centre and (2) seeking delegated authority to accept the grant if awarded.

The Committee was advised that since the writing of the report, intimation had been received that the Stage 2 application had been successful.

**Decided:**



**EDUCATION AND COMMUNITIES COMMITTEE – 12 MARCH 2019**

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- (1) that the success of the Stage 2 funding application for Regeneration Capital Grants Funding on behalf of Craighend Resource Centre be noted; and
- (2) that delegated authority be granted to the Corporate Director Education, Communities & Organisational Development after consultation with the Head of Legal & Property Services and Chief Financial Officer to accept the Regeneration Capital Grants Fund monies on behalf of Inverclyde Council, it being noted that an appropriate Heads of Terms Agreement will be established with Craighend Resource Centre.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following two items on the grounds that the business involved the likely disclosure of exempt information as defined in the paragraphs of Part I of Schedule 7(A) of the Act as are set out opposite the heading to each item.**

Item	Paragraph(s)
<b>Update on the Beacon Arts Centre: The Greenock Arts Guild Ltd</b>	<b>6, 12 and 14</b>
<b>Review of Youth Work</b>	<b>6</b>

**198 Update on the Beacon Arts Centre: The Greenock Arts Guild Ltd 198**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing a further update on the Beacon Arts Centre/Greenock Arts Guild Ltd (GAG) as part of the Council's commitment to reporting on the governance of external organisations.

Councillors Clocherty and Robertson declared a non-financial interest in this item as Members of the Board of Greenock Arts Guild Ltd. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

The Corporate Director advised the Committee of the current position relative to the Beacon Arts Centre together with proposed action in this regard. The Committee noted the circumstances as set out in the report and the verbal update by the Corporate Director and agreed that a further report be submitted to a special meeting of the Committee on a date to be arranged, all as detailed in the appendix.

Councillor C McEleny left the meeting at this juncture.

**199 Review of Youth Work – Sustainability of IYouth Zone Provision and Youth Connections 199**

There was submitted a replacement report by the Head of Inclusive Education, Culture & Communities (1) on a proposed delivery model for IYouth Zones (IYZ) in Inverclyde and a future operating model for Youth Connections following the recent review of youth work and (2) referring to savings in Community Learning and Development to be considered alongside the proposals.

**Decided:**

- (1) that the contents of the report and the attached Executive Summary from the Youth Work Review be noted;

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- (2) that the Members' Budget Working Group's recommended future funding approach combining Options 2, 3 and 4 as detailed in the report be noted;
- (3) that approval be given to the allocation of the continued one year funding of Youth Connections in the sum of £95,000;
- (4) that the proposals to mainline an element of the IYouth Zone provision be agreed with the resultant impact on the funding gap; and
- (5) that the request for use of £100,000 from Reserves for investment in the Burns Road Youth Connections facility as part of the 2019/20 budget process be noted.

**The Communities business concluded at 3.55pm. The Committee commenced consideration of the Education items of business at 4.05pm with Rev. Donaldson, Rev. Burt, Ms Gilpin and Ms McMillan joining the meeting. Councillor Curley did not return to the meeting at this juncture.**

### **200 Education Scotland Report on Port Glasgow High School 200**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development informing the Committee of the November 2018 inspection of Port Glasgow High School carried out under the Education Scotland's model of 5 day inspections which focused on progress being made within the school in improving learning and teaching, raising attainment and closing the poverty-related attainment gap. The report advised that in respect of the Quality Indicators, Leadership of Change had been assessed as very good, with Learning, Teaching and Assessment, Raising Attainment and Achievement and Ensuring Wellbeing, Equality and Inclusion all assessed as good.

Mr Stuart Clark, Head Teacher, Port Glasgow High School was present and, along with two pupils, Aaron McAuslan and Claire Steele, addressed the Committee in relation to the inspection report.

(Councillor Curley returned to the meeting during consideration of this item of business).

**Decided:**

- (1) that the Education Scotland report on Port Glasgow High School be noted; and
- (2) that the Committee's appreciation be extended to all those involved in the inspection process.

### **201 Education 2018/19 Revenue Budget – Period 9 to 31 December 2018 201**

There was submitted a report by the Chief Financial Officer and Corporate Director Education, Communities & Organisational Development on the position of the 2018/19 Education Revenue Budget as at Period 9 to 31 December 2018.

**Decided:**

- (1) that the current projected underspend of £167,000 in the 2018/19 Education Revenue Budget as at Period 9 to 31 December 2018 be noted; and
- (2) that approval be given to the virements totalling £115,000 detailed in paragraph 7.1 and Appendix 5 of the report.

### **202 Education Capital Programme 2018 – 2021 Progress 202**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development and Chief Financial Officer (1) on the status of the projects forming the Education Capital Programme and (2) highlighting the overall financial position.

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**Decided:** that the progress of the specific projects detailed in Appendix 1 and the review of the School Estate Funding Model, which is a separate item on the agenda, be noted.

**203 Facilities Management 203**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an outline of the services provided within Facilities Management.

**Decided:** that the functions undertaken by Facilities Management be noted.

**204 Additional School Transport – Increase in SEMP Funding 204**

There was submitted a report by the Head of Inclusive Education, Culture & Communities informing the Committee of the additional costs incurred in the provision of additional school transport for specific Inverclyde schools which is currently funded through the School Estate Management Programme (SEMP).

Councillor Wilson declared a non-financial interest in this item as the Vice-Chair of Strathclyde Partnership for Transport. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process.

**Decided:**

- (1) that the circumstances resulting in the increase in school transport costs be noted; and
- (2) that the allocation of £324,000 from the School Estate Management Programme (SEMP) to fund the additional transport requirements for session 2018/19 be noted.

**205 Education Equality Mainstreaming Report 2019 and Progress on Education Equality Outcomes 2017/21 205**

There was submitted a report by the Head of Organisational Development, Policy & Communications (1) seeking approval of the Council's Education Equality Mainstreaming Report 2019 and (2) advising of progress to date in the achievement of the Education Equality Outcomes 2017/21.

During the course of discussion on this item, reference was made to the presentation of information in relation to the various Christian denominations and it was agreed that this be considered further for future reports to the Committee.

**Decided:**

- (1) that the contents of the report be noted;
- (2) that approval be given to the refresh of the Education Equality Outcomes 2017/21; and
- (3) that approval be given to the insertion of a new improvement action at Education Equality Outcome 3 around the setting up of a Locality Additional Needs (ASN) Forum.

**206 Food For Life Accreditation – Bronze Level for Inverclyde Primary Schools 206**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval to introduce Food for Life accreditation at bronze level for all primary schools in Inverclyde.

**Decided:**

- (1) that it be agreed that the Food for Life Programme be embarked upon to improve

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primary school menus for the young people of Inverclyde; and

(2) that a report be submitted to the Committee on the implications of the decision made by Inverclyde Council on 21 February 2019 to approve the universal introduction of free school meals for primary 4 school children from August 2019.

**207 Overview of Ongoing Work on School Empowerment and National Thematic Inspections 207**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) requesting the Committee to note the National Thematic Inspections undertaken by Education Scotland and (2) providing an update on ongoing work towards an empowered system through the Headteachers' Charter for School Empowerment.

**Decided:** that Inverclyde's contribution to the National Thematic Inspections and emerging guidance on school empowerment be noted.

**208 Update on the use of the Pupil Equity Fund 208**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on the use of the Pupil Equity Fund (PEF) for session 2018/19.

**Decided:**

(1) that the report be noted; and

(2) that a report be submitted to a future meeting of the Committee on the development of a holistic approach to the provision of funding and support aimed at raising the attainment of Looked After Children.

Councillor McVey left the meeting at this juncture.

**209 Update on the Glasgow City Region Improvement Collaborative Phase 2 Improvement Plan and the National Interim Evaluation of Regional Improvement Collaboratives 209**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) on progress to date with Phase 2 of the Glasgow City Region Improvement Collaborative, known as the West Partnership, and (2) advising the Committee of the recent national interim evaluation of Regional Improvement Collaboratives (RICs).

**Decided:** that the progress of the Phase 2 Improvement Plan of the West Partnership and the interim national evaluation be noted.

**210 Access to Free Sanitary Products 210**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on the implementation of the Scottish Government commitment to provide free access to sanitary products in schools and community facilities.

(Rev. Burt left the meeting during consideration of this item of business).

**Decided:** that Inverclyde Council continue to support the commitment to roll out access to free sanitary products across schools and that this be increased in 2019/20 to include a range of places where sanitary products are available for those who need them, it

**EDUCATION AND COMMUNITIES COMMITTEE – 12 MARCH 2019**

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being noted that non-school locations should have a range of products available at all times.

**211 Inverclyde’s Response to the Children’s Commissioner Report ‘No Safe Place’ 2018 211**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the response made by Inverclyde Council to the Children’s Commissioner on the recommendation contained within the report ‘No Safe Place’ published in November 2018.

**Decided:** that Inverclyde Council’s response to the 22 recommendations contained within the Children’s Commissioner report ‘No Safe Place’ 2018 be noted.

**212 Review of School Estate Funding Model and Core Facts Update 212**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development and Chief Financial Officer (1) providing an update on the current position of the School Estate Funding Model and (2) seeking approval of the revised model.

**Decided:**

(1) that approval be given to the revised Funding Model and associated changes and revisions highlighted in section 5 of the report; and

(2) that it be noted that the revised Funding Model will be built into the Council’s revised Financial Strategy due to be submitted to the Council in June 2019.

**213 Year of Young People Report and Legacy 213**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) on the final report on Inverclyde’s Year of Young People 2018 and (2) informing the Committee of the proposed legacy plan going forward.

**Decided:**

(1) that the final report be noted and that the success of the Year of Young People within Inverclyde be acknowledged; and

(2) that approval be given to the legacy activities from the Year of Young People detailed in the report, subject to the approval of funding.

**214 Early Learning and Childcare - 1140 Hours Expansion Programme 214**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development updating the Committee on important aspects of the Early Years 1140 Hours Expansion Programme.

Councillor Robertson declared a non-financial interest in this item as the spouse of a registered child minder. She also formed the view that the nature of her interest and of the item of business did not preclude her continued presence in the Chamber or her participation in the decision-making process.

(Councillor Wilson left the meeting during consideration of this item of business).

**Decided:**

(1) that the progress made to date with the implementation of the 1140 Hours Expansion Programme be noted;

(2) that the early phase projects for 2019/20 be agreed and that it be noted that a

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further update on these early phase projects will be submitted to the Committee by summer 2019;

(3) that the support and funding allocation made to providers to support sustainability be noted;

(4) that the current status of graduate recruitment in Inverclyde be noted; and

(5) that the progress made on the recommendations from the February 2018 Audit Scotland report be noted.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7(A) of the Act.**

**215 Education Services – Management Restructure**

**215**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development presenting a comprehensive overview of the proposed changes to the roles and remits within Education Services following the changes to the remits of the Heads of Service agreed by the Policy & Resources Committee on 5 February 2019.

**Decided:**

(1) that the change of remit and title of the current Head of Inclusive Education, Culture & Communities to Head of Culture, Communities and Educational Resources be noted;

(2) that the change of remit of the current Head of Education be noted; and

(3) that approval be given to the deletion of the Quality Improvement Manager post as specified in the report and the replacement of the post with a Service Manager.

**GENERAL PURPOSES BOARD – 13 MARCH 2019**

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**General Purposes Board**

**Wednesday 13 March 2019 at 3pm**

**Present:** Provost Brennan, Councillors Ahlfeld, Crowther, Curley, Dorrian, J McEleny, Quinn, Robertson and Wilson.

**Chair:** Councillor Dorrian presided.

**In attendance:** Mr D Keenan (for Head of Legal & Property Services), Ms F Denver (Legal & Property Services) and Sergeant B Brooks (Police Scotland).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

- |            |  |            |
|------------|--|------------|
| <b>216</b> | <b>Apologies, Substitutions and Declarations of Interest</b>   | <b>216</b> |
|            | <p>Apologies for absence were intimated on behalf of Councillors Brooks, Jackson, MacLeod and Moran, with Councillor Wilson substituting on behalf of Councillor Brooks and Councillor Robertson substituting on behalf of Councillor MacLeod.</p> <p>No declarations of interest were intimated.</p> <p><b>It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.</b></p> |            |
| <b>217</b> | <b>Application for Taxi Driver's Licence</b>   | <b>217</b> |
|            | <p>There was submitted a report by the Head of Legal &amp; Property Services on an application for a taxi driver's licence which was refused, all as detailed in the appendix.</p>   |            |
| <b>218</b> | <b>Request for Suspension of Taxi Driver's Licence</b>   | <b>218</b> |
|            | <p>There was submitted a report by the Head of Legal &amp; Property Services requesting the Board to uphold the immediate suspension of a taxi driver's licence to which the Board agreed, all as detailed in the appendix.</p>  |            |

**ENVIRONMENT & REGENERATION COMMITTEE – 14 MARCH 2019**

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**Environment & Regeneration Committee**

**Thursday 14 March 2019 at 3pm**

**Present:** Councillors Ahlfeld, Clocherty, Curley, Jackson, McCormick, Crowther (for C McEleny), J McEleny and McKenzie.

**Chair:** Councillor McCormick presided.

**In attendance:** Mr P MacDonald (for Head of Legal & Property Services) and Ms R McGhee (Legal & Property Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**219      Apologies, Substitutions and Declarations of Interest      219**

Apologies for absence were intimated on behalf of Councillors Brooks, McCabe and C McEleny, with Councillor Crowther substituting for Councillor C McEleny.

No declarations of interest were intimated.

**220      Proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Gourock, Inverkip and Wemyss Bay) (Waiting Restrictions) (Variation No. 6) Order 2018      220**  
**The Local Authorities' Traffic Orders (Procedure) (Scotland) Regulations 1999**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources further to the statutory consultation process undertaken in terms of the Road Traffic Regulation Act 1984 and the Local Authorities' Traffic Orders (Procedure) (Scotland) Regulations 1999 on The Inverclyde Council (Various Roads) (Gourock, Inverkip and Wemyss Bay) (Waiting Restrictions) (Variation No. 6) Order 2018 (the Proposed TRO), (1) requesting that the Committee adopt the Rules of Procedure for the purposes of the special meeting, (2) advising, in relation to the Proposed TRO, of the discussion between Council Officers and the persons who have, as part of the public consultation, objected to the Proposed TRO (the Objectors) and (3) making proposals to facilitate the effective, fair and proper hearing by the Committee of the Objectors who have not withdrawn their objections in order that the Committee can consider their objections (the Objections) and come to a formal recommendation on the Proposed TRO.

The Committee decided:

- (1) that the Rules of Procedure as detailed in Appendix 1 to the report be approved;
- (2) that the terms of Appendix 2 in relation to the Objections be considered and noted; and
- (3) that it be agreed to allow the Objectors an opportunity to be heard at the special meeting in accordance with the Rules of Procedure.

In this regard, the Committee heard the Objectors, Ms G Brown and Ms N Brown, in relation to the Objections.

Ms G MacFarlane, Head of Service – Roads & Transportation, and Ms E Provan, Environmental & Commercial Services, were present and the Committee heard Ms



**ENVIRONMENT & REGENERATION COMMITTEE – 14 MARCH 2019**

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MacFarlane and Ms Provan in support of the Proposed TRO.

The Committee then adjourned to private session to consider the Objections.

Following consideration of the Objections, the Committee returned to public session and Ms G Brown, Ms N Brown, Ms MacFarlane and Ms Provan were re-admitted to the meeting.

The Committee, having considered and having had regard to the Objections and the oral representations made by Ms G Brown, Ms N Brown, Ms MacFarlane and Ms Provan at the meeting further decided:

(4) that the Objections be dismissed and that the Proposed TRO as detailed in Appendix 3 be approved and referred to the next meeting of the Inverclyde Council recommending that the Inverclyde Council formally approve the proposed TRO and that it be remitted to the Head of Service – Roads & Transportation and the Head of Legal & Property Services to arrange for its implementation in accordance with the statutory procedures, all in accordance with the Rules of Procedure.

## GRANTS SUB-COMMITTEE – 20 MARCH 2019

Grants Sub-CommitteeWednesday 20 March 2019 at 3pm

**Present:** Provost Brennan, Councillors Ahlfeld, Brooks, Crowther (for MacLeod) and J McEleny.

**Chair:** Councillor Brooks presided.

**In attendance:** Service Manager, Community Learning & Development, Community Safety & Resilience and Sport, Ms J Fallon (Community Learning & Development), Mr P MacDonald (for Head of Legal & Property Services) and Ms D Sweeney, (Legal & Property Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.**

**221 Apologies, Substitutions and Declarations of Interest****221**

Apologies for absence were intimated on behalf of Councillor MacLeod, with Councillor Crowther substituting, and Councillor Murphy.

Declarations of interest were intimated as follows:

Agenda Item 2 (Riverside Youth Band) – Councillor Brooks.

Agenda Item 2 (Campaign to Save Inchgreen Dry Dock) – Councillor Crowther.

Agenda Item 2 (Home Start Renfrewshire and Inverclyde) – Councillor J McEleny.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 4 of Part I of Schedule 7(A) of the Act.**

**222 Grants to Voluntary Organisations 2018/19****222**

There was submitted a report by the Head of Inclusive Education, Culture & Communities providing details of applications received for consideration for funding from the Grants to Voluntary Organisations (GTVO) Budget in 2018/19.

Councillor Brooks declared a non-financial interest in this item in that he acted as an independent referee in relation to the grant form application by Riverside Youth Band but only as to the suitability of the group for consideration for funding and Councillor Crowther declared a non-financial interest as he is known to the organiser of the campaign to Save Inchgreen Dry Dock. Both Members formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process. Councillor J McEleny declared a non-financial interest in Home Start Renfrewshire and Inverclyde as a Trustee of that organisation and did not participate in the consideration of this application or the decision-making process.

Councillor J McEleny moved in relation to the Greenock Cricket Club application that it

## GRANTS SUB-COMMITTEE – 20 MARCH 2019

be deferred for consideration to the 2019/20 Grants to Voluntary Organisations budget considerations. As an amendment, Provost Brennan moved that the Officers recommendation of £1,000 be awarded.

On a vote, 2 Members, Provost Brennan and Councillor Brooks voted for the amendment and 3 Members, Councillors Ahlfeld, Crowther and J McEleny, voted for the motion which was declared carried.

**Decided:**

(1) that Grants to Voluntary Organisations 2018/19 be made as follows:

<b>Group</b>	<b>Award</b>
Greenock Burns Club Youth Committee	£600
Kilmacolm Dramatic Society	£1,000
Rig Arts Ltd	Deferred*
Riverside Youth Band	£1,490
Ardgowan Club	£1,050 (subject to the condition that previous award of £2,000 is returned)
Fort Matilda Bowling Club	£1,500
Lady Alice Bowling Club	£2,000
Lady Alice Bowling Club (Junior Section)	£1,000
Mind Mosaic Counselling and Therapy	Deferred*
St Mary's Episcopal Church, Port Glasgow – L Club	£342
Access Technology Scotland (CIC)	£1,500 (subject to the condition that Officers are satisfied that governance criteria is met)
Fort Matilda Bridge Club	Deferred*
Inverkip Community Initiative	Deferred*
The Holy Family Lunch Club	Deferred*
The Kilmacolm and Port Glasgow Agricultural Society Ltd	Deferred*
Crawfurdsburn Community Centre (OAP Bingo Section)	£500 (subject to the condition detailed in the appendix to the report)
Women's Initiative for Socialising, Health Education & Skills (Wishes)	£1,000 (subject to the condition that 2018 accounts are submitted and approved)
Ardgowan Tennis Club	£1,000 (subject to the condition detailed in the appendix to the report)

## GRANTS SUB-COMMITTEE – 20 MARCH 2019

Clydeside Athletic FC	£1,500
Greenock Cricket Club	Deferred*
Greenock United	Reject
Port Glasgow Boys' Club	Reject
St Stephen's Boys' Club	£2,300
Royal West of Scotland Amateur Boat Club	£1,000
Kilmacolm Local Association Guides	Deferred*
Campaign to Save Inchgreen Dry Dock	Deferred*
Clyde Atlantic Trust	£1,000
Glasgow and Clyde Rape Crisis	£2,000
Home Start Renfrewshire and Inverclyde	Deferred*
Inverclyde Heritage Network	£1,000
Inverkip Primary School and Nursery Class Parent Council	£1,000
Police Scotland Youth Volunteers – Inverclyde	£1,500
*Deferred for consideration along with any new applications received for funding from the GTVO budget in 2019/20	

(2) that it be noted that it is the intention of Officers to submit a report to a future meeting of the Education & Communities Committee to provide an overview of the Grants to Voluntary Organisations process and the criteria applied to applications.

**THE INVERCLYDE COUNCIL – 21 MARCH 2019**

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**The Inverclyde Council**

**Thursday 21 March 2019 at 4pm**

**Present:** Provost Brennan, Councillors Ahlfeld, Brooks, Clocherty, Crowther, Dorrian, Jackson, MacLeod, McCabe, McCormick, C McEleny, J McEleny, McKenzie, McVey, Moran, Murphy, Nelson, Quinn, Rebecchi, Robertson and Wilson.

**Chair:** Provost Brennan presided.

**In attendance:** Chief Executive, Corporate Director Education, Communities & Organisational Development, Corporate Director Environment, Regeneration & Resources, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Chief Financial Officer, Head of Legal & Property Services, Ms S Lang (Legal & Property Services), Head of Environmental & Public Protection, Head of Service – Roads & Transportation, Head of Organisational Development, Policy & Communications, Ms A Rainey (Organisational Development), Head of Inclusive Education, Culture & Communities, Chief Internal Auditor and Corporate Communications Manager.

**223 Apologies and Declarations of Interest**

**223**

An apology for absence was intimated on behalf of Councillor Curley.

No declarations of interest were intimated.

**224 2019/20 Budget and 2019/23 Capital Programme**

**224**

There was submitted a report by the Chief Financial Officer (1) providing an update on the position in respect of the 2019/20 Revenue Budget and the 2019/23 Capital Programme and (2) seeking the Council's approval of both.

**Decided**

- (1) that the contents of the report be noted;
- (2) that approval be given to the adjustments as set out in Appendix 3;
- (3) that approval be given to the proposal to balance the budget made by the Members' Budget Working Group as set out in Appendix 4 and that:
  - (a) the savings and policy pressures as set out in Appendix 4 be approved;
  - (b) the detail of the 2019/23 Capital Programme and the proposals to balance the Programme as set out in Appendix 4 be approved; and
  - (c) the write-backs to and subsequent use of Free Reserves as set out in Appendix 4 be approved;
- (4) that approval be given to the financial allocation to the Inverclyde Integration Joint Board in 2019/20 as detailed in Appendix 5B;
- (5) that the savings proposals arising from the budget consultation set out in Appendix 6 be noted;
- (6) that the significant financial challenges faced by the Council based on the projections detailed in Appendix 7 be noted and it be confirmed that the Members' Budget Working Group will continue to meet to develop proposals for a three year budget to be agreed in February/March 2020;
- (7) that the implementation of the new Pay and Grading Model with effect from 1 April 2019 be confirmed;

**THE INVERCLYDE COUNCIL – 21 MARCH 2019**

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(8) that agreement be given to the utilisation of the Early Release Earmarked Reserve to provide funding for the retraining of displaced employees across the Council and that decisions on this matter be delegated to the Corporate Management Team;

(9) that in order to support the development of savings proposals as part of the 2020/23 Budget, delegated authority be granted to the Chief Executive to progress relevant Voluntary Early Release trawls on the understanding that any progression of employee releases will require Committee approval; and

(10) that, due to exceptional circumstances, approval be given to consider the release of those employees who signed up to be released as part of the previous year's Voluntary Early Release trawl but only where such cases meet value for money and the post is part of an approved saving.

**EDUCATION AND COMMUNITIES COMMITTEE – 26 MARCH 2019**

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**Education and Communities Committee****Tuesday 26 March 2019 at 1.35pm**

**Present:** Provost Brennan, Councillors Clocherty, Curley, MacLeod, McCabe, McVey, Murphy, Quinn and Robertson.

**Chair:** Councillor Clocherty presided.

**In attendance:** Chief Executive, Corporate Director Education, Communities & Organisational Development, Head of Legal & Property Services, Ms G Murphy and Ms S Lang (Legal & Property Services), Chief Financial Officer, Mr C Given and Mr I Cameron (Finance Services) and Head of Organisational Development, Policy & Communications.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**225 Apologies, Substitutions and Declarations of Interest****225**

Apologies for absence were intimated on behalf of Councillors C McEleny and Wilson.

Councillors Clocherty and Robertson declared an interest in Agenda Item 2 (Beacon Arts Centre).

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 6 and 12 of Part I of Schedule 7(A) of the Act.**

**226 Beacon Arts Centre****226**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on a number of matters relating to the Beacon Arts Centre regarding governance and financial sustainability.

Councillors Clocherty and Robertson declared a non-financial interest in this item as Members of the Board of Greenock Arts Guild Ltd. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

The Committee agreed (1) to note the latest position of the Greenock Arts Guild Ltd, recent developments and the short term action plan, (2) to agree proposed funding arrangements as set out in the report subject to conditions, (3) to consider a further update no later than June 2019 and (4) to extend its appreciation to all past and current Board Members and Council Officers for their contributions, all as detailed in the appendix.

**POLICY & RESOURCES COMMITTEE – 26 MARCH 2019**

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**Policy & Resources Committee**

**Tuesday 26 March 2019 at 3pm**

**Present:** Councillors Ahlfeld, Clocherty, MacLeod, McCabe, McCormick, Crowther (for C McEleny), McVey, Moran and Robertson.

**Chair:** Councillor McCabe presided.

**In attendance:** Chief Executive, Corporate Director Education, Communities & Organisational Development, Head of Inclusive Education, Culture & Communities, Service Manager (Community Learning & Development, Community Safety & Resilience and Sport), Corporate Director Environment, Regeneration & Resources, Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership, Head of Legal & Property Services, Mr A Greer and Ms R McGhee (Legal & Property Services), Chief Financial Officer, ICT Service Manager, Revenues & Customer Services Manager, Head of Organisational Development, Policy & Communications, Corporate Policy, Performance & Partnership Manager and Corporate Communications Manager.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**227      Apologies, Substitutions and Declarations of Interest      227**

Apologies for absence were intimated on behalf of Councillors C McEleny, Rebecchi and Wilson, with Councillor Crowther substituting for Councillor McEleny.

Councillors Ahlfeld and Clocherty declared an interest in Agenda Item 13 (Inverclyde Leisure Trust – ILT Asset Management Plan and replacement of Waterfront Training Pool Moveable Floor).

**228      Policy & Resources Capital Programme 2018/2021 – Progress Report      228**

There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration & Resources (1) providing an update in respect of the status of the projects within the Policy & Resources Capital Programme and (2) highlighting the overall financial position.

**Decided:** that the current position of the 2018/2021 Capital Programme, the report on net advancement and the progress on the specific projects detailed in the report and Appendix 1 be noted.

**229      2018/21 Capital Programme      229**

There was submitted a report by the Chief Financial Officer on the latest position of the 2018/21 Capital Programme.

**Decided:** that it be agreed to note the current position of the 2018/21 Capital Programme and that Officers continue to examine ways to minimise any further slippage.



## POLICY &amp; RESOURCES COMMITTEE – 26 MARCH 2019

**230 Policy & Resources Committee 2018/19 Revenue Budget – Period 10 to 31 January 2019 230**

There was submitted a report by the Chief Executive, Corporate Director Environment, Regeneration & Resources, Corporate Director Education, Communities & Organisational Development and Chief Financial Officer on the 2018/19 projected outturn for the Policy & Resources Committee as at Period 10 to 31 January 2019.

**Decided:**

- (1) that the 2018/19 projected underspend of £716,000 for the Policy & Resources Committee as at Period 10 to 31 January 2019 be noted; and
- (2) that the projected 2018/19 surplus of £20,980 for the Common Good Fund be noted.

**231 2018/19 General Fund Revenue Budget as at 31 January 2019 231**

There was submitted a report by the Chief Financial Officer (1) on the position of the General Fund Revenue Budget as at 31 January 2019 and (2) providing an update in respect of the position of the General Fund Reserves and Earmarked Reserves.

**Decided:**

- (1) that the latest position of the 2018/19 Revenue Budget and General Fund Reserves be noted; and
- (2) that it be noted that the use of any Free Reserves will be considered as part of the 2019/20 budget process.

**232 Welfare Reform Update 232**

There was submitted a report by the Chief Financial Officer providing an update on the latest developments in relation to Welfare Reform.

**Decided:** that the latest update regarding the impact of Welfare Reform within Inverclyde be noted and that any information available on the effect of Welfare Reform on evictions in the private rented sector in Inverclyde be included in a future report.

Councillor Crowther entered the meeting at this juncture.

**233 ICT Services Performance Update 233**

There was submitted a report by the Chief Financial Officer providing an update on the Council's Digital and ICT Strategies for 2017-2020, performance and Channel Shift statistics, details of the Council's PC Refresh Programme and a number of upgrade projects being implemented by ICT and the wider Finance Service.

**Decided:**

- (1) that the Performance Statistics Report and the Action Plan updates for the Digital and ICT Strategies be noted;
- (2) that the progress on the upgrade to Wireless Provision within the Corporate Campus be noted;
- (3) that the projects to implement upgrades to the BACS Banking System and the introduction of an e-Procurement/Purchase to Pay module within the Financial Management System be noted; and
- (4) that the successful conclusion and compliance with the Cyber Resilience Plus and PSN accreditation processes be noted.

## POLICY &amp; RESOURCES COMMITTEE – 26 MARCH 2019

- 234 SOLACE Improving Local Government Benchmarking Framework 2017/18 234**
- There was submitted a report by the Head of Organisational Development, Policy & Communications (1) providing details of the Local Government Benchmarking Framework (LGBF) 2017/18 data and (2) highlighting Inverclyde's performance across the range of indicators.
- Decided:**
- (1) that it be noted that the LGBF 2017/18 data was published on 6 February 2019; and
- (2) that it be agreed that the information in the appendix to the report be used to form the basis of the Council's public performance reporting on the LGBF 2017/18.
- 235 Update on the Public Service Improvement Framework (PSIF) 235**
- There was submitted a report by the Head of Organisational Development, Policy & Communications (1) providing an update on the Council's Public Service Improvement (PSIF) programme and (2) seeking approval to move to a three yearly cycle of PSIF assessments.
- Decided:** that a move to a three year cycle of PSIF assessments, which will apply to those services that are not governed by a formal self-evaluation framework, be approved.
- 236 Equality Mainstreaming Report 2019, Progress on Equality Outcomes 2017/21 and Equal Pay Statement 2019 236**
- There was submitted a report by the Head of Organisational Development, Policy & Communications (1) seeking approval of the Equality Mainstreaming Report and (2) providing an update on progress on the achievement of the Equality Outcomes 2017/21 and the Equal Pay Statement 2019.
- Decided:** that the contents of the report be approved.
- 237 Developing Participatory Budgeting in Inverclyde 237**
- There was submitted a report by the Head of Inclusive Education, Culture & Communities updating the Committee on (1) the progress of the Phase 1 Participatory Budgeting (PB) model pilot previously agreed to develop approaches to support decentralisation of budgets and enhance community empowerment and (2) the outcome of the public consultation events to support the application of grant awards to community groups from both the Community Fund and Poverty Initiative Fund through the agreed Community Choices Framework developed as Phase 1 of an Inverclyde Participatory Budgeting model.
- Decided:**
- (1) that the content of the report and planned release of funding to the successful community groups by the end of March 2019 be noted;
- (2) that the consultation, communications and engagement methods, with audiences and key approaches outlined in the report, and the timetable for community events in each Ward be noted; and
- (3) that the planned next steps for development and implementation of the Phase 2 process to implement an appropriate Inverclyde PB model be noted.

## POLICY &amp; RESOURCES COMMITTEE – 26 MARCH 2019

**238 Marriages within Inverclyde Council Premises - Update 238**

There was submitted a report by the Chief Financial Officer updating the Committee on marriage ceremonies within Council premises.

**Decided:**

- (1) that the successful implementation of the new Marriage Suite in the Port Glasgow Town Hall be noted;
- (2) that it be noted that the former District Court, once renovations are complete, will become an additional venue of choice for marriages in Inverclyde; and
- (3) that the co-operation of Inverclyde Leisure staff during the implementation phase and their ongoing support in supporting marriages delivered by the Council be noted.

**239 Inverclyde Leisure Trust – ILT Asset Management Plan and Replacement of Waterfront Training Pool Moveable Floor 239**

There was submitted a report by the Head of Legal & Property Services summarising the reasons for the Council's necessary, increasing investment in lifecycle replacement of key building and infrastructure elements of the Waterfront Leisure Centre and other ILT facilities and proposing (1) a joint way forward for future phased investment based upon an ILT Asset Management Plan and (2) a suitable timescale for Waterfront Training Pool moveable floor replacement.

Councillors Ahlfeld and Clocherty declared a non-financial interest in this item as Board Members of Inverclyde Leisure. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

**Decided:**

- (1) that the terms of the report be noted;
- (2) that approval be given to the joint Council and ILT approach to an investment programme based upon an ILT Asset Management Plan;
- (3) that the timescales for September 2019 completion with submission to the Council and ILT Board thereafter as part of the 2020/2023 budget planning process be noted; and
- (4) that it be confirmed that the replacement of the Waterfront Training Pool moveable floor and its funding options be considered within the above timescales and for implementation in summer 2020, all in liaison with ILT.

**240 Version Control and Naming Convention Guidance 240**

There was submitted a report by the Head of Legal & Property Services providing an overview of the proposed Version Control and Naming Convention Guidance and seeking approval of the policy, a copy of which was appended to the report.

**Decided:**

- (1) that the content of the report be noted; and
- (2) that the Version Control and Naming Convention Guidance be approved.

**241 Data Protection Impact Assessment Guidance and Template 241**

There was submitted a report by the Head of Legal & Property Services providing an overview of the Data Protection Impact Assessment Guidance and Template and seeking approval of the policy, a copy of which was appended to the report.

## POLICY &amp; RESOURCES COMMITTEE – 26 MARCH 2019

**Decided:**

- (1) that the content of the report be noted; and
- (2) that the Data Protection Impact Assessment Guidance and Template be approved.

**The Convener being of the opinion that the undernoted report by the Chief Financial Officer was relevant, competent and urgent moved its consideration in terms of the relevant Standing Order to allow a donation, if agreed, to be made at the earliest opportunity. This was agreed unanimously.**

**242 DEC Appeal – Cyclone Idai****242**

There was submitted a report by the Chief Financial Officer asking the Committee to consider making a donation to the DEC Cyclone Idai Appeal.

**Decided:** that it be agreed to make a donation of £10,000 from the Revenue Contingency Earmarked Reserve to the DEC Cyclone Idai Appeal.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item:-**

<b>Item</b>	<b>Paragraph(s)</b>
<b>Voluntary Severance Scheme Releases</b>	<b>1</b>
<b>Welfare Reform Update – Appendix 4</b>	<b>6</b>

**243 Voluntary Severance Scheme Releases****243**

There was submitted a report by the Head of Organisational Development, Policy & Communications updating the Committee on the position of releases agreed under the Council's Voluntary Severance Scheme since the previous report on 22 May 2018.

**Decided:**

- (1) that the agreement to release six employees under the Council's Voluntary Severance Scheme as set out in Appendix 1 to the report be noted; and
- (2) that it be noted that future reports will be submitted to the Committee on the release of employees by the Chief Executive under delegated authority on an annual basis.

**244 Welfare Reform Update – Appendix 4****244**

There was submitted Appendix 4 relative to Agenda Item 6 (Welfare Reform Update) providing information on rent arrears at Registered Social Landlord level.

**Decided:** that the terms of Appendix 4 be noted.

**APPOINTMENT PANEL – HEAD OF EDUCATION – 27 MARCH 2019**

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**Appointment Panel – Head of Education****Wednesday 27 March 2019 at 8.45pm**

**Present:** Councillors J Clocherty, L Quinn and E Robertson, Mr A Fawcett, Chief Executive, Ms R Binks, Corporate Director Education, Communities & Organisational Development and Mr S Allan, Corporate Director Environment, Regeneration & Resources.

**Present also:** Mr S McNab, Head of Organisational Development, Policy & Communications (Adviser to Panel).

**Chair:** Mr Fawcett presided.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.**

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.**

**245 Appointment of Head of Education****245**

The Panel interviewed 6 candidates and agreed to appoint Mr Michael Roach to the post of Head of Education, all as detailed in the appendix.

**PLANNING BOARD – 3 APRIL 2019**

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**Planning Board**

**Wednesday 3 April 2019 at 3pm**

**Present:** Provost Brennan (for Councillor Moran), Councillors Clocherty, Crowther, Dorrian, J McEleny, McKenzie, McVey, Murphy, Nelson, Rebecchi and Wilson.

**Chair:** Councillor Wilson presided.

**In attendance:** Development & Building Standards Manager, Mr D Ashman (Regeneration & Planning Services), Shared Head of Service Roads, Service Manager (Roads), Mr J Kerr (for Head of Legal and Property Services), Ms R McGhee (Legal and Property Services) and Corporate Communications Manager.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

**246 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST**

**246**

An apology for absence was intimated on behalf of Councillor Moran, with Provost Brennan substituting.

Declarations of interest were intimated as follows:-

Agenda Item 2(a) (Change of use to Class 3 from Class 1 retail and alterations including new extract ducting, lighting and accessible toilet at 46 Princes Street, Port Glasgow (19/0019/IC)) – Councillor McKenzie; and

Agenda Item 2(b) (Erection of building containing ocean ferry terminal, art gallery and restaurant and associated works at Waterfront car park, Cinema car park and associated land, Custom House Way, Greenock (18/0258/IC)) – Councillors Clocherty, McKenzie, Murphy and Nelson.

**247 PLANNING APPLICATIONS**

**247**

There were submitted reports by the Head of Regeneration & Planning and by the Development & Building Standards Manager on applications for planning permission as follows:-

- (a) Change of use to Class 3 from Class 1 retail and alterations including new extract ducting, lighting and accessible toilet:  
46 Princes Street, Port Glasgow (19/0019/IC)**

The report recommended that planning permission be granted subject to a number of conditions.

Councillor McKenzie declared a non-financial interest in this item as Chair of Port Glasgow Regeneration Forum and in retail premises in Port Glasgow. He also formed the view that the nature of his interests and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision-making process. After discussion, Councillor McKenzie moved that planning permission be refused (1) as the proposal would lead to the loss of a further retail unit in Port Glasgow town centre which would be detrimental to the mix of uses and (2) as the proposal is contrary to

**PLANNING BOARD – 3 APRIL 2019**

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Local Development Plan Policy TCR3 in that it would result in an over-provision of similar Class 3 uses within Port Glasgow town centre.

As an amendment, Councillor Crowther moved that planning permission be granted subject to the conditions detailed in the report.

On a vote, 4 Members, Councillors Clocherty, McKenzie, McVey and Rebecchi, voted for the motion and 6 Members, Provost Brennan, Councillors Crowther, J McEleny, Murphy, Nelson and Wilson, voted for the amendment which was declared carried. One Member, Councillor Dorrian, abstained from voting.

**Decided:** that planning permission be granted subject to the following conditions:-

- (1) that the development shall not commence until a detailed specification regarding the collection, treatment and disposal of cooking odours has been submitted to and approved by the Planning Authority. Such specification shall include precise details on the location of equipment used for the cooking and heating of food, canopies, grease filters, rates of air movement over the canopies, make-up air, air disposal points etc., to protect the amenity of the immediate area and prevent the creation of odour nuisance;
- (2) that the system for discharging cooking odours approved under condition 1 shall be fully implemented to the satisfaction of the Planning Authority prior to the commencement of the use hereby approved. It shall then remain in full and effective working order at all times thereafter during the lifetime of the use, to the satisfaction of the Planning Authority, to ensure the provision and retention of the system for discharging cooking odours; and
- (3) that deliveries or collections to and from the site shall not be carried out between the hours of 23:00 and 07:00, to protect the amenities of occupiers of premises from unreasonable noise and vibration levels.

**(b) Erection of building containing ocean ferry terminal, art gallery and restaurant and associated works:  
Waterfront car park, Cinema car park and associated land, Custom House Way, Greenock (18/0258/IC)**

The Development & Building Standards Manager advised the Board that, with regard to condition 1 set out in the recommendation, the word “building” should be substituted for “dwellings”.

Councillors Clocherty, McKenzie and Nelson declared a non-financial interest in this item as Board Members of Riverside Inverclyde. Councillor Murphy also declared a non-financial interest by virtue of having attended a presentation by the George Wyllie Foundation. Councillors Clocherty, McKenzie and Murphy formed the view that the nature of their interests and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process. Councillor Nelson left the meeting.

**Decided:** that planning permission be granted subject to the following conditions:-

- (1) that prior to their use, samples of all facing materials to be used in the construction of the building hereby permitted shall be submitted to and approved in writing by the Planning Authority. Development shall proceed thereafter using the approved materials unless a variation is agreed in writing with the Planning Authority, in the interests of visual amenity;
- (2) that prior to their use samples of all hard landscaping materials shall be submitted to and approved in writing by the Planning Authority. The approved materials shall thereafter be used unless any alternative is agreed in writing with the Planning Authority, to ensure the suitability of these materials;
- (3) that prior to the commencement of development full details of all soft

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landscaping within the site shall be submitted to and approved in writing by the Planning Authority. This shall include management and maintenance arrangements, to ensure the provision of an adequate landscaping scheme in the interests of visual amenity;

(4) that the landscaping scheme approved in terms of condition 3 above shall be implemented in full in accordance with a phasing plan to be agreed in writing with the Planning Authority prior to the commencement of development. Any of the planting which is damaged, is removed, becomes diseased or dies within the first 5 years of planting shall be replaced within the following planting season with plants of a similar size and species, to ensure the provision and retention of an adequate landscaping scheme in the interests of visual amenity;

(5) that all surface water drainage from the site shall be treated in accordance with the principles of the Sustainable Urban Drainage Systems Manual (C697) (CIRIA 2007). Before development commences, details shall be submitted to and approved in writing by the Planning Authority of the maintenance regime for the water detention areas and other associated connected drainage, to control runoff from the site to reduce the risk of flooding;

(6) that all surface water originating within the site shall be intercepted within the site, to control runoff from the site to reduce the risk of flooding;

(7) that prior to the commencement of development, confirmation of connection to the Scottish Water Network shall be submitted for approval, to control runoff from the site to reduce the risk of flooding;

(8) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until appropriate control measures are implemented. Any significant variation to the treatment methodology shall be submitted for approval in writing by the Planning Authority prior to implementation, to help arrest the spread of Japanese Knotweed in the interests of environmental protection;

(9) that the development shall not commence until an Environmental Investigation and Risk Assessment, including any necessary Remediation Scheme with timescale for implementation, of all pollutant linkages have been submitted to and approved in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with current codes of practice. The submission shall also include a Verification Plan. Any subsequent modifications to the Remediation Scheme and Verification Plan must be approved in writing by the Planning Authority prior to implementation, to satisfactorily address potential contamination issues in the interests of human health and environmental safety;

(10) that before the development hereby permitted is occupied the applicant shall submit a report for approval in writing by the Planning Authority, confirming that the works have been completed in accordance with the agreed Remediation Scheme and supply information as agreed in the Verification Plan. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of all materials imported onto the site as fill or landscaping material. The details of such materials shall include information of the material source, volume, intended use and chemical quality with plans delineating placement and thickness, to ensure contamination is not imported to the site and confirm successful completion of remediation measures in the interest of human health and environmental safety;

(11) that the presence of any previously unrecorded contamination or variation to anticipated ground conditions that becomes evident during site works shall be brought



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to the attention of the Planning Authority and the Remediation Scheme shall not be implemented unless it has been submitted to and approved in writing by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately;

(12) that the building hereby permitted shall not be brought into use until the car park, taxi drop-off and coach drop-off approved layout is constructed, in the interests of public safety;

(13) that the diversion of the coastal footpath shown on the approved drawings shall be implemented prior to the commencement of development, in the interests of public safety;

(14) that details of signage (including cycle route signage) associated with the diversion referred to in condition 13 shall be submitted to and approved in writing by the Planning Authority and thereafter shall be erected and brought into use, all prior to the use of the approved building commencing, in the interests of public safety;

(15) that prior to the commencement of development, full details shall be provided of the gangway connection to the ocean terminal berth, in the interests of public safety;

(16) that the Operational Traffic Management Plan shall be maintained and implemented throughout the life of the facility. Should any changes be required they must be agreed in writing with the Planning Authority, to ensure that traffic associated with the development can operate in a manner which is not detrimental to pedestrian and traffic safety, nor to the disadvantage of adjacent land uses;

(17) that the cycle path adjacent to the building shall be a minimum of 2 metres wide and the footpath a minimum of 1.6 metres wide, to ensure the provision of adequate pedestrian and cycle facilities; and

(18) that prior to the development hereby permitted being brought into use, demountable bollards shall be provided between the footpath/cycle path and the car park, to prevent unauthorised vehicles from causing danger to pedestrians and cyclists.

## LOCAL REVIEW BODY – 3 APRIL 2019

Local Review BodyWednesday 3 April 2019 at 4.05pm

**Present:** Councillors Clocherty, Crowther, Moran (for Dorrian), McKenzie, Nelson, Rebecchi and Wilson.

**Chair:** Councillor Wilson presided.

**In attendance:** Ms F Milne and Mr A Williamson (Planning Advisers), Mr J Kerr (Legal Adviser) and Ms R McGhee (Legal and Property Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Local Review Body.**

**248 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 248**

An apology for absence was intimated on behalf of Councillor Dorrian, with Councillor Moran substituting.

No declarations of interest were intimated.

**249 PLANNING APPLICATIONS FOR REVIEW 249**

**(a) Erection of 2.4m high palisade fence and gates around former car park area:  
Car Park off Orchard Street, Greenock (18/0084/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for the erection of a 2.4m high palisade fence and gates around the former car park area at the car park off Orchard Street, Greenock (18/0084/IC) to enable the Local Review Body to consider the matter afresh.

Ms Milne acted as Planning Adviser relative to this case.

Mr Kerr referred to new matters raised by the applicant's agent within the Statement of Review to the Local Review Body and advised that no justification had been received from the applicant's agent in relation to the new matters. The Local Review Body had no regard to the new matters during consideration of the application for review.

**Decided:**

(1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and

(2) that the application for review be dismissed and that planning permission be refused (upholding the Appointed Officer's determination) as the separation of the car park from the functioning of the adjacent retail unit, by the erection of fencing and gates and the removal of the car park markings, will result in the loss of off-street car parking. This will encourage on-street customer, staff and service vehicle parking to the detriment of road safety on Ingleston Street and Orchard Street.

**(b) Proposed extension to retail unit:  
(Shop), 3 Bute Street, Gourock (18/0210/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for a proposed extension to the retail unit (shop) at 3 Bute Street, Gourock (18/0210/IC) to enable the Local Review Body to consider the matter afresh.

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Mr Williamson acted as Planning Adviser in relation to this case.

After discussion, Councillor Rebecchi moved (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and (2) that the application for review be dismissed and that planning permission be refused (upholding the Appointed Officer's determination) as the proposal compromises the established front building line along Bute Street, thus failing to reflect local architecture and urban form and adversely impacts upon the character and residential amenity and maintenance of this part of Gourock as a successful place. It therefore cannot be justified against criterion (a) of Policy RES6 of the adopted Local Development Plan and is thus contrary to Policies RES1 and TCR10 of the adopted Local Development Plan and Policies 20 and 1 of the proposed Local Development Plan.

As an amendment, Councillor Clocherty moved (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and (2) that the application for review be upheld and that planning permission be granted subject to the following conditions and advisory notes:-

**Conditions**

1. that the permission hereby granted shall be implemented within 3 years of the date of this permission, to accord with Section 58 of the Town and Country Planning (Scotland) Act 1997;
2. that samples of all facing materials to be used shall be submitted to and approved in writing by the Planning Authority prior to their use. The approved materials shall thereafter be used unless a variation is approved in writing by the Planning Authority, in the interests of visual amenity;
3. that full details of the access gate shall be submitted to and approved in writing by the Planning Authority prior to it being erected, in the interests of visual amenity;
4. that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until appropriate control measures are implemented. Any significant variation to the treatment methodology shall be submitted for approval in writing by the Planning Authority prior to implementation, to help arrest the spread of Japanese Knotweed in the interests of environmental protection;
5. that the development shall not commence until an Environmental Investigation and Risk Assessment, including any necessary Remediation Scheme with timescale for implementation, of all pollutant linkages have been submitted to and approved in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with current codes of practice. The submission shall also include a Verification Plan. Any subsequent modifications to the Remediation Scheme and Verification Plan must be approved in writing by the Planning Authority prior to implementation, to satisfactorily address potential contamination issues in the interests of human health and environmental safety;
6. that before the development hereby permitted is occupied the applicant shall submit a report for approval in writing by the Planning Authority, confirming that the works have been completed in accordance with the agreed Remediation Scheme and supply information as agreed in the Verification Plan. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of all materials imported onto the site as fill or landscaping material. The details of such materials shall include information of the material source, volume, intended use and chemical quality with plans delineating placement and thickness, to ensure contamination is not imported to the site and

## LOCAL REVIEW BODY – 3 APRIL 2019

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confirm successful completion of remediation measures in the interest of human health and environmental safety;

7. that the presence of any previously unrecorded contamination or variation to anticipated ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority and the Remediation Scheme shall not be implemented unless it has been submitted to and approved in writing by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately; and

8. that deliveries or collections to and from the site shall not be carried out between the hours of 23:00 and 07:00, to protect the amenities of occupiers of premises from unreasonable noise and vibration levels.

### **Advisory Notes**

1. All external lighting on the application site should comply with the Scottish Government Guidance Note “Controlling Light Pollution and Reducing Lighting Energy Consumption”.

2. The applicant must consult or arrange for their main contractor to consult with either Sharon Lindsay or Emilie Smith at Inverclyde Council, Environmental & Public Protection (01475 714200), prior to the commencement of works to agree times and methods to minimise noise disruption from the site.

3. Air conditioning units/heating units/refrigeration units etc. if attached to the property must be suitably insulated or isolated.

4.

(i) The applicant should be fully aware of the Construction (Design & Management) Regulations 2015 (CDM 2015) and their implications on client duties etc.;

(ii) Design and Construction of Buildings – Gulls: It is very strongly recommended that appropriate measures be taken in the design of all buildings and their construction, to inhibit the roosting and nesting of gulls. Such measures are intended to reduce nuisance to, and intimidation of, persons living, working and visiting the development;

(iii) Consultation on Proposed Use: It is strongly recommended that prior to the commencement of any works the applicant consults with Officers of Safer and Inclusive Communities to ensure structural compliance with legislation relating to:

(a) Food Safety Legislation; and

(b) Health and Safety at Work etc. Act 1974.

On a vote, 2 Members, Councillors Nelson and Rebecchi, voted for the motion and 3 Members, Councillors Clocherty, Crowther and Moran, voted for the amendment which was declared carried. 2 Members, Councillors McKenzie and Wilson, abstained from voting.

### **Decided:**

(1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and

(2) that planning permission be granted subject to the following conditions and advisory notes:

### **Conditions**

1. that the permission hereby granted shall be implemented within 3 years of the date of this permission, to accord with Section 58 of the Town and Country Planning (Scotland) Act 1997;

2. that samples of all facing materials to be used shall be submitted to and approved in writing by the Planning Authority prior to their use. The approved materials shall thereafter be used unless a variation is approved in writing by the Planning Authority, in the interests of visual amenity;

3. that full details of the access gate shall be submitted to and approved in writing by the Planning Authority prior to it being erected, in the interests of visual amenity;

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4. that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until appropriate control measures are implemented. Any significant variation to the treatment methodology shall be submitted for approval, in writing by the Planning Authority prior to implementation, to help arrest the spread of Japanese Knotweed in the interests of environmental protection;

5. that the development shall not commence until an Environmental Investigation and Risk Assessment, including any necessary Remediation Scheme with timescale for implementation, of all pollutant linkages have been submitted to and approved in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with current codes of practice. The submission shall also include a Verification Plan. Any subsequent modifications to the Remediation Scheme and Verification Plan must be approved in writing by the Planning Authority prior to implementation, to satisfactorily address potential contamination issues in the interests of human health and environmental safety;

6. that before the development hereby permitted is occupied the applicant shall submit a report for approval in writing by the Planning Authority, confirming that the works have been completed in accordance with the agreed Remediation Scheme and supply information as agreed in the Verification Plan. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of all materials imported onto the site as fill or landscaping material. The details of such materials shall include information of the material source, volume, intended use and chemical quality with plans delineating placement and thickness, to ensure contamination is not imported to the site and confirm successful completion of remediation measures in the interest of human health and environmental safety;

7. that the presence of any previously unrecorded contamination or variation to anticipated ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority and the Remediation Scheme shall not be implemented unless it has been submitted to and approved, in writing by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately; and

8. that deliveries or collections to and from the site shall not be carried out between the hours of 23:00 and 07:00, to protect the amenities of occupiers of premises from unreasonable noise and vibration levels.

**Advisory Notes**

1. All external lighting on the application site should comply with the Scottish Government Guidance Note "Controlling Light Pollution and Reducing Lighting Energy Consumption".

2. The applicant must consult or arrange for their main contractor to consult with either Sharon Lindsay or Emilie Smith at Inverclyde Council, Environmental & Public Protection (01475 714200), prior to the commencement of works to agree times and methods to minimise noise disruption from the site.

3. Air conditioning units/heating units/refrigeration units etc. if attached to the property must be suitably insulated or isolated.

4.

(i) The applicant should be fully aware of the Construction (Design & Management) Regulations 2015 (CDM 2015) and their implications on client duties etc.;

(ii) Design and Construction of Buildings – Gulls: It is very strongly recommended that appropriate measures be taken in the design of all buildings and their

**LOCAL REVIEW BODY – 3 APRIL 2019**

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construction, to inhibit the roosting and nesting of gulls. Such measures are intended to reduce nuisance to, and intimidation of, persons living, working and visiting the development;

(iii) Consultation on Proposed Use: It is strongly recommended that prior to the commencement of any works the applicant consults with Officers of Safer and Inclusive Communities to ensure structural compliance with legislation relating to:

- (a) Food Safety Legislation; and
- (b) Health and Safety at Work etc. Act 1974.

**(c) Non-compliance with standard time condition to extend the time period for commencement of development on site in respect of planning permission 16/0035/IC:  
54 Cloch Road, Gourock (18/0325/IC)**

There were submitted papers relative to the application for review of non-compliance with standard time condition to extend the time period for the commencement of the development on site in respect of planning permission 16/0035/IC at 54 Cloch Road, Gourock (18/0325/IC) to enable the Local Review Body to consider the matter afresh. Mr Williamson acted as Planning Adviser in relation to this case.

**Decided:**

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be upheld and that planning permission be granted subject to the following conditions:-
  - 1. that the 2.5m X 90.0m X 1.05m high sightline at the access onto Cloch Road, detailed in drawing 846.SL 1 of planning permission IC/07/384, shall be achieved prior to the house hereby approved being occupied, in the interests of road safety on Cloch Road;
  - 2. that no development shall commence until samples of all external materials have been submitted to and approved in writing by the Head of Regeneration & Planning. Development thereafter shall proceed utilising the approved materials unless the Head of Regeneration & Planning gives his prior written approval to any alternatives, to ensure a continuity of materials in this part of Gourock;
  - 3. that no development shall commence until details of screen planting for the northern side of the driveway have been submitted to and approved in writing by the Head of Regeneration & Planning, to prevent potential overlooking of the rear of the properties at 57 & 58 Cloch Road; and
  - 4. that the approved planting scheme shall be implemented in the first planting season following completion of the house and any specimens that in the subsequent 5 years die, become diseased or are damaged shall be replaced in the next planting season with a similar specimen unless the Head of Regeneration & Planning gives his prior written approval to any alternatives, to prevent potential overlooking of the rear of the properties at 57 & 58 Cloch Road.

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<b>Report To:</b>	<b>Inverclyde Council</b>	<b>Date:</b>	<b>6 June 2019</b>
<b>Report By:</b>	<b>Corporate Director Environment, Regeneration &amp; Resources</b>	<b>Report No:</b>	<b>SL/LP/063/19</b>
<b>Contact Officer:</b>	<b>Sharon Lang</b>	<b>Contact No:</b>	<b>01475 712112</b>
<b>Subject:</b>	<b>SNP Group – Changes to Committee Membership</b>		

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## 1.0 PURPOSE

- 1.1 The purpose of this report is to ask the Council to consider changes proposed by the SNP Group to its membership of the Health & Social Care and Environment & Regeneration Committees. These are as follows:

### **Health & Social Care Committee**

Councillor Crowther to be replaced by Councillor C McEleny.

### **Environment & Regeneration Committee**

Councillor C McEleny to be replaced by Councillor Crowther.

- 1.2 As these are proposed nominating party group replacements, they fulfil the requirements in respect of political balance.

## 2.0 RECOMMENDATION

- 2.1 That the Council considers the proposed changes to SNP Group representation on the above Committees.

**Gerard Malone**  
**Head of Legal & Property Services**

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<b>Report To:</b>	<b>Inverclyde Council</b>	<b>Date:</b>	<b>18 April 2019</b>
<b>Report By:</b>	<b>Head of Legal &amp; Property Services</b>	<b>Report No:</b>	<b>SL/LP/045/19</b>
<b>Contact Officer:</b>	<b>Sharon Lang</b>	<b>Contact No:</b>	<b>01475 712112</b>
<b>Subject:</b>	<b>Appointment of Community Council Champion</b>		

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## **1.0 PURPOSE**

- 1.1 The purpose of this report is to request the Council to appoint a Community Council Champion following the resignation of Councillor Quinn.
- 1.2 Information on the role of the Community Council Champion, including the overall purpose and, main duties and responsibilities, is set out in Appendix 1 to the report.
- 1.3 There are currently varying approaches by Champions to their roles. This report gives the Council the opportunity to review the roles of and support given to the nominated Champions.

## **2.0 RECOMMENDATION**

- 2.1 The Council is asked to appoint a Community Council Champion in place of Councillor Quinn.
- 2.2 The Council is asked to consider whether it wishes there to be a review of the roles of and support given to its nominated Champions.

**Gerard Malone**  
**Head of Legal & Property Services**



<b><u>Role of the Community Council Champion</u></b>
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<b>Overall Purpose of Champion:</b>
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To be the Council's Community Council Champion by:

- Raising the profile of Community Councils as a key mechanism through which the Council engages with communities; and
- Advocating for community engagement and community empowerment, through engaging communities in the design and delivery of public services.

<b>Main Duties and Responsibilities:</b>
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1.	To be the Council's ambassador and spokesperson for issues relating to community engagement and community empowerment.
2.	To promote the development and strengthening of Community Councils across the Inverclyde area.
3.	To ensure that the views and opinions of Community Councils, community associations and organisations are taken into account in the planning and development of policies and services.
4.	To provide strategic liaison amongst the Council and its partner agencies with regard to developing and improving community engagement in Inverclyde.
5.	To promote the use of asset based approaches to community engagement in the design and delivery of services.
6.	To encourage community representatives to work together to improve outcomes for communities.
7.	To liaise with Government and MPs / MSPs regarding Community Councils and community engagement and empowerment more generally

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<b>Report To:</b>	<b>Inverclyde Council</b>	<b>Date:</b>	<b>18 April 2019</b>
<b>Report By:</b>	<b>Head of Legal &amp; Property Services</b>	<b>Report No:</b>	<b>SL/LP/059/19</b>
<b>Contact Officer:</b>	<b>Sharon Lang</b>	<b>Contact No:</b>	<b>01475 712112</b>
<b>Subject:</b>	<b>Scheme of Delegation (Officers) - Update</b>		

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## **1.0 PURPOSE**

- 1.1 The purpose of this report is to advise the Council of an update required to the Scheme of Delegation (Officers).

## **2.0 SUMMARY**

- 2.1 The new Shared Head of Service Roads (Strategic Lead Wider Shared Services) is now in post with responsibility for all roads matters.
- 2.2 To regulate the position, amendments are required to the Scheme of Delegation to reflect this change. There are no actual changes to the powers or delegations themselves, only to the identity of the Responsible Officer.

## **3.0 RECOMMENDATIONS**

- 3.1 The Council is asked to approve the changes to the Scheme of Delegation (Officers) as set out in Appendix 1 to the report.

**Gerard Malone**  
**Head of Legal & Property Services**

#### 4.0 BACKGROUND

- 4.1 The Scheme of Delegation (Officers) was last updated in June 2018.
- 4.2 Since that time, the Shared Head of Service Roads has taken up post with responsibility for all roads matters.
- 4.3 The roads functions previously under the remit of the Head of Environmental & Public Protection have been transferred following the restructuring to the Shared Head of Service Roads and require to be reflected in the Scheme of Delegation (Officers).
- 4.4 There are no changes to the powers or delegations, only to the responsible Officer.

#### 5.0 IMPLICATIONS

##### 5.1 Finance

There are no financial implications

##### Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
N/A	N/A	N/A	N/A	N/A	N/A

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
N/A	N/A	N/A	N/A	N/A	N/A

##### 5.2 Legal

The legal implications are set out in the report.

##### 5.3 Human Resources

The HR implications are set out in the report.

##### 5.4 Equalities

There are no equalities implications arising from this report.

- (a) Has an Equality Impact Assessment been carried out?

	YES (see attached appendix)
X	NO – This report does not introduce a new policy, function or strategy or recommend a substantive change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required

## **5.5 Repopulation**

There are no repopulation implications arising from this report.

## **6.0 CONSULTATIONS**

6.1 Not applicable

## **7.0 BACKGROUND PAPERS**

7.1 None.

**Powers to be transferred from Head of Environmental & Public Protection to Shared Head of Service Roads**

- 17 Authorised to carry out the following functions of the Council in terms of the Roads (Scotland) Act 1984:
- (a) Under Section 1(4), in relation to Notices of Intention to add a private road to the List of Public Roads or delete a public road from the List of Public Roads;
  - (b) Under Section 12, in relation to the stopping up or diversion of roads crossing or entering public roads or proposed roads;
  - (c) Under Section 13, in relation to the imposition on frontagers of the requirements to make up and maintain private roads including the service of appropriate notices;
  - (d) Under Section 15, in relation to the completion of necessary work on private roads occasioned by an emergency (other than an emergency constituted by a danger as defined in Section 91);
  - (e) Under Section 16 (1) (b), in relation to the consideration and determination of applications for the adoption of private roads as public;
  - (f) Under Section 18, in relation to the adoption of footpaths associated with development;
  - (g) Under Section 21, in relation to applications for construction consent for new roads built by a person other than the roads authority;
  - (h) Under Section 23, in relation to stopping up or temporarily closing any new road constructed by a person other than the roads authority, without consent or in contravention of or in non-compliance with, a condition imposed by a construction consent;
  - (i) Under Section 30, in relation to the serving of notices subject to Section 31(3) in connection with carrying out works for protecting roads against hazards of nature;
  - (j) Under Section 31 (3), in relation to the service of notices in connection with the drainage of public roads or proposed public roads, on the owner and occupier of the land affected;
  - (k) Under Section 35 (1) and (4), and after giving notice in terms of Section 35 (5) in relation to the provision of road lighting and related structures;
  - (l) Under Section 51, in relation to the authorisation and withdrawal of authorisation for the planting and maintenance of trees, shrubs, grass or other plants by a person other than the roads authority within the boundaries of a public road;
  - (m) Under Section 56, in relation to the authorisation of works and excavation in or under a public road;
  - (n) Under Section 57, in relation to the prevention or termination of dangerous works or excavations in or under a public road;
  - (o) Under Section 58, in relation to the granting of permission for the deposit of building materials on roads;
  - (p) Under Section 59, in relation to the control of obstructions in roads;
  - (q) Under Section 60, in relation to the issuing of consent for marking, lighting and fencing of obstructions or roadworks and for shoring buildings requiring protection in similar circumstances;
  - (r) Under Section 61, in relation to granting permission to place and thereafter maintain apparatus in or under a public road;

- (s) Under Section 62, after consultation with the Chief Constable and the Chief Executive and after informing the Convener and Vice-Convener of the Environment & Regeneration Committee and the local Members, in relation to the temporary prohibition or restriction of traffic on roads for reasons of public safety or convenience;
- (t) Under Section 63, in relation to the imposition of the requirement to construct new accesses across road verges or footways where appropriate;
- (u) Under Section 64 (2), in relation to the issue of consent to statutory undertakers for work on footways, footpaths or cycle tracks maintainable by the roads authority in connection with their apparatus in terms of Section 64 (1) (b);
- (v) Under Section 66, in relation to enforcing maintenance of vaults, arches, cellars, tunnels and related structures within the vicinity of a road;
- (w) Under Section 67, in relation to enforcing safety provisions countering outward opening doors, gates, windows, window shutters or bars interfering with the safety or convenience of road users;
- (x) Under Section 78 (2), in relation to the service of notices prior to the diversion of waters where necessary in connection with the construction, improvement or protection of a public road;
- (y) Under Section 79, and after consultation with the Chief Financial Officer, to negotiate terms and enter into agreements with bridge owners in relation to future maintenance obligations;
- (z) Under Section 83, in relation to the prevention of obstruction of the view of road users at or near corners, bends and junctions;
- (aa) Under Section 85, in relation to granting permission for the location of builders' skips on roads;
- (bb) Under Section 86, in relation to the removal or repositioning of any builders' skip which is causing or is likely to cause a danger or obstruction;
- (cc) Under Section 87, in relation to the removal from roads of unauthorised structures and the consequent reinstatement of the site;
- (dd) Under Section 88, in relation to the removal of projections interfering with safe or convenient passage along a road;
- (ee) Under Section 89, in relation to the removal of accidental obstructions from roads;
- (ff) Under Section 90, in relation to the granting of consent for fixing or placing over, along or across a road any overhead bridge, beam, rail, pipe, cable, wire or other similar apparatus;
- (gg) Under Section 91, in relation to the prevention of danger to road users and the prevention of obstructions caused by roadside vegetation, fences or walls;
- (hh) Under Section 92, in relation to granting consent for planting trees or shrubs within five metres of the edge of the made up carriageway;
- (ii) Under Section 93, in relation to the protection of road users from dangers near a road;
- (jj) Under Section 94, in relation to the infill of dangerous ditches adjacent to or lying near a public road;
- (kk) Under Section 96(1), in relation to the issue of a certificate in respect of extraordinary expenses in repairing roads damaged by heavy vehicles etc.;
- (ll) Under Section 96 (1), to act as the Proper Officer to issue a certificate as provided in the said Section;
- (mm) Under Section 97, in relation to the issue of consent for trading;

- (nn) Under Section 99 (2), in relation to the issue of consent to persons undertaking works or excavations necessary to ensure compliance with Section 99 (1) (prevention of the flow of water, filth, dirt or other offensive matter onto the road);
  - (oo) Under Section 99 (3), in relation to the service of notices on owners or occupiers requiring works or excavations to be undertaken to ensure compliance with Section 99 (1);
  - (pp) Under Section 140, in relation to authorising persons to enter land to take any action or execute any work authorised or required to be taken or executed by the roads authority under the Act;
  - (qq) To exercise the functions of the Council under Section 152 (2) to redetermine the means of exercise of a public right of passage over a road;
- 18 Authorised to carry out the following functions of the Council in terms of the Road Traffic Regulation Act 1984:-
- (a) Under Section 14, in relation to the temporary prohibition or restriction of traffic on roads;
  - (b) Under Section 71 (1), in relation to the power to enter land in connection with the placing, replacing, converting and removing of traffic signs;
- 19 Authorised after consultation with the Chief Constable and the Chief Executive and after informing the Convener and Vice-Convener of the Planning Board, and the local Members to arrange for the advertisement of any proposal for the making, revocation, or variation of Orders and Schemes under Sections 68, 69, 70 and 71 of the Roads (Scotland) Act 1984;
- 20 Authorised to carry out the functions of the Council under the New Roads and Street Works Act 1991 in relation to roads for which the Council is responsible, including but not limited to the issuing of fixed penalty notices in relation to Part IV of the Act;
- 21 Authorised after consultation with the Chief Financial Officer to agree terms for Bridge Agreements with the relevant Railway Body and terms of discharge of the Council's liability for annual maintenance and renewal charges in that connection;
- 22 Authorised, after consultation with the Chief Constable, to consider and, where acceptable in road safety terms, approve locations for advertisements on road safety barriers and similar structures;
- 23 Authorised to make arrangements for the management of piers, harbours, car parks, etc., including, subject to consultation with the Head of Legal and Property Services, granting use of part thereof to other persons or bodies, and following consultation with the Chief Financial Officer, the imposition or waiving of charges for such use;
- 24 Authorised, in conjunction (where appropriate) with the Head of Legal & Property Services, to carry out the following functions of the Council in terms of the Coast Protection Act 1949:
- (a) Under Section 4, to enter into an agreement with any other person for the carrying out by that person or the Council of any coast protection work which the Council has the power to carry out;
  - (b) Under Section 5, to arrange for the publication of notices relating to proposed works in local newspapers and the serving of like notices on affected harbour and other relevant authorities;
  - (c) Under Section 8, to arrange for the publishing of notices relating to a works scheme and the serving of like notices on affected harbour and other relevant authorities;
  - (d) Under Section 12, to serve notice on owners of land where protection works are necessary;
  - (e) Under Section 25, in relation to the authorisation of persons taking entry to land for the purposes specified therein;
- 25 Authorised to carry out the functions of the Council under the following Acts:-
- (a) Reservoirs (Scotland) Act 2011;
  - (b) Flood Prevention & Land Drainage (Scotland) Act 1997;

- (c) Flood Risk Management (Scotland) Act 2009;
  - (d) The Road Humps and Traffic Calming (Scotland) Amendment Regulations 2002;
  - (e) Transport (Scotland) Act 2005.
- 26 Authorised, in terms of existing contracts and subject to consultation with the Head of Legal & Property Services, to negotiate Service Level Agreements with Scottish Power;
- 27 In terms of the Construction (Design & Management) Regulations 2015 (CDM 2015) for roads projects:
- (a) To act as Client's Agent and appoint Designer, Planning Supervisor, Principal Contractor and/or Contractor;
  - (b) In the case of contracts in which the Council acts as agent of the Scottish Ministers in terms of Section 4 of the Roads (Scotland) Act 1984, to consent to the Council being appointed as Client's Agent;
  - (c) In the case of contracts where the Council is appointed as Client's Agent, Designer, Planning Supervisor, Principal Contractor and/or Contractor to carry out the duties appropriate to each such appointment;
- 28 Authorised to carry out the following functions of the Council in terms of the Roads (Scotland) Act 1984:-
- (a) Under Sections 36 and 37, after consultation with the Chief Constable and the Chief Executive and after informing the Convener and Vice-Convener of the Planning Board and the local Members in relation to the construction of road humps;
  - (b) Under Section 51, in relation to the authorisation and withdrawal of authorisation for the planting and maintenance of trees, shrubs, grass or other plants by a person other than the roads authority within the boundaries of a public road;
- 29 Authorised to carry out the following functions of the Council in terms of the Road Traffic Regulation Act 1984:-
- (a) Under Section 23, in relation to pedestrian crossings on roads other than trunk roads;
  - (b) Under Section 65, in relation to the placing of traffic signs;
  - (c) Under Section 68, in relation to the placing of traffic signs in connection with the exercise of other powers of the Authority as defined in sub-section (1) thereof;
  - (d) Under Section 69, in relation to the removal of signs;
  - (e) Under Section 71 (1), in relation to the power to enter land in connection with the placing, replacing, converting and removing of traffic signs;
- 30 Authorised after consultation with the Chief Constable and the Chief Executive and after informing the Convener and Vice-Convener of the Planning Board, and the local Members to arrange for the advertisement of any proposal for the making, revocation, or variation of Orders and Schemes under :-
- (a) The Road Traffic Regulation Act 1984; and
  - (b) Sections 68, 69, 70 and 71 of the Roads (Scotland) Act 1984;
- 31 Authorised to carry out the functions of the Joint Road Safety Officer in conjunction with the Chief Constable;
- 32 Authorised, subject to consultation with the Chief Constable and the authorised representative of Strathclyde Partnership for Transport, to make requests to the Traffic Commissioner to determine and attach to operators' licences, traffic regulation conditions restricting the operations of local services, all in terms of Section 7 of the Transport Act 1985;



- 33 Authorised, after consultation with the Chief Constable, to consider and, where acceptable in road safety terms, approve locations for advertisements on road safety barriers and similar structures;
- 34 Authorised where appropriate, to enter objections on behalf of the Council to applications for Goods Vehicles Operators' Licences, under Section 12 of the Goods, Vehicles (Licensing of Operators) Act 1995;

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<b>Report To:</b>	<b>Inverclyde Council</b>	<b>Date:</b>	<b>18 April 2019</b>
<b>Report By:</b>	<b>Corporate Director Environment, Regeneration &amp; Resources</b>	<b>Report No:</b>	<b>SL/LP/054/19</b>
<b>Contact Officer:</b>	<b>Sharon Lang</b>	<b>Contact No:</b>	<b>01475 712112</b>
<b>Subject:</b>	<b>Support for the International Fair Trade Charter – Request by Councillor McCabe</b>		

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## **1.0 PURPOSE**

- 1.1 The purpose of this report is to advise the Council of a request received from Councillor McCabe that it consider whether it would wish to pledge its support for the International Fair Trade Charter.
- 1.2 A copy of the correspondence received from the Scottish Fair Trade Forum which provides information on the Charter is attached as Appendix 1.

## **2.0 RECOMMENDATION**

- 2.1 The Council is asked to consider the request by Councillor McCabe.

**Gerard Malone**  
**Head of Legal & Property Services**

Dear Stephen McCabe

On behalf of the Scottish Fair Trade Forum, I invite Inverclyde Council to pledge your support for the International Fair Trade Charter.

The Charter was initiated by the two largest international Fair Trade organisations - Fairtrade International and the World Fair Trade Organization (WFTO) - and leading figures from both organisations joined us at the Scottish Parliament on 25 September last year to celebrate its launch.

The new Charter refreshes the vision of Fair Trade and seeks to highlight Fair Trade's longstanding role in addressing challenges such as inequality, gender rights, climate change and other topics of the UN Sustainable Development Goals.

We would be delighted if you could join other local authorities in Scotland in pledging support for Fair Trade and the new International Fair Trade Charter.

As detailed in the Charter, Fair Trade has a great impact on the lives of farmers, workers and artisans. The Charter also illustrates how inclusive economic growth, decent wages and better working conditions can be achieved, while empowering women and ensuring opportunities for the next generation. In doing so, biodiversity and the protection of the environment play a crucial role to ensure the future of Fair Trade businesses around the world. Both, influencing public policy and involving citizens are instrumental to building a fair world and raising awareness of these important issues within Scottish communities. You can download the full Charter here: <http://bit.ly/Chtrdwld>.

As an organisation, you are asked to recognise the International Fair Trade Charter as a common reference document for the global Fair Trade movement and reflect the approaches explained in the Charter when talking or writing about Fair Trade. At the same time, the Charter is not a manual of Fair Trade practices and its recognition does not endow your organisation or any of your activities with any Fair Trade status.

Instead, by recognising the International Fair Trade Charter, you pledge to embrace the diversity of the Fair Trade movement and respect all approaches that are aligned with the Fair Trade Charter and to support the Fair Trade movement present its common vision to the wider world.

To achieve these ambitious goals, local authorities and public bodies are being asked to recognise the Charter. Your recognition of the Charter would be a crucial contribution on our way to a future where trade is fair and consumers get a good deal at no cost to the quality of life of producers or the environment.

To do this, you can register Inverclyde Council as a supporter of the International Fair Trade Charter here: <http://bit.ly/2GsicPE>.

To see you showing your support would be a fantastic boost to the movement and towards a fairer world. Please announce your pledge on social media and tag us @FairTradeNation.

We look forward to receiving your support.

Yours sincerely

Colleen Tait

**Engagement and Communications Officer**

**Scottish Fair Trade Forum**



**Scottish  
Fair Trade  
Forum**

The Scottish Fair Trade Forum is a registered Scottish charity, number SC039883, and a Scottish registered company, number SC337384.



# The International Fair Trade Charter

*How the Global Fair Trade Movement  
works to transform trade in order to  
achieve justice, equity and sustainability  
for people and planet.*

*Launched on 25 September 2018*

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# AN OVERVIEW OF THE INTERNATIONAL FAIR TRADE CHARTER

*There is another way*

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*“Fair Trade is based on modes of production and trading that put people and planet before financial profit.”*

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## ABOUT THE INTERNATIONAL FAIR TRADE CHARTER

All over the world and for many centuries, people have developed economic and commercial relations based on mutual benefit and solidarity. Fair Trade applies these ideas to the contemporary challenges of international trade in a globalised world.

The Fair Trade movement is made up of individuals, organizations and networks that share a common vision of a world in which justice, equity and sustainable development are at the heart of trade structures and practices so that everyone, through their work, can maintain a decent and dignified livelihood and develop their full human potential.

World Fair Trade Organization and Fairtrade International have initiated the process of drafting this Charter in consultation with other actors and with the aim of producing a common reference document for the Global Fair Trade movement. It seeks to help Fair

Trade actors explain how their work connects with the shared values and generic approach, and to help others who work with Fair Trade to recognise those values and approaches.

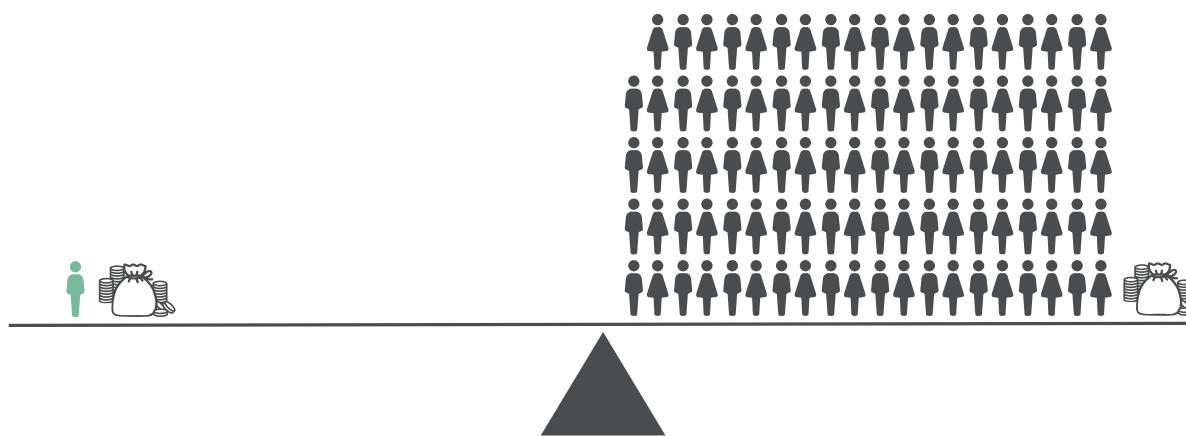
Global trade has grown spectacularly in recent decades. This has been a major contributor to economic growth in many countries but the gains have not been shared evenly. The models of trade promoted by global institutions and large corporations have not delivered on their promise to eliminate poverty and have caused unprecedented levels of inequality.

Markets are typically dominated by a handful of international firms who have the power to set the terms of trade for their suppliers, forcing prices down, often to levels below the full costs of production. This leaves small producers and workers struggling to earn a living wage and vulnerable to exploitation.

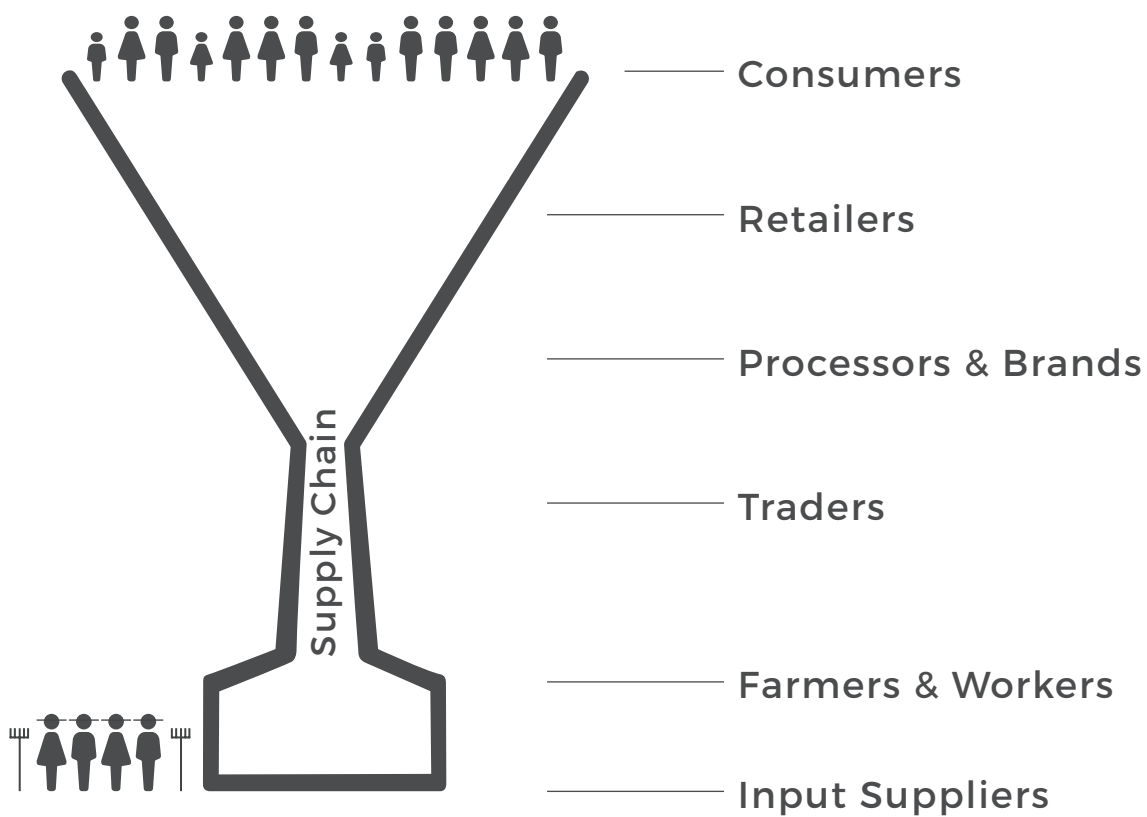




# THE RICHEST 1% NOW OWN AS MUCH WEALTH AS THE REST OF THE WORLD



## GLOBAL SUPPLY CHAIN



## THERE IS ANOTHER WAY!

Fair Trade is based on modes of production and trading that put people and planet before financial profit. Fair Trade also connects producers and consumers through greater transparency of supply chains. By demonstrating that greater justice in world trade is possible, Fair Trade also seeks to involve citizens in rewriting the rules of trade with the needs of small producers, workers and consumers at their heart. Fair Trade is not charity but a partnership for change and development through trade.

1. Fair Trade starts with producers working together in democratic organisations to build stronger businesses that can compete in international markets and secure improved terms of trade.
2. Trading enterprises help to connect producers and consumers in a partnership for change. Pioneering 100% Fair Trade enterprises have been joined by many mainstream commercial companies who recognise the importance of supporting Fair Trade as part of their sustainability programmes.
3. Fair Trade helps consumers to act responsibly by choosing products that offer a better deal to the people at the other end of the supply chain. Fair Trade also strengthens the voice of producers and consumers as citizens, helping them lobby their governments for fairer trade rules.
4. By demonstrating the commercial success and development impact of trading fairly, the market grows, and this

creates more opportunities for producers and their business partners.

The failures of the conventional trading system are deep-rooted and complex. Fair Trade takes a holistic approach to tackling these by combining many individual approaches.

By supporting artisans, farmers and workers to build democratic organizations, Fair Trade seeks to empower them to take more control over their own future and secure outcomes based on justice for people and planet. In this way, Fair Trade contributes to many of the Sustainable Development Goals.

Traditional models of Fair Trade, based on the sale of products from Africa, Asia and Latin America & the Caribbean to markets in Europe, North America and the Pacific remain important but Fair Trade ideas are increasingly a part of initiatives to address social, economic and environmental challenges everywhere in the world.

Fair Trade's work depends on trust; the trust of consumers who buy Fair Trade products and the trust of those who invest in new services and programmes. Fair Trade Organizations are committed to protecting that trust, firstly by adopting the highest possible standards of integrity, transparency and accountability, and secondly by striving for continual improvement of its impact by learning from monitoring and evaluation of their work.

## IMPORTANT NOTICE ON THE USE OF THIS CHARTER

The Charter offers a concise explanation of the generic objectives and approaches that are common to most Fair Trade initiatives.

It is not possible for such a document to act as a manual of Fair Trade practices

or as a standard by which the approach of specific organizations can be assessed.

This document cannot therefore be used to justify the Fair Trade claims or credentials of any organisation, business, or network.







CHAPTER 1

# INTRODUCTION

*Justice, equity and sustainable development  
should be at the heart of trade structures*



## BACKGROUND TO THE CHARTER

This document uses the term of “*Fair Trade Organizations*” to include all organizations and networks who tackle poverty and inequality through trade as part of their mission.

This includes production, exchange and marketing of goods as part of Fair Trade initiatives as well as promotion, awareness raising, and advocacy of the concept of Fair Trade.

This document revises and updates the 2009 Charter of Fair Trade Principles which has been widely used as a primary reference document for policy and advocacy work. An international group of experts has advised the World Fair Trade Organization and Fairtrade International,

the two global networks that have jointly led the process.

The updating of the Charter provides an opportunity to restate the fundamental values of Fair Trade that unite the diverse range of organizations and networks that make up the Global Fair Trade movement. This is important at a time when the success of Fair Trade is encouraging more widespread use of the term, increasing the need for a common reference point.

The new Charter also seeks to highlight Fair Trade’s longstanding role in addressing challenges such as inequality, gender rights, climate change and other topics of the United Nations Sustainable Development Goals.

## OBJECTIVES OF THE CHARTER

The Charter offers a general explanation of the shared vision and values of the Global Fair Trade movement. It has three main aims:

1. To support the work of Fair Trade Organizations in raising awareness among consumers and citizens of the importance and impact of Fair Trade, so that more people will be inspired to join and support it.
2. To facilitate collaboration among Fair Trade Organizations by connecting their

specific missions and strategies with the common philosophy of the movement, and to promote collaboration with the solidarity economy, organic agriculture movements and others that fight for similar goals to the Fair Trade movement.

3. To enable others who work with Fair Trade Organizations (in government, academia or the private sector) to recognise the values and approaches that unite the global movement.



## FAIR TRADE'S VISION

The Fair Trade movement shares a vision of a world in which justice, equity and sustainable development are at the heart of trade structures and practices

so that everyone, through their work, can maintain a decent and dignified livelihood and develop their full human potential.

## DEFINITION OF FAIR TRADE

The main global networks of the Fair Trade movement agreed the following definition of Fair Trade in 2001<sup>(i)</sup>:

Fair Trade is a trading partnership, based on dialogue, transparency and respect, that seeks greater equity in international trade. It contributes to sustainable development by offering better trading conditions to, and securing the rights of, marginalized producers and workers – especially in the South.

Fair Trade Organizations, backed by consumers, are engaged actively in supporting producers, awareness raising and in campaigning for changes in the rules and practice of conventional international trade.





CHAPTER 2

THE NEED FOR  
FAIR TRADE

*Trade liberalisation has not delivered its  
promise of poverty reduction*



*“Experience shows that economic growth on its own is not sufficient. We must do more to empower individuals through decent work, support people through social protection, and ensure the voices of the poor and marginalized are heard”*

UN SECRETARY-GENERAL BAN KI-MOON, WORLD DAY OF SOCIAL JUSTICE 2014.

The expansion of global trade in recent decades has been a major contributor to economic growth in most countries but the gains from increased global trade have not been shared evenly. Trade liberalisation has not delivered its promise of poverty reduction. For several decades, world trade has grown on average nearly twice as fast as world production and countries that were able to fully participate in this wave of globalisation have seen a reduction in the numbers of people living in extreme poverty (ii).

Yet inequality has grown dramatically and to unprecedented extremes; it has been estimated that the wealth of the richest 1% equals that of everyone else and just 8 people (in 2017) own as much as the poorer half of the world’s population (iii). The other side of this coin is that wages for ordinary working people have not kept pace with the cost of living; many barely receive a subsistence income. 800 million people still suffer from extreme poverty and face a daily struggle to secure access to land, water, education, and healthcare.

Even for those who have been able to move out of extreme poverty, their position is fragile, and economic shocks, food insecurity and climate change threaten to rob them of their hard-won gains (iv). The global economic crisis of 2007/8 has amplified these trends. Current levels of inequality – within and between countries - are a major threat to human rights and a cause of instability, conflict and forced migrations (v).

A fairer trading system based on protecting and enhancing common goods is vital if the international community is to achieve the goal of ending extreme poverty within a generation and promoting shared prosperity in a sustainable manner across the globe. As well as improving access to markets for more producers in more countries, a fairer trading system would correct the imbalances of power in supply chains in which many markets are dominated by a handful of firms. These firms have the power to set the terms of trade for their suppliers, forcing prices down, often to levels below the costs of production, leaving small producers

and workers struggling to earn enough to maintain themselves and their families with dignity. This also leaves workers vulnerable to unsafe working conditions and other forms of exploitation.

Conventional trade also fails consumers who consistently express their outrage at production conditions that exploit people or planet. A fairer trading system would provide citizens with information on supply chains and trading terms so they can make purchasing choices according to their principles.

Fair Trade Organizations work to a different business model that puts the needs of people and planet first in trading relationships and connects producers and consumers through greater transparency of supply chains. As well as demonstrating that greater justice in world trade

is possible, the Fair Trade movement also works to persuade governments and international institutions to meet their responsibilities to bring fairness to trade structures and processes.

It is clear that the “neoliberal” model of free trade based on weak regulation of human rights and environmental protection that has prevailed for the past 30 years has failed. But the solution does not lie in policies that simply reinforce protectionism and restrict international trade; rather the need is for trade to be managed in a better way. As a movement that seeks to transform trade into a force not just for economic growth but also for social justice and sustainability, the values of the Fair Trade movement and the knowledge and experience of its members are more necessary and relevant than ever before.







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CHAPTER 3  
FAIR TRADE'S UNIQUE  
APPROACH  
*A holistic approach*

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Producers and workers face many barriers to securing their fair share of the gains of trade. Fair Trade takes a holistic approach to these challenges, in which disadvantaged groups are empowered to work for the changes they need, according to their own situation and context. The interventions listed below are the most common approaches adopted by Fair Trade Organizations to enable change and sustain improvements.

This multi-stakeholder approach gives a voice to those who are often marginalized in the writing of trade rules. At the same time it is a multi-dimensional approach that brings together economic, social, environmental and political dimensions of development; and a multi-level approach where local, national, regional

and global scenarios are interconnected and work together to achieve fairer economic relations, respecting the cultural diversity of each people and the leading role of producers in their communities and countries.

Fair Trade transactions exist within a “social contract” in which buyers (including final consumers) agree to do more than is expected by the conventional market, such as paying fair prices, providing pre-finance and offering support for development. In return for this, producers use the incomes of Fair Trade to improve their social, economic and environmental conditions. In this way, Fair Trade is not charity but a partnership for change and development through trade.

## CREATING THE CONDITIONS FOR FAIR TRADE

Fair Trade Organizations apply their values in commercial contracts and transactions, putting human relationships rather than profit maximization at the core of their work.

Trading terms offered by Fair Trade buyers seek to enable producers and workers to maintain a sustainable livelihood; that meets day-to-day needs for economic, social and environmental well-being and that allows to improve conditions over time.

There is a commitment to a long-term trading partnership that enables both

sides to co-operate and grow through information sharing and joint planning.

Overall, the Fair Trade movement aims to create an environment in which public and private sector policies support economic, social and environmental sustainability in trade so that small producers and workers are able to achieve sustainable livelihoods by exercising their rights and freedoms and earning a living income from viable and resilient businesses.



## ACHIEVING INCLUSIVE ECONOMIC GROWTH

Trade is more than just an economic activity about exchanging goods and services; it is a social interaction between people. Fair Trade aims to strengthen social capital by partnering with inclusive and democratic organizations that are active in supporting education, health and social facilities within their communities as a way of spreading the gains of trade as widely as possible.

Associations or co-operatives of small and family-owned businesses have always

been at the heart of Fair Trade because of their role in helping marginalised and disadvantaged producers and workers improve their access to markets. Fair Trade Organizations support the efforts of associations and cooperatives to build their capacity to manage successful business, develop production capabilities and strengthen access to markets.

## PROVIDING DECENT WORK AND HELPING TO IMPROVE WAGES AND INCOMES

Everyone should be able to live with dignity from the income generated from their work. Fair Trade promotes respect for local regulations or international conventions regarding freedom of association and collective bargaining, elimination of discrimination, avoidance of forced work, and

provision of a safe and healthy working environment.

Beyond this, Fair Trade Organizations work towards achieving a living wage for workers in their supply chains and for small-scale farmers and artisans to secure living incomes from their enterprises.

## EMPOWERING WOMEN

Although women are often the main providers of labour, they are often restricted from accessing land and credit that would enable them to benefit fully from economic activity and opportunities for social and economic development. Women have the right to receive equal pay and treatment, and have access to the same opportunities, compared to men.

Fair Trade Organizations not only respect this principle of non-discrimina-

tion but they work actively to promote gender equity within their own operations by including women in decision making and to influence positive change more widely.

For millions of women, Fair Trade projects have provided the first opportunity to make decisions about household income, and evidence shows this improves outcomes in areas such as health, education and social development (vi).

## PROTECTING THE RIGHTS OF CHILDREN AND INVESTING IN THE NEXT GENERATION

The exploitation of children can only be addressed by targeting its causes as well as monitoring compliance with national and international standards.

Fair Trade supports organizations that help families earn sufficient income without recourse to child labour and that builds understanding within communities of the importance of children's well-being, educational needs and right to play.

Fair Trade also addresses the threats facing many rural communities from

the lack of incentives for the next generation to become farmers and artisans. Fair Trade Organizations offer young people the option of a brighter future close to their families and as part of their communities by enabling them to learn the skills required for their future working life. Leaders of Fair Trade Organizations, especially women, are powerful entrepreneurial role models for young people.

## NURTURING BIODIVERSITY AND THE ENVIRONMENT

The protection of the environment and the longterm viability of natural resources and biodiversity are fundamental pillars of Fair Trade.

Good environmental practice including protection of soil and water resources and reduction of energy consumption, greenhouse gas emissions and waste is the responsibility of all actors in the chain of production, distribution and consumption.

The entire value chain should be managed to ensure that the real costs of good environmental practice are reflected in prices and terms of trade.

Small-scale farmers and artisans are among the most vulnerable to the effects of climate change and it is important they are supported in developing and investing in adaptation and mitigation strategies.





## INFLUENCING PUBLIC POLICIES

Fair Trade Organizations seek to build on the direct impact they achieve through their work and share their experience so that Fair Trade values can be adopted in conventional business practices and government regulations. They do this by campaigning and through lobbying and advocacy on the different levels of national and international governments.

Public policy can encourage businesses to conduct more trade under Fair Trade conditions with the aim of making Fair Trade principles the norm. Seeking changes to the rules and practices of conventional trade is an integral element of Fair Trade.

## INVOLVING CITIZENS IN BUILDING A FAIR WORLD

Fair Trade supply chains help connect producers and consumers. The growing presence of Fair Trade products in mainstream markets illustrates the power consumers wield in their consumption choices. By informing people about the impact of their buying choices it contributes to responsible consumption that can be sustained within the ecological limits of the planet.

But it should not just be the responsibility of consumers to seek out Fair Trade; they have a right to expect it as the norm for all products. Therefore Fair Trade also engages with its stakeholders as citizens, recognizing that producers and consumers are social actors as well as economic ones.

Fair Trade's focus on inclusion and empowerment helps connect local grassroots campaigns with a global movement for alternative economic models that include a just and equitable global trading system for everyone.

The success of Fair Trade in its work with producers in Africa, Asia and Latin America & the Caribbean selling to markets in Europe, North America and the Pacific is increasingly referenced by initiatives seeking to improve trade in all parts of the world.





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# CHAPTER 4

# FAIR TRADE'S IMPACT AND

# ACHIEVEMENTS

*Fair Trade is a path*

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Over 4,000 grassroots organizations, representing over two-and-a-half million small-scale producers and workers in over 70 countries work with the World Fair Trade Organization or Fairtrade International. Their products are sold in thousands of World-shops or Fair Trade shops, supermarkets and many other sales points around the world. Advocacy work by their members and partners has engaged political decision-makers on every continent and has helped to bring social and environmental responsibilities to the agenda of leading companies.

Building public support for, and understanding of, Fair Trade is a significant contributor to impact. Communities across the world are working to promote Fair Trade in their area and there are now 1830 Fair Trade Towns in 28 countries (vii).

Similar movements exist for schools, universities and places of worship,

strengthening intercultural and inter-faith understanding and co-operation and connecting initiatives with a global movement for change. As the business world has engaged with sustainability issues in recent years, the public's support for Fair Trade has played an important role in putting production and labour conditions on this agenda (viii).

Public support in turn depends on trust in Fair Trade Organizations to “say what they do and do what they say”. Fair Trade's stakeholders have a right to expect the highest possible standards of integrity, transparency and accountability from all Fair Trade actors. The Fair Trade movement has therefore made sustained investment over many years in assurance systems that can objectively verify its claims.

Those who support Fair Trade also want to know that their actions enable positive outcomes for producers. Understanding



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the social and economic impact of Fair Trade is therefore very important, and is an increasing focus of academic research.

Collaborations between researchers and practitioners include the International Fair Trade Symposia which have been held since 2002(ix).

A range of studies(x) has shown benefits in areas such as

- increased incomes and/or better income security for producers and
- empowerment of farmers and workers by enhancing democracy in producer organizations and strengthening their voice in supply chains,
- increasing the participation of women in economic activity and decision making, and
- complementing the work of other ini-

tiatives in protecting the environment and tackling climate change.

However, it is not always possible to establish causal relationships between interventions and outcomes and some of the most important contributions of Fair Trade are “human” or non-material such as empowerment, wellbeing and happiness.

Fair Trade has been recognised as a unique approach to development in the policies of national governments and international institutions. The former United Nations rapporteur on the right to food, Olivier De Schutter, has noted that:

*“The Fair Trade movement has set a model that others should seek inspiration from, and that can ensure that global supply chains work for the benefit of small-scale farmers and thus contribute significantly to the alleviation of rural poverty and to rural development (xi)”.*

## APPENDIX: EXTERNAL FRAMEWORKS & SOURCES OF FURTHER INFORMATION

Fair Trade recognises the importance of multi-lateral frameworks for the protection of human rights and the environment in public policies and business practices and references their provisions in its work. Among the most important frameworks are:

» **Sustainable Development Goals (SDG's)**. Adopted by the UN General Assembly in September 2015, the SDG's are an ambitious set of 17 global commitments aimed at “ending poverty in all its forms, everywhere” by 2030 by tackling inequality and promoting sustainable development. The Fair Trade movement shares with the SDG's the vision of a sustainable world in which people can escape poverty and enjoy decent work without harming the earth's essential ecosystems and resources and in which women and girls are afforded equal rights and equal opportunities. The Fair Trade movement has for a long time recognised the importance of raising awareness among consumers of the impact of their purchasing decisions and so it welcomes the inclusion of responsible consumption in the sustainability agenda. Accordingly The Fair Trade movement seeks to partner with governments, civil society organizations and the private sector on achieving the Sustainable Development Goals.

» **International Labour Organization (ILO) Conventions**. Comprising 190 laws which aim to improve the labour standards of people around the world. Eight of these (on prohibition of forced labour, child labour, the right to organize in a trade union, and suffer no discrimination) are fundamental Conventions which are binding upon every member country. The ILO's Decent Work Agenda was adopted by the UN General

Assembly as part of the 2030 Sustainable Development Agenda (xii).

» **Guiding Principles on Business and Human Rights**. A global standard for preventing and addressing the risk of adverse impacts on human rights linked to business activity, adopted by the United Nations General Assembly in June 2011.

The development of the Fair Trade Charter has been led by two global networks:

» **World Fair Trade Organization** ([www.wfto.com](http://www.wfto.com)) is the global network of producers, marketers, exporters, importers, wholesalers and retailers that demonstrate 100% commitment to Fair Trade and apply the 10 WFTO Principles of Fair Trade to their supply chain. WFTO operates in over 70 countries across 5 regions (Africa, Asia, Europe, Latin America, and North America and the Pacific Rim) with elected global and regional boards.

» **Fairtrade International (xiii)** ([www.fairtrade.net](http://www.fairtrade.net)) is the Organization that coordinates the Fairtrade labelling scheme. It is co-owned by 3 Regional Producer Networks (representing over 1400 Organizations certified to Fairtrade standards in 73 countries) and 19 National Fairtrade Organizations who licence the Fairtrade label and promote it to businesses and consumers.

» With the support of their joint **Fair Trade Advocacy Office** ([www.fairtrade-advocacy.org](http://www.fairtrade-advocacy.org)) these networks seek to enable dialogue beyond their membership bases and provide more accessible information on other parts of the Fair Trade movement. Based in Brussels, Belgium, the Fair Trade Advocacy Office leads

the Fair Trade movement's political advocacy at European Union level and contributes to the strengthening of the political advocacy capacities of the Global Fair Trade movement.

» A history of the Fair Trade movement can be found [here](#).

## NOTES

Usually referred to as the “FINE Definition” this text was agreed in 2001 by Fairtrade Labelling Organizations International (FLO), International Federation for Alternative Trade (IFAT), Network of World Shops (NEWS), and the European Fair Trade Association (EFTA). IFAT has since been renamed as the World Fair Trade Organization and includes the former NEWS within its membership base.

ii The World Bank estimated a reduction in the number of people living in absolute poverty of 58% between 1998 and 2010. See World Bank Poverty Overview <http://www.worldbank.org/en/topic/poverty/overview>

iii Oxfam Inequality Report to Davos World Economic Forum, 2017 <https://www.oxfam.org/en/pressroom/pressreleases/2017-01-16/just-8-men-own-same-wealth-half-world>

iv World Bank Poverty Overview <http://www.worldbank.org/en/topic/poverty/overview>

v Forced Migration is “a general term that refers to the movements of refugees and internally displaced people (those displaced by conflicts within their country of origin) as well as people displaced by natural or environmental disasters, chemical or nuclear disasters, famine, or development projects.” <http://www.columbia.edu/itc/hs/pubhealth/modules/forced-Migration/definitions.html>:

vi FAIRHER: WOMEN'S EMPOWERMENT AND FAIR TRADE [\[paigns.org/2016/04/fairher-womens-empowerment-and-fair-trade/\]\(http://fairtradecam-paigns.org/2016/04/fairher-womens-empowerment-and-fair-trade/\)](http://fairtradecam-</a></p>
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vi See [www.fairtradetowns.org](http://www.fairtradetowns.org)

vii “Does fair Trade change society”: [https://www.fairtrade-deutschland.de/fileadmin/DE/mediathek/pdf/fairtrade\\_society\\_study\\_short\\_version\\_EN.pdf](https://www.fairtrade-deutschland.de/fileadmin/DE/mediathek/pdf/fairtrade_society_study_short_version_EN.pdf)

ix See <http://www.fairtradeinternationalsymposium.org/>

x See the bibliography in a paper by independent research consultant Sally Smith for Max Havelaar Netherlands in 2013, accessed via [http://www.fairtradegemeenten.nl/wp-content/uploads/2013/03/Bijeenkomsten\\_Impact-Day.pdf](http://www.fairtradegemeenten.nl/wp-content/uploads/2013/03/Bijeenkomsten_Impact-Day.pdf)

xi Olivier de Schutter (2013): The contribution of Fair Trade to securing human rights in agriculture” – Q&A from the Special Rapporteur (11 May 2013). [http://www.srfood.org/images/stories/pdf/otherdocuments/20130510\\_fair-trade.pdf](http://www.srfood.org/images/stories/pdf/otherdocuments/20130510_fair-trade.pdf)

xii Decent work and the Agenda for Sustainable Development <http://ilo.org/global/topics/sdg-2030/lang--en/index.htm>

xiii Formally, Fairtrade Labelling Organizations International eV but operating as Fairtrade International

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<b>Report To:</b>	<b>Inverclyde Council</b>	<b>Date:</b>	<b>18 April 2019</b>
<b>Report By:</b>	<b>Corporate Director Environment, Regeneration &amp; Resources</b>	<b>Report No:</b>	<b>SL/LP/060/19</b>
<b>Contact Officer:</b>	<b>Sharon Lang</b>	<b>Contact No:</b>	<b>01475 712112</b>
<b>Subject:</b>	<b>International Day of Persons with Disabilities – Request by Councillor MacLeod</b>		

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## **1.0 PURPOSE**

- 1.1 The purpose of this report is to advise of a request received from Councillor MacLeod that Inverclyde Council recognises the International Day of Persons with Disabilities each year by flying the recognised purple flag on 3 December.
- 1.2 As background information, Councillor MacLeod has advised that International Day of Persons with Disabilities (3 December) is an international observance promoted by the United Nations since 1992 which has been observed with varying degrees of success around the planet. The observance of the day aims to promote an understanding of disability issues and mobilise support for the dignity, rights and wellbeing of persons with disabilities. It also seeks to increase awareness of gains to be derived from the integration of persons with disabilities in every aspect of political, social, economic and culture life. It was originally called 'International Day of Disabled Persons' until 2007. Each year the day focuses on a different issue.

## **2.0 RECOMMENDATION**

- 2.1 The Council is asked to consider the request by Councillor MacLeod.

**Gerard Malone**  
**Head of Legal & Property Services**

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<b>Report To:</b>	<b>Inverclyde Council</b>	<b>Date:</b>	<b>18 April 2019</b>
<b>Report By:</b>	<b>Chief Executive</b>	<b>Report No:</b>	<b>LP/055/18</b>
<b>Contact Officer:</b>	<b>Gerard Malone</b>	<b>Contact No:</b>	<b>01475 712710</b>
<b>Subject:</b>	<b>Statutory Review of Polling Scheme</b>		

---

## 1.0 PURPOSE

- 1.1 The purpose of this report is to (i) consider the representation received on the statutory review of the Polling Scheme by the consultation deadline and (ii) ask Members to confirm their approval of the proposed Polling Scheme, as detailed in **Appendix 1** to this report.

## 2.0 SUMMARY

- 2.1 The process for the statutory review of UK Parliamentary polling districts and polling places was reported to and considered by the Council at its meeting on 29 November 2018.
- 2.2 The current Polling Scheme, which forms **Appendix 2**, will be used in the event of a requirement to hold European Elections in May 2019 or an unscheduled election/referendum being called before the reviewed Polling Scheme comes into effect (subject to any amendments to take account of any building works and/or closures in respect of which the Chief Executive has delegated authority to make such arrangements).
- 2.3 The Polling Scheme has been reviewed in response to the statutory process and this proposed Scheme forms **Appendix 1**. The amendments and representation thereon are specified in detail within this report. This report requests Elected Members to consider the proposed Polling Scheme in **Appendix 1**, to consider the representation received and to approve the proposed Polling Scheme to take effect as from 1 October 2019.

## 3.0 RECOMMENDATIONS

The Council is requested to:

- 3.1 Consider the representation received and approve the proposed Polling Scheme forming **Appendix 1**; and
- 3.2 Delegate to the Chief Executive authority to make such amendments thereto as may from time to time be necessary to take account of any building works and/or closures in order to facilitate suitable and reasonable polling arrangements.

**Gerard Malone**  
Head of Legal and Property Services

## 4.0 BACKGROUND

- 4.1 In terms of the Representation of the People Act 1983, local authorities are required to designate polling places for the purposes of elections and to review those arrangements within the statutory review timescale and are further obliged to keep their arrangements under review.
- 4.2 The Council completed its last statutory review in 2014 and carried out an interim review in 2015 following the implementation of the Local Government boundary changes. The Council's practice has also been to review polling arrangements as each scheduled election approaches. In conducting its reviews, the Council must seek to ensure that:-
- (i) all electors in the constituency have reasonable facilities for voting as are practicable in circumstances; and
  - (ii) so far as is reasonably practical, all polling places should be accessible to all voters including those who are disabled and when considering the designation of a polling place the Council must have regard to the needs of persons with disabilities.
- 4.3 The timetable for the Council's Statutory Review was outlined in the November 2018 report. Notification has already been published and contact has been made with relevant interested parties such as Elected Members, Community Councils and organisations representing the disabled.
- 4.4 The Council is committed to ongoing reviews of the Scheme and to exploring suitable options for polling place locations. The Council seeks to minimise any disruption to schools during each election process and this will be looked at continuously.

## 5.0 CURRENT POLLING SCHEME

- 5.1 There is a possibility that a European Election will be required to take place on 23 May 2019 or an unscheduled election/referendum being called before the summer. For these polls, the current approved Polling Scheme will be utilised (**Appendix 2**). In terms of any adjustments that are required to take account of planned or scheduled building works, the Chief Executive already has delegated authority to amend these polling arrangements.

## 6.0 PROPOSED POLLING SCHEME

- 6.1 The proposed Polling Scheme which forms **Appendix 1**, was prepared to meet the requirements of the Statutory Review. It proposes certain amendments to the current Polling Scheme which were outlined in the November 2018 report as follows:-
- (i) Park Farm Community Hall, Oronsay Avenue, Port Glasgow, has been the established polling place for voters in Polling District IG03. However, from late 2019 the premises will no longer be available for use as a polling place. In view of the number of voters within this Polling District and the neighbouring Polling District IG02, the lack of a suitable alternative venue within IG03 and also the proximity of Polling District IG02's polling place (Struthers Memorial Church, Arran Avenue, Port Glasgow), it is feasible and practical to merge IG02 and IG03 to form one Polling District. It is therefore proposed to remove the Polling District line between IG02 and IG03, as detailed in **Appendix 3**, to form one Polling District, namely IG02, with all voters from the current IG03 Polling District reallocated to Struthers Memorial Church; and
  - (ii) the Polling District number sequence be realigned to reflect the reduction in Polling Districts as detailed in **Appendix 1**.

6.2 The Council has previously delegated to the Chief Executive the authority to make any such amendments as may from time to time be necessary in the Polling Scheme in order to take account of any building works and/or closures in order to facilitate suitable and feasible polling arrangements.

6.3 An e-mail representation from Councillor MacLeod on the proposed Polling Scheme has been received within the statutory timescale. Councillor MacLeod raised concerns regarding disabled access at Holy Family Church Hall and stated that “For some disabled people particularly without their own transport access can be difficult. I have raised this issue in the past when I was a Councillor in Ward 1 but I recognise there are few other options about that area of lower Park Farm”.

In response, for Elected Member consideration: The Holy Family Church Hall is located on a steep hill but at the entrance area it does have a satisfactory entrance. Officers have looked at this location and no other suitable polling place has been determined that meets the requirements for this area. However, officers will continue to keep under review this location and the access areas into the polling place. It is not proposed that the Polling Scheme be altered in relation to this representation.

## 7.0 IMPLICATIONS

### 7.1 Finance

The reduction of one polling place within the Polling Scheme will result in an accommodation saving but not staffing or any other material item.

Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
N/A					

Annually Recurring Costs/(Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
N/A					

### 7.2 Legal

The Council is required to receive this report in terms of the Representation of the People Act 1983 (as amended) and the Electoral Registration and Administration Act 2013.

### 7.3 Human Resources

There are no implications.

### 7.4 Equalities

The Council is required to ensure the provision of suitable premises to facilitate ease of access for all voters throughout Inverclyde and thus to promote participation in local democracy for all its citizens.

### 7.5 Repopulation

There are no repopulation implications.

## **8.0 CONSULTATIONS**

8.1 This report has been the subject of consultation with the Chief Executive and the Head of Inclusive Education, Culture and Communities.

## **9.0 BACKGROUND PAPERS**

9.1 None.



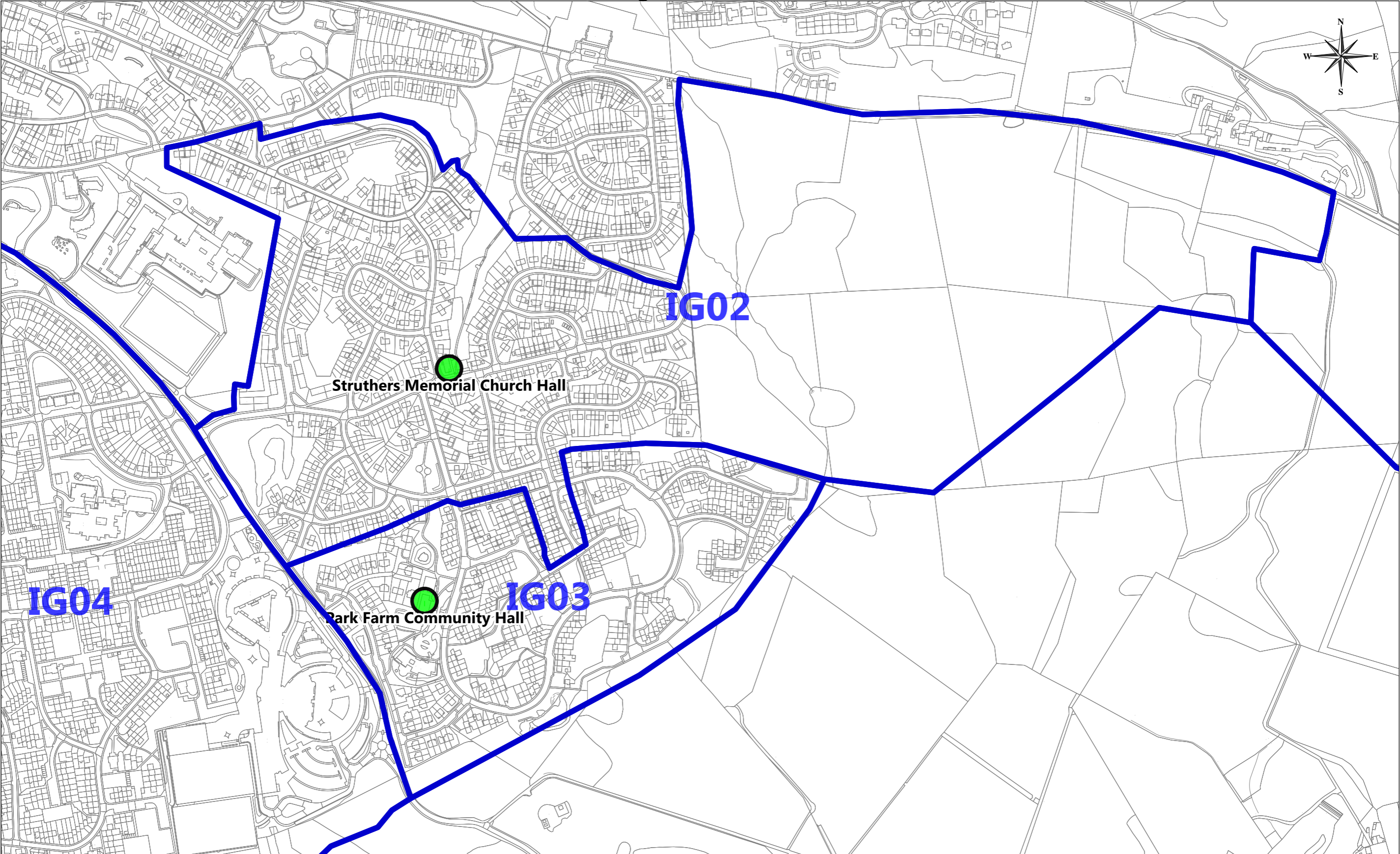
**INVERCLYDE COUNTY CONSTITUENCY  
PROPOSED POLLING SCHEME**

<b>Polling District</b>	<b>Polling Place</b>
IN01	Bethesda Building, Faith Avenue, Quarriers Village, Bridge of Weir
IN02	St Columba Church Hall, Bridge of Weir Road, Kilmacolm
IG01	Holy Family Church Hall, Parkhill Avenue, Port Glasgow
IG02	Struthers Memorial Church, Arran Avenue, Port Glasgow
IG03	St Mary's Episcopal Church, Bardrainey Avenue, Port Glasgow
IG04	St Francis Church, Auchenbothie Road, Port Glasgow
IG05	Clune Park Resource Centre, Montgomerie Street, Port Glasgow
IG06	Upper Port Glasgow Social Club, Crosshill Road, Port Glasgow
IG07	Port Glasgow Lesser Town Hall, Shore Street, Port Glasgow
IG08	Port Glasgow Bowling Club, Birkmyre Avenue, Port Glasgow
IG09	Gibshill Community Centre, Smillie Street, Greenock
IG10	Auchmountain Halls, Burnhead Street, Greenock
IG11	Craigend Resource Centre, McLeod Street, Greenock
IG12	Crawfurdsburn Community Centre, Carwood Street, Greenock
IG13	Whinhill Primary School, Drumfrochar Road, Greenock
IG14	Prospecthill Christian Fellowship, 8 Prospecthill Street, Greenock
IG15	Wellpark/Mid Kirk Church Hall, Clyde Square, Greenock
IG16	Salvation Army Centre, Regent Street (enter from Roxburgh Street), Greenock
IG17	St John's Episcopal Church Hall, Union Street (enter from Jamaica Street), Greenock
IG18	Ardgowan Club, Ardgowan Square, Greenock
IG19	Finnart Scout Hall, 159 Finnart Street, Greenock
IG20	Lyle Kirk Hall, Bentinck Street, Greenock
IG21	Cardwell Bay Sailing Club, Cove Road, Gourock
IG22	Gamble Halls, 44 Shore Street (enter from Davidson Drive), Gourock
IG23	Kirn Drive Community Centre, Kirn Drive, Gourock
IG24	Gourock Golf Club, Cowal View, Gourock
IG25	Spinnaker Hotel, Albert Road, Gourock
IG26	Royal Gourock Yacht Club, Ashton Road, Gourock
IG27	Upper Larkfield Community Hall, Lothian Road, Greenock
IG28	Aileymill Nursery School, Norfolk Road, Greenock
IG29	Branchton Community Centre, Branchton Road, Greenock
IG30	Inverkip Community Hub, Main Street, Inverkip
IG31	Wemyss Bay Community Centre, Ardgowan Road, Wemyss Bay
IG32	Mount Kirk, 95 Dempster Street, Greenock
IG33	South West Library, Barr's Cottage, Greenock
IG34	Grieve Road Community Centre, Grieve Road, Greenock
IG35	St Joseph's Primary School, Wren Road, Greenock
IG36	St Andrews Primary School, Chester Road, Greenock

**INVERCLYDE COUNTY CONSTITUENCY  
CURRENT POLLING SCHEME**

<b>Polling District</b>	<b>Polling Place</b>
IN01	Bethesda Building, Faith Avenue, Quarriers Village, Bridge of Weir
IN02	St Columba Church Hall, Bridge of Weir Road, Kilmacolm
IG01	Holy Family Church Hall, Parkhill Avenue, Port Glasgow
IG02	Struthers Memorial Church, Arran Avenue, Port Glasgow
IG03	Park Farm Community Hall, Oronsay Avenue, Port Glasgow
IG04	St Mary's Episcopal Church, Bardrainey Avenue, Port Glasgow
IG05	St Francis Church, Auchenbothie Road, Port Glasgow
IG06	Clune Park Resource Centre, Montgomerie Street, Port Glasgow
IG07	Upper Port Glasgow Social Club, Crosshill Road, Port Glasgow
IG08	Port Glasgow Lesser Town Hall, Shore Street, Port Glasgow
IG09	Port Glasgow Bowling Club, Birkmyre Avenue, Port Glasgow
IG10	Gibshill Community Centre, Smillie Street, Greenock
IG11	Auchmountain Halls, Burnhead Street, Greenock
IG12	Craigend Resource Centre, McLeod Street, Greenock
IG13	Crawfurdsburn Community Centre, Carwood Street, Greenock
IG14	Whinhill Primary School, Drumfrochar Road, Greenock
IG15	Prospecthill Christian Fellowship, 8 Prospecthill Street, Greenock
IG16	Wellpark/Mid Kirk Church Hall, Clyde Square, Greenock
IG17	Salvation Army Centre, Regent Street (enter from Roxburgh Street), Greenock
IG18	St John's Episcopal Church Hall, Union Street (enter from Jamaica Street), Greenock
IG19	Ardgowan Club, Ardgowan Square, Greenock
IG20	Finnart Scout Hall, 159 Finnart Street, Greenock
IG21	Lyle Kirk Hall, Bentinck Street, Greenock
IG22	Cardwell Bay Sailing Club, Cove Road, Gourock
IG23	Gamble Halls, 44 Shore Street (enter from Davidson Drive), Gourock
IG24	Kirn Drive Community Centre, Kirn Drive, Gourock
IG25	Gourock Golf Club, Cowal View, Gourock
IG26	Spinnaker Hotel, Albert Road, Gourock
IG27	Royal Gourock Yacht Club, Ashton Road, Gourock
IG28	Upper Larkfield Community Hall, Lothian Road, Greenock
IG29	Aileymill Nursery School, Norfolk Road, Greenock
IG30	Branchton Community Centre, Branchton Road, Greenock
IG31	Inverkip Community Hub, Main Street, Inverkip
IG32	Wemyss Bay Community Centre, Ardgowan Road, Wemyss Bay
IG33	Mount Kirk, 95 Dempster Street, Greenock
IG34	South West Library, Barr's Cottage, Greenock
IG35	Grieve Road Community Centre, Grieve Road, Greenock
IG36	St Joseph's Primary School, Wren Road, Greenock
IG37	St Andrews Primary School, Chester Road, Greenock

# Current Polling Districts IG02 & IG03



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scott.allan@inverclyde.gov.uk

**Plan Creator:** Joe Gray  
**Date:** 06/11/2018  
**Scale:** 1:5000

**POLLING\_DISTRICTS**

 Overlay style

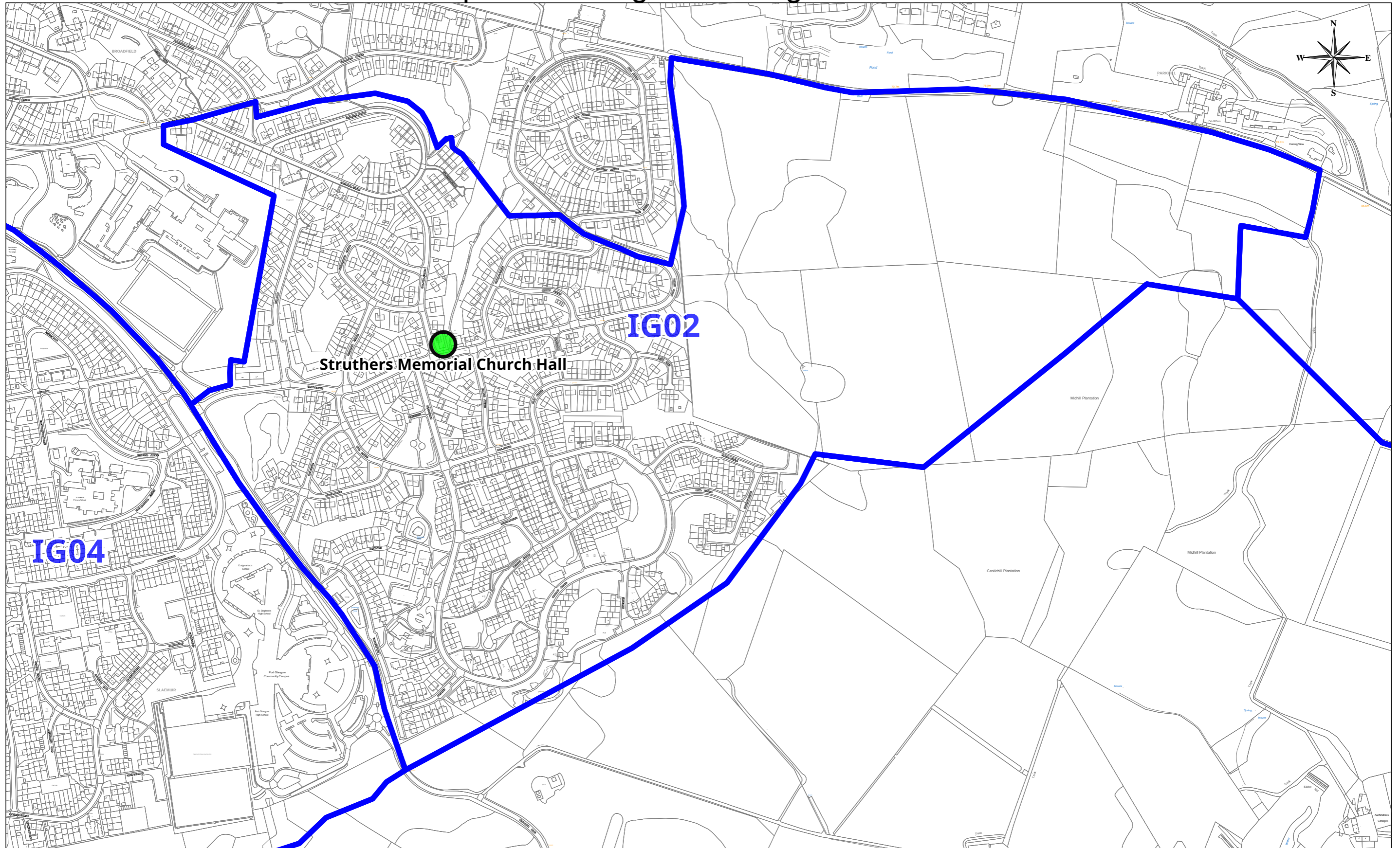
**CURRENT POLLING PLACES**

 Overlay style



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# Proposed Change to Polling District IG02



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**Plan Creator:** Joe Gray  
**Date:** 06/11/2018  
**Scale:** 1:5000

**Copy Polling Districts Proposal**

 Overlay style

**Copy Proposal Polling Places**

 Overlay style

  
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**Report To:** Inverclyde Council **Date:** 18 April 2019

**Report By:** Corporate Director, Environment, Regeneration and Resources **Report No:** LP/049/19

**Contact Officer:** Lindsay Carrick **Contact No:** 712114

**Subject:** Proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons’ Parking Places (On Street) Order No. 1 2019

---

## 1.0 PURPOSE

- 1.1 The purpose of this report is to request the Council to consider a remit from the Environment & Regeneration Committee.

## 2.0 SUMMARY

- 2.1 The Environment & Regeneration Committee held on 7 March 2019 after consideration of a report by the Corporate Director Environment, Regeneration & Resources on the proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons’ Parking Places (On Street) Order No. 1 2019 recommended that the Inverclyde Council be asked to make the Traffic Regulation Order and to remit it to the Shared Head of Service Roads and the Head of Legal and Property Services to arrange for its implementation.

## 3.0 RECOMMENDATION

- 3.1 That the Inverclyde Council approves the making of the Traffic Regulation Order – The Inverclyde Council, Disabled Persons’ Parking Places (On Street) Order No. 1 2019 and that the Shared Head of Service Roads and the Head of Legal and Property Services be authorised to take all necessary action in connection therewith. Appendix 1

**Gerard Malone**  
**Head of Legal and Property Services**

## **4.0 BACKGROUND**

- 4.1 Local Authorities are empowered to make Orders under the Road Traffic Regulation and Roads (Scotland) Acts 1984.
- 4.2 The provision of on-street parking places for use by disabled drivers, who are the holders of a Disabled Person's Badge, is regulated by The Disabled Persons' Parking Places (Scotland) Act 2009. Inverclyde Council is required to promote a Traffic Regulation Order to regulate the use of such parking places.
- 4.3 The Council is asked to note that, if approved, the Order may not be implemented until the making of the Order has been advertised to allow any persons who so wish a period of six weeks to question the validity of the Order in terms of the Road Traffic Regulation Act 1984.

## **5.0 IMPLICATIONS**

### **Finance**

- 5.1 There are no financial implications arising from this report.

### **Legal**

- 5.2 There are no legal implications arising from this report.

### **Human Resources**

- 5.3 There are no HR implications arising from this report.

### **Equalities**

- 5.4 There are no equalities implications arising from this report.

### **Repopulation**

- 5.5 There are no repopulation implications arising from this report.

## **6.0 CONSULTATIONS**

- 6.1 The proposals have been advertised in the Greenock Telegraph and full details of the proposals have been made available for public inspection during normal office hours at the offices of the Shared Head of Service Roads the Customer Service Centre, and at Central, Gourock and Port Glasgow Libraries.
- 6.2 No objection has been received to the proposed Order.

## **7.0 LIST OF BACKGROUND PAPERS**

- 7.1 None

**THE INVERCLYDE COUNCIL**  
**DISABLED PERSONS' PARKING PLACES**  
**(ON-STREET) ORDER NO. 1 2019**  
**TRAFFIC REGULATION ORDER**

**THE INVERCLYDE COUNCIL**  
**DISABLED PERSONS' PARKING PLACES (ON-STREET)**  
**ORDER NO. 1 2019**

The Inverclyde Council in exercise of the powers conferred on them by Section 32(1) of the Road Traffic Regulation Act 1984 ("the Act") and of all other enabling powers and after consultation with the Chief Constable of Police Scotland in accordance with Part III of Schedule 9 to the Act hereby make the following Order.

1. This Order may be cited as "The Inverclyde Council Disabled Persons' Parking Places (On-Street) Order No. 1 2019" and shall come into operation on #####.

2. In this Order the following expressions have the meanings hereby assigned to them:-

"Council" means The Inverclyde Council or its successors as Roads Authority;

"disabled person's badge" means:

- (a) a badge issued under Section 21 of the Chronically Sick and Disabled Persons Act 1970 (as amended);
  - (b) a badge issued under a provision of the law of Northern Ireland corresponding to that section; or
  - (c) a badge issued by any member State other than the United Kingdom for purposes corresponding to the purposes for which badges under that section are issued;
- and which has not ceased to be in force;

"disabled person's vehicle" means a vehicle lawfully displaying a disabled person's badge;

"parking attendant" means a person employed in accordance with Section 63A of the Act to carry out the functions therein;

"parking place" means an area of land specified by number and name in Columns 1 and 2 in the Schedule to this Order;

"traffic sign" means a sign prescribed or authorised under Section 64 of the Act; and

"vehicle" unless the context otherwise requires, means a vehicle of any description and includes a machine or implement of any kind drawn or propelled along roads whether or not by mechanical power.

3. The Schedule titled "Disabled Persons' Parking Places (On Street) Order No. 1 2019" forms the Schedule to this Order.

4. Each area of road which is described in the Schedule Part 1 to this Order and the plans relative to this Order is hereby designated as a parking place.

5. The parking places shall only be used for the leaving of disabled persons' vehicles displaying a valid disabled person's badge.



6. The limits of each parking place shall be indicated on the carriageway as prescribed by The Traffic Signs Regulations and General Directions 2016, as amended.
7. Every vehicle left in any parking place shall stand such that no parking place is occupied by more than one vehicle and that every part of the vehicle is within the limits of the parking place provided that, where the length of a vehicle precludes compliance with this paragraph, such vehicle shall be deemed to be within the limits of a parking place if:-
  - the extreme front portion or, as the case may be, the extreme rear portion of the vehicle is within 300mm of an indication on the carriageway provided under this Order in relation to the parking place; and
  - the vehicle, or any part thereof, is not within the limits of any adjoining parking place.
8. Any person duly authorised by the Council or a police officer in uniform or a traffic warden or parking attendant may move or cause to be moved in case of any emergency, to any place they think fit, vehicles left in a parking place.
9. Any person duly authorised by the Council may suspend the use of a parking place or any part thereof whenever such suspension is considered reasonably necessary:-
  - for the purpose of facilitating the movement of traffic or promoting its safety;
  - for the purpose of any building operation, demolition, or excavation in or adjacent to the parking place or the laying, erection, alteration, removal or repair in or adjacent to the parking place of any sewer or of any main, pipe, apparatus for the supply of gas, water electricity or of any telecommunications apparatus, traffic sign or parking meter;
  - for the convenience of occupiers of premises adjacent to the parking place on any occasion of the removal of furniture from one office or dwellinghouse to another or the removal of furniture from such premises to a depository or to such premises from a depository;
  - on any occasion on which it is likely by reason of some special attraction that any street will be thronged or obstructed; or
  - for the convenience of occupiers of premises adjacent to the parking place at times of weddings or funerals or on other special occasions.
10. A police officer in uniform may suspend for not longer than twenty four hours the use of a parking place or part thereof whenever such suspension is considered reasonably necessary for the purpose of facilitating the movement of traffic or promoting its safety.

11. This Order insofar as it relates to the parking places to be revoked (R) and amended, as specified in the Schedule Part 2 to this Order, partially revokes and amends The Inverclyde Council Disabled Persons' Parking Places (On-Street) Order Nos. 01/2000, 01/2013, 04/2016, 01/2018 and 03/2018 respectively.

Sealed with the Common Seal of The Inverclyde Council and subscribed for them and on their behalf by ??????????, Proper Officer, on the ???????? day of ??????, Two Thousand and ?????????.

DRAFT

# INVERCLYDE COUNCIL

## DISABLED PERSONS' PARKING PLACES (ON-STREET) ORDER No.1 2019

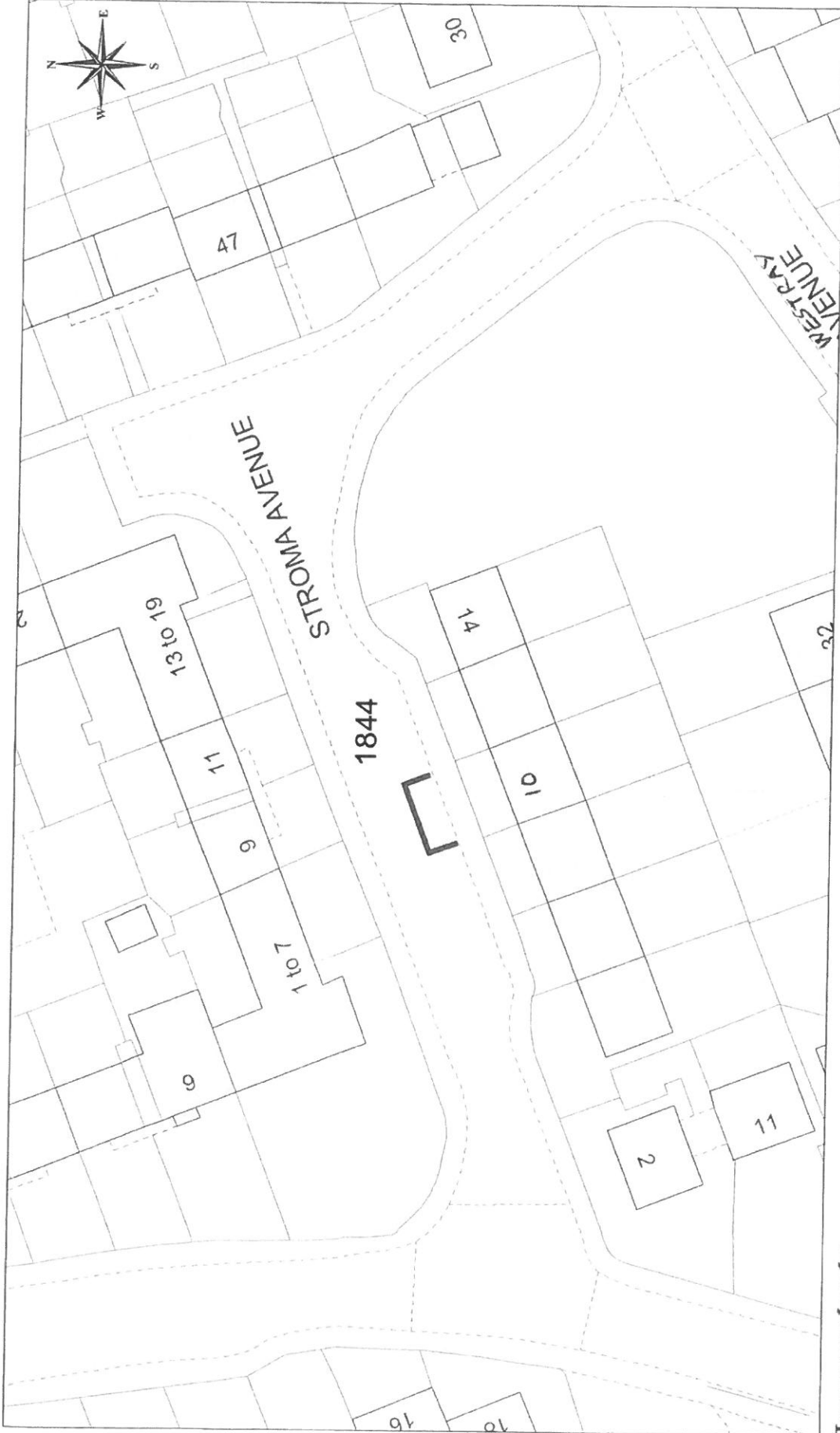
Rev A

### SCHEDULE (Part 1)

All and whole that area of ground as described in Column 2 in the table below:

Column 1	Column 2
<b><u>Ref No.</u></b>	<b><u>Address of Disabled Person's Parking Place to be created "ex-adverso"</u></b>
1844	10 Stroma Avenue, Port Glasgow
1847	25 Nelson Street, Greenock
1849	25 Nelson Street, Greenock
1850	26 Albert Road, Gourock
1851	123 Bearhope Street, Greenock
1852	121 Bearhope Street, Greenock
1853	66 Kelly Street, Greenock
1855	45 Auchenbothie Road, Port Glasgow
1856	51 Prospecthill Street, Greenock
1857	3 Darroch Drive, Gourock
1858	38 Carnoustie Avenue, Gourock
1860	127 Muirdykes Avenue, Port Glasgow
1862	87 Murdieston Street, Greenock
1864	52 Brougham Street, Greenock
1869	0 Muirdykes Avenue, Port Glasgow
1870	Strathblane Road, Greenock
1871	Custom House Way CP, Greenock
1872	Custom House Way CP, Greenock
1772	31 Royal Street, Gourock





**Inverclyde**  
council

Environment and Public Protection

Environment, Regeneration & Resources

Corporate Director: Scott Allan BSc., C.Eng., M.I.C.E.

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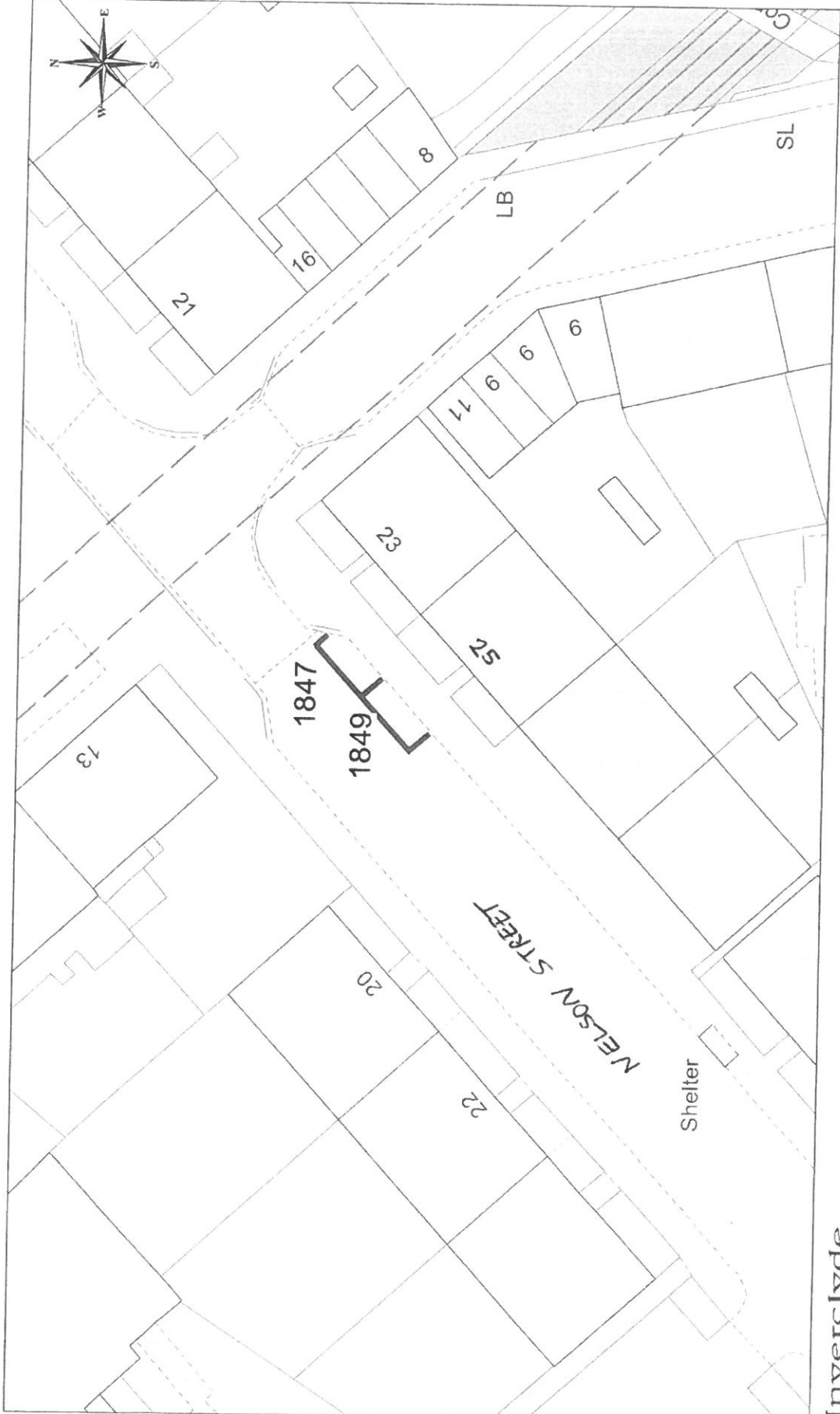


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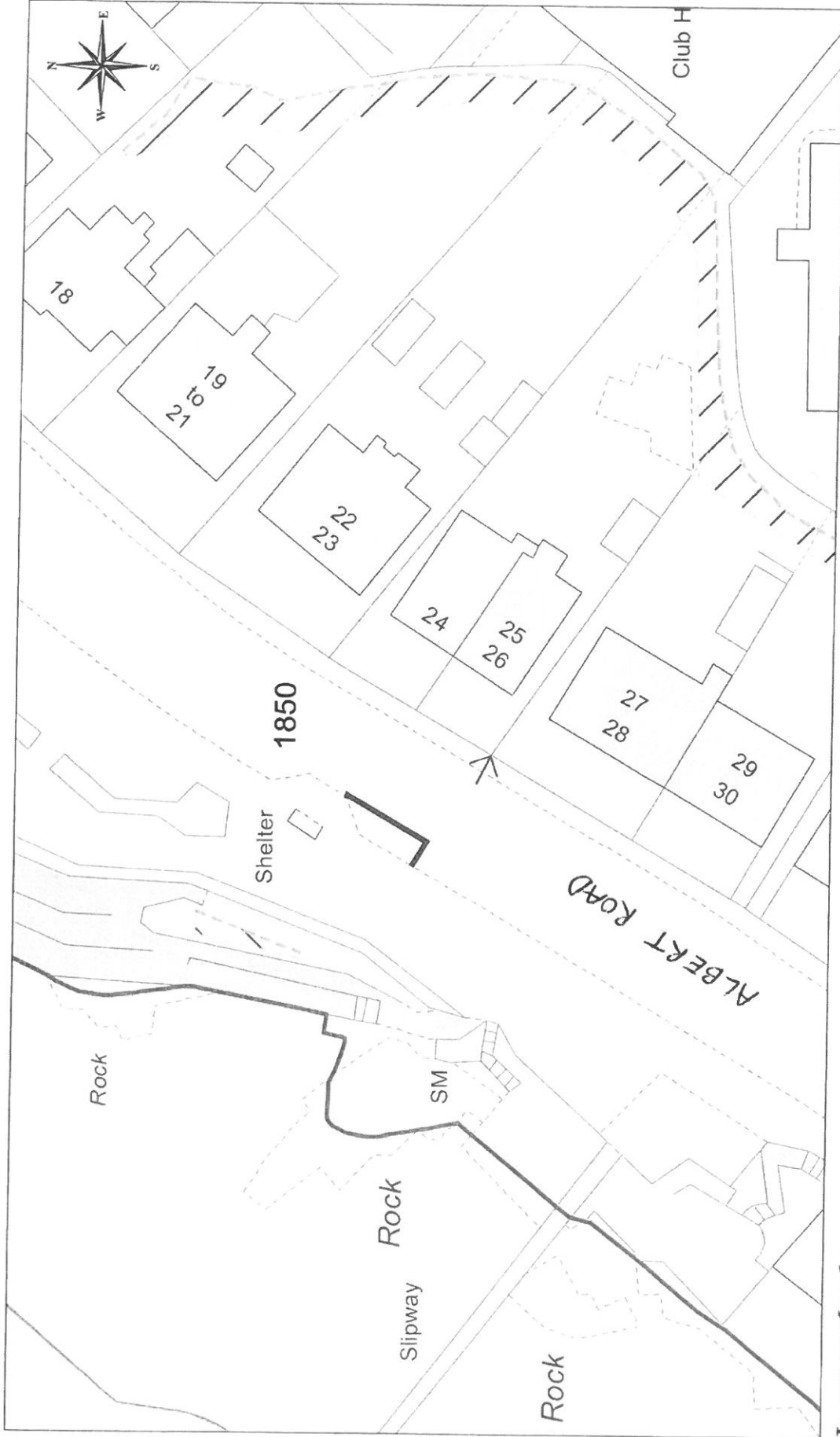
**DISABLED PERSONS' PARKING PLACE**  
**10 STROMA AVENUE, PORT GLASGOW**  
**PLACE No. 1844**



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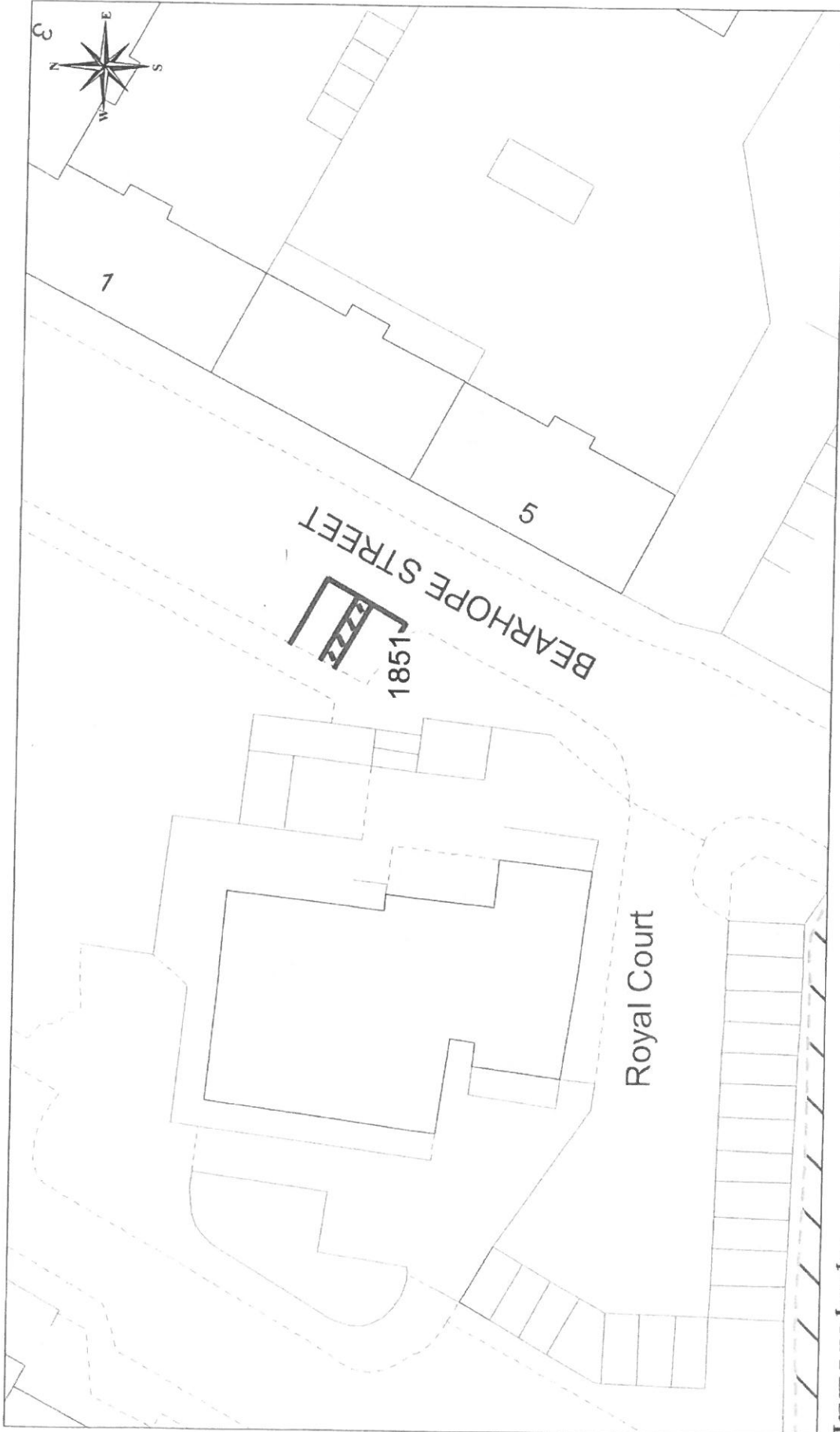
**DISABLED PERSONS' PARKING PLACE**  
**25 NELSON STREET, GREENOCK**  
**PLACES Nos. 1847 & 1849**



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**DISABLED PERSONS' PARKING PLACE**  
**26 ALBERT ROAD, GOUROCK**  
**PLACE No. 1850**

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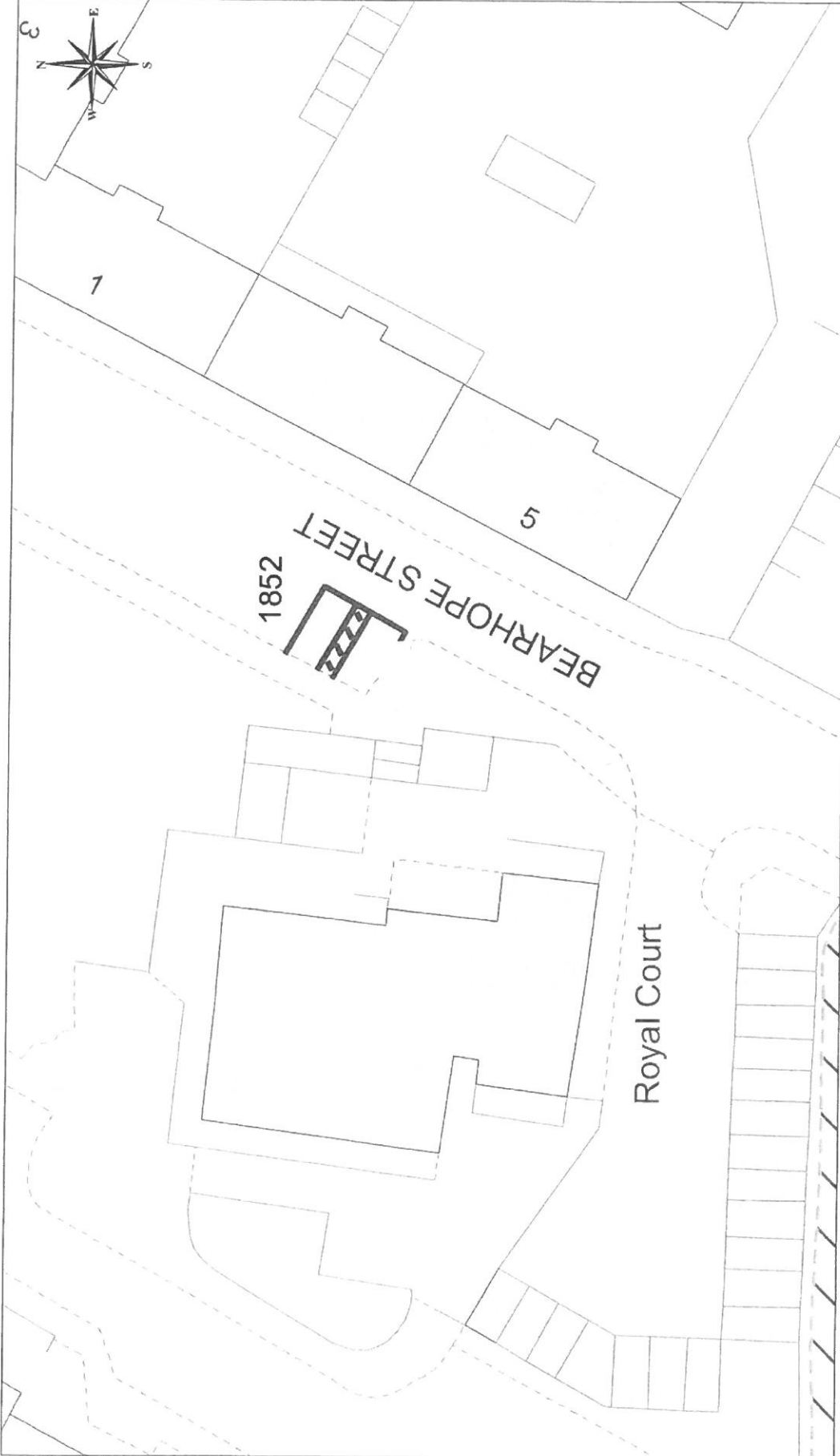
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**DISABLED PERSONS' PARKING PLACE**  
123 BEARHOPE STREET, GREENOCK  
PLACE No. 1851

**Inverclyde**  
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Environment and Public Protection  
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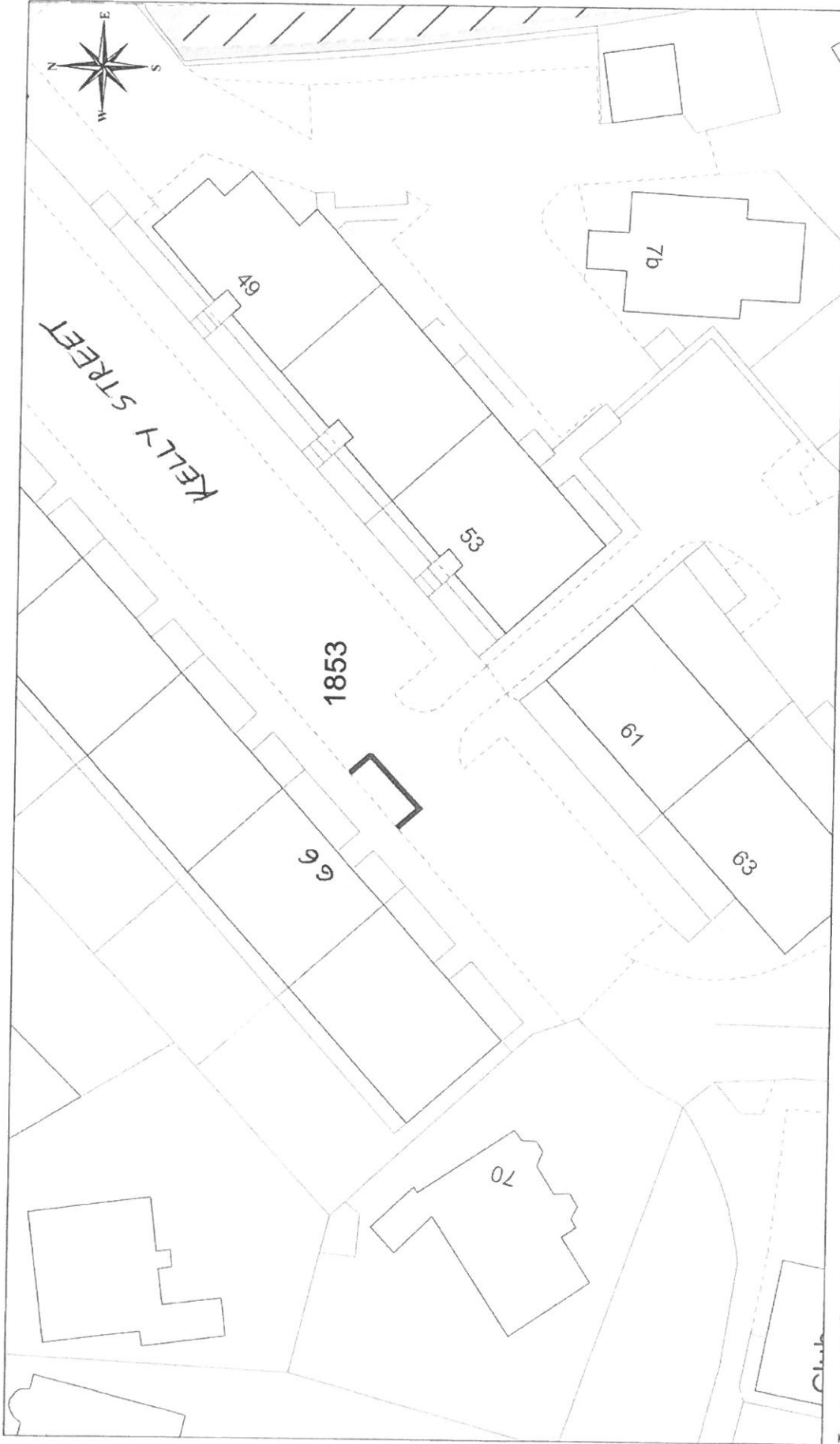
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**DISABLED PERSONS' PARKING PLACE**  
**121 BEARHOPE STREET, GREENOCK**  
**PLACE No. 1852**

**Inverclyde**  
 council

Environment and Public Protection  
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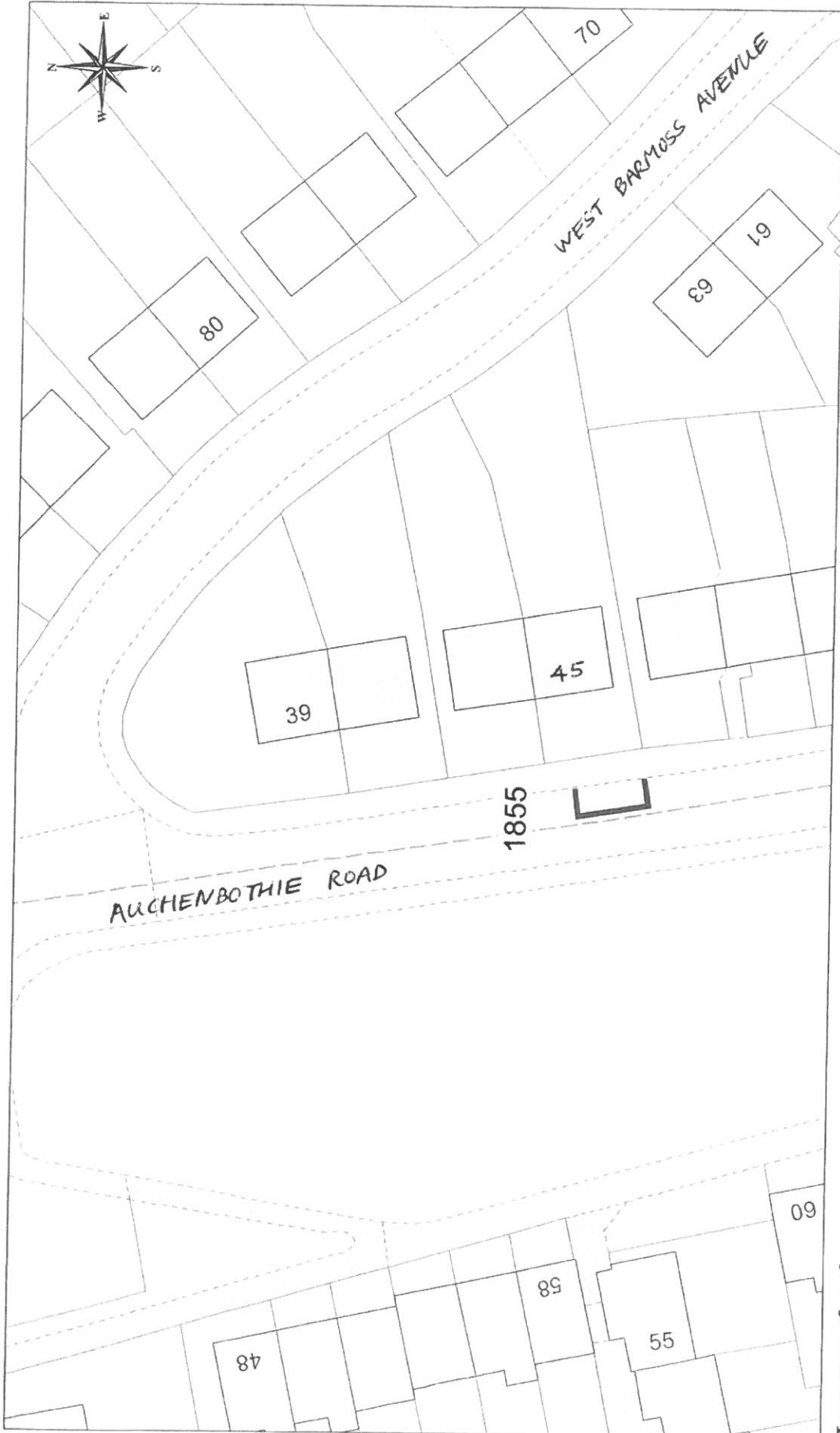
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**DISABLED PERSONS' PARKING PLACE**  
**66 KELLY STREET, GREENOCK**  
**PLACE No. 1853**

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**DISABLED PERSONS' PARKING PLACE**  
**45 AUCHENBOTHIE ROAD, PORT GLASGOW**  
**PLACE No. 1855**

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**DISABLED PERSONS' PARKING PLACE**  
**51 PROSPECTHILL STREET, GREENOCK**  
**PLACE No. 1856**



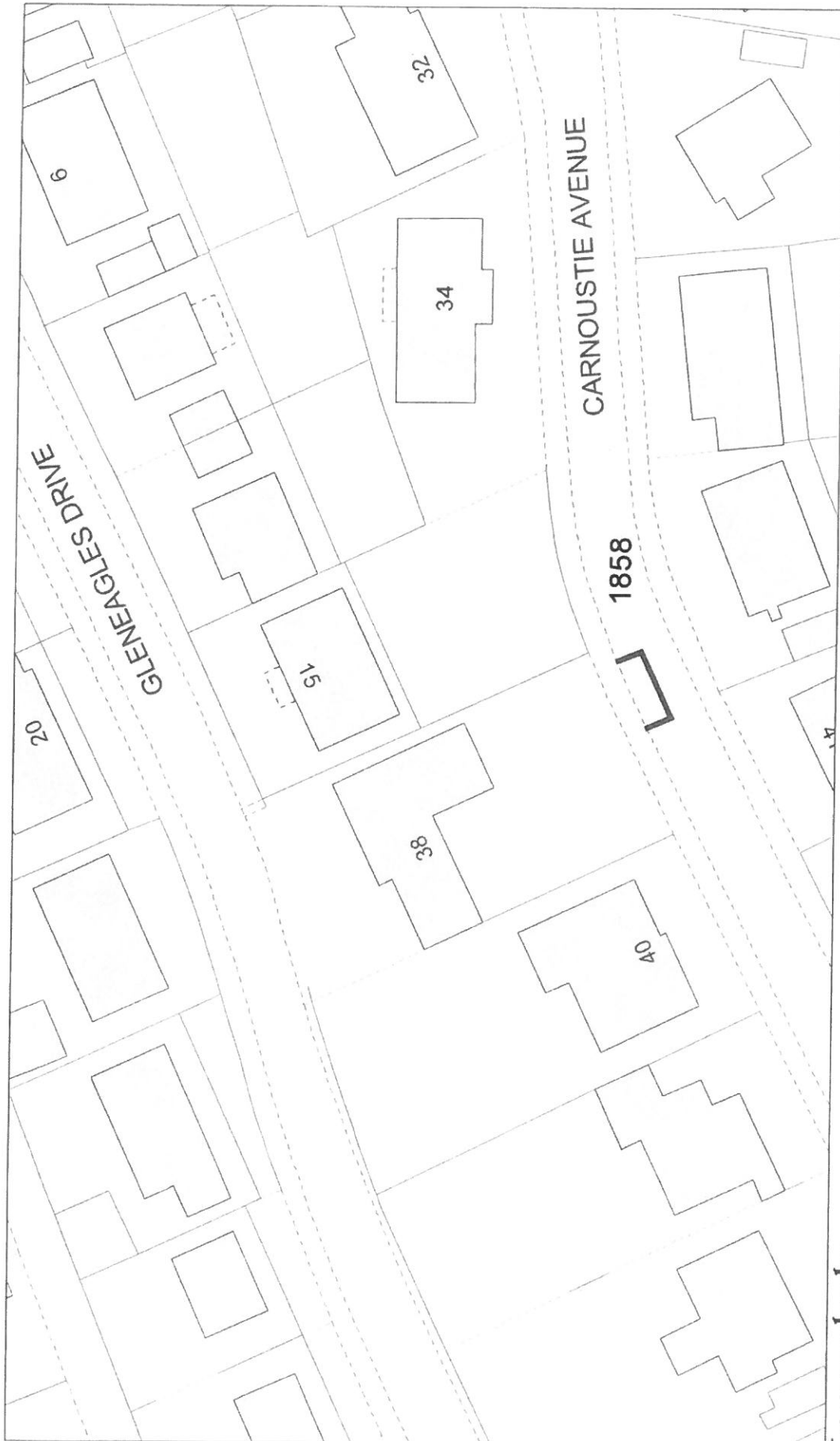
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**DISABLED PERSONS' PARKING PLACE**  
**3 DARROCH DRIVE, GOUROCK**  
**PLACE No. 1857**

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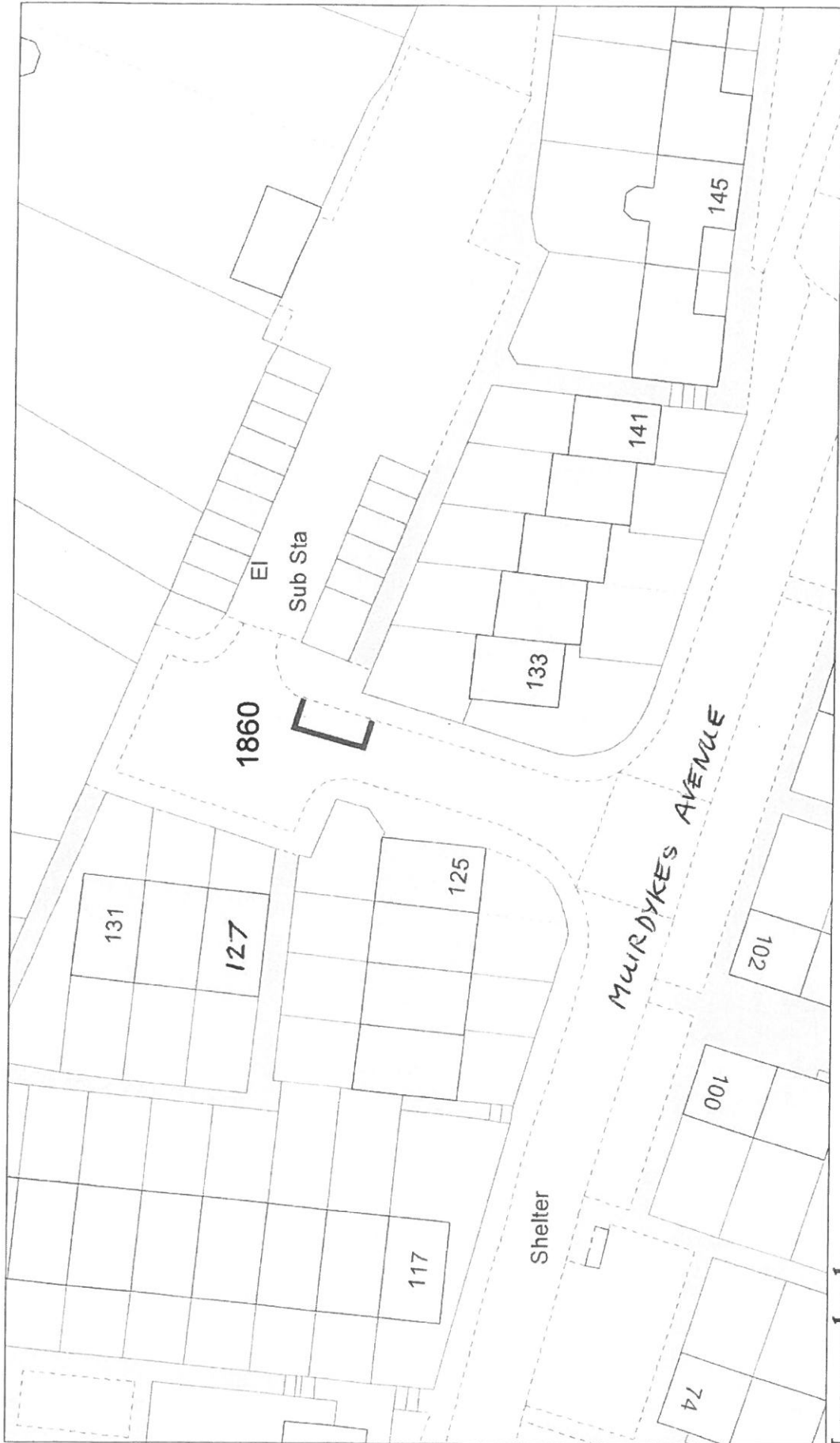


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**DISABLED PERSONS' PARKING PLACE**  
**38 CARNOUSTIE AVENUE, GOUROCK**  
**PLACE No. 1858**

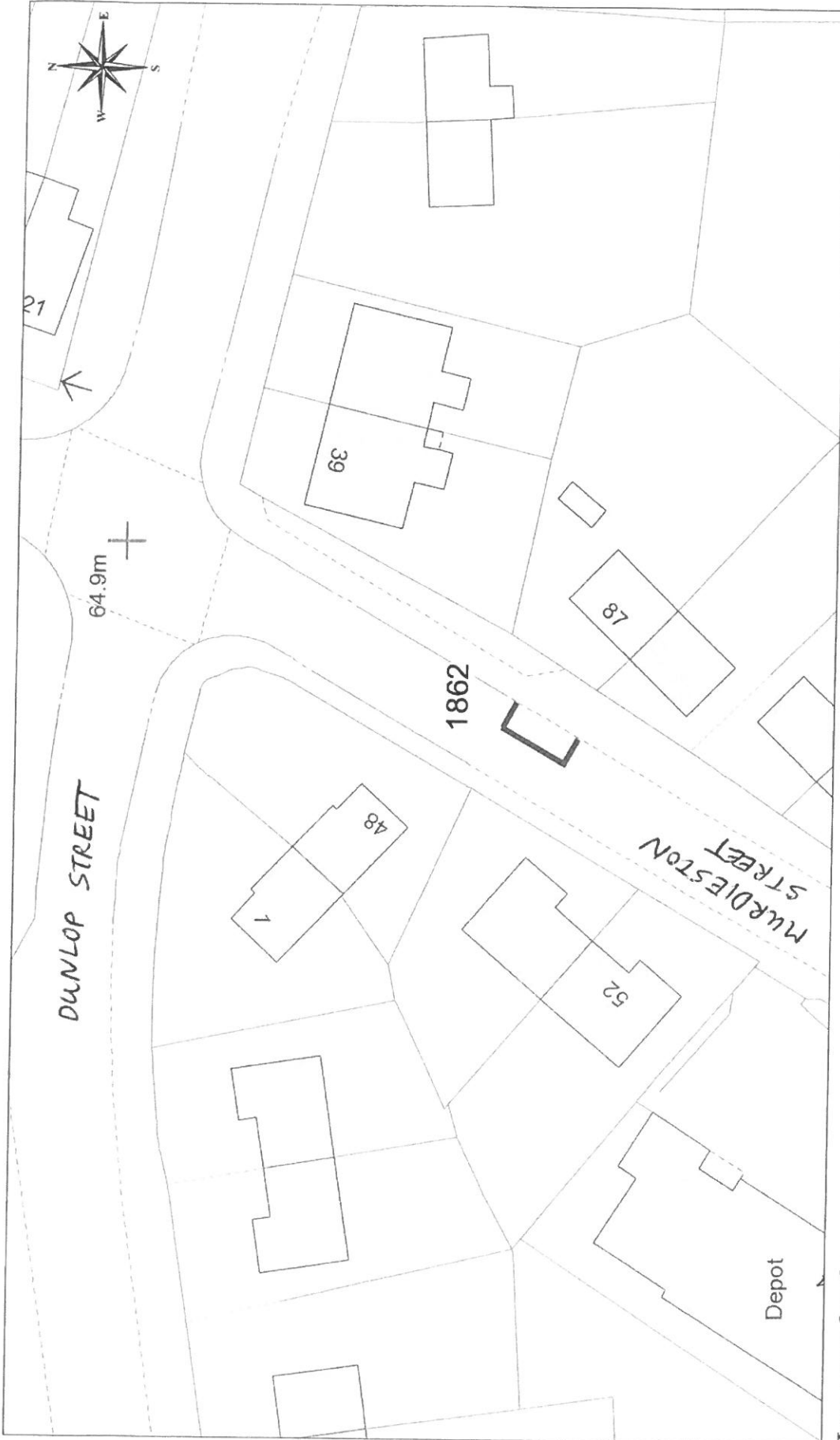


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**DISABLED PERSONS' PARKING PLACE**  
**127 MURDYKES AVENUE, PORT GLASGOW**  
**PLACE No. 1860**

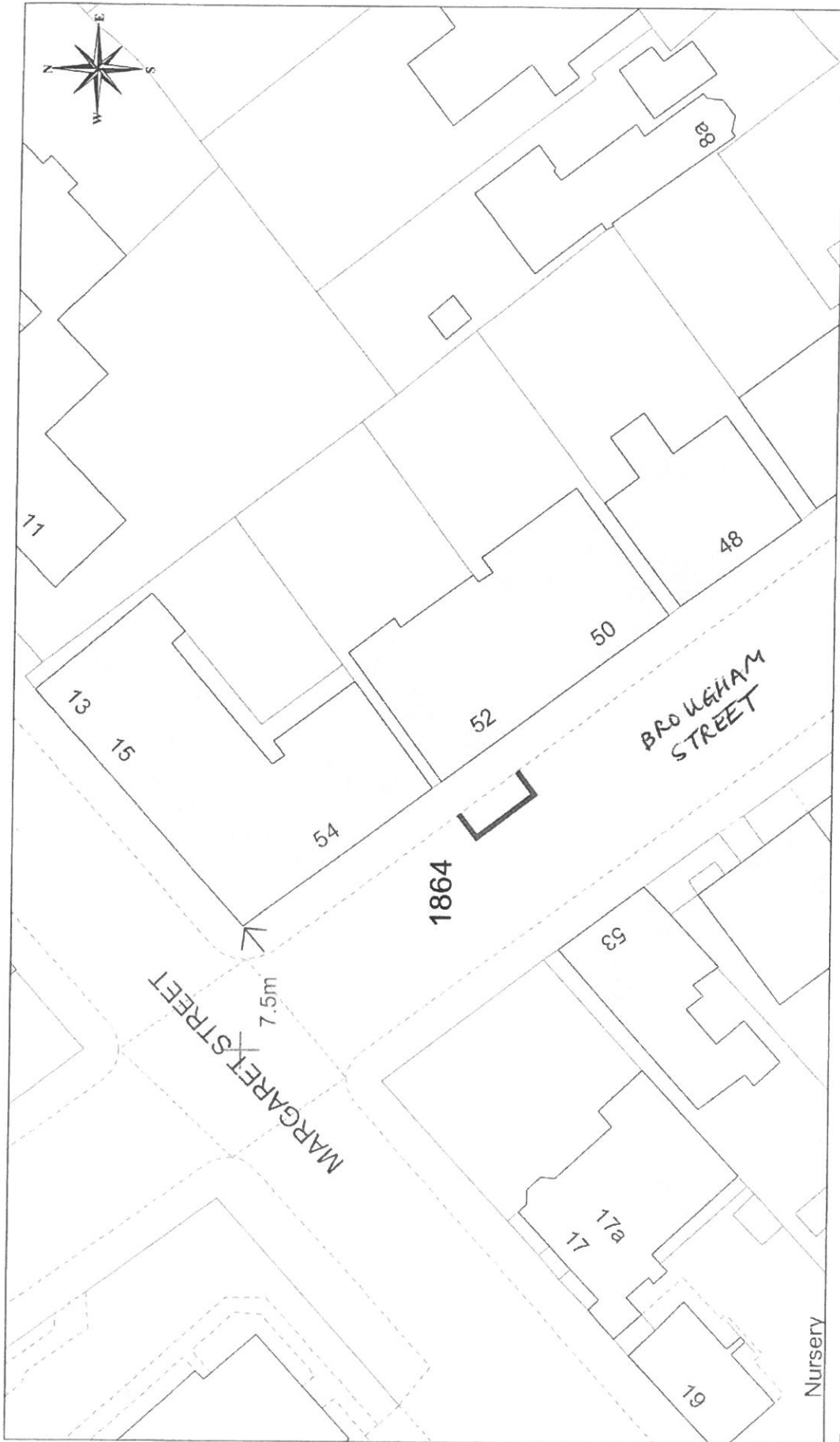


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**DISABLED PERSONS' PARKING PLACE**  
**87 MURDIESTON STREET, GREENOCK**  
**PLACE No. 1862**

**Inverclyde**  
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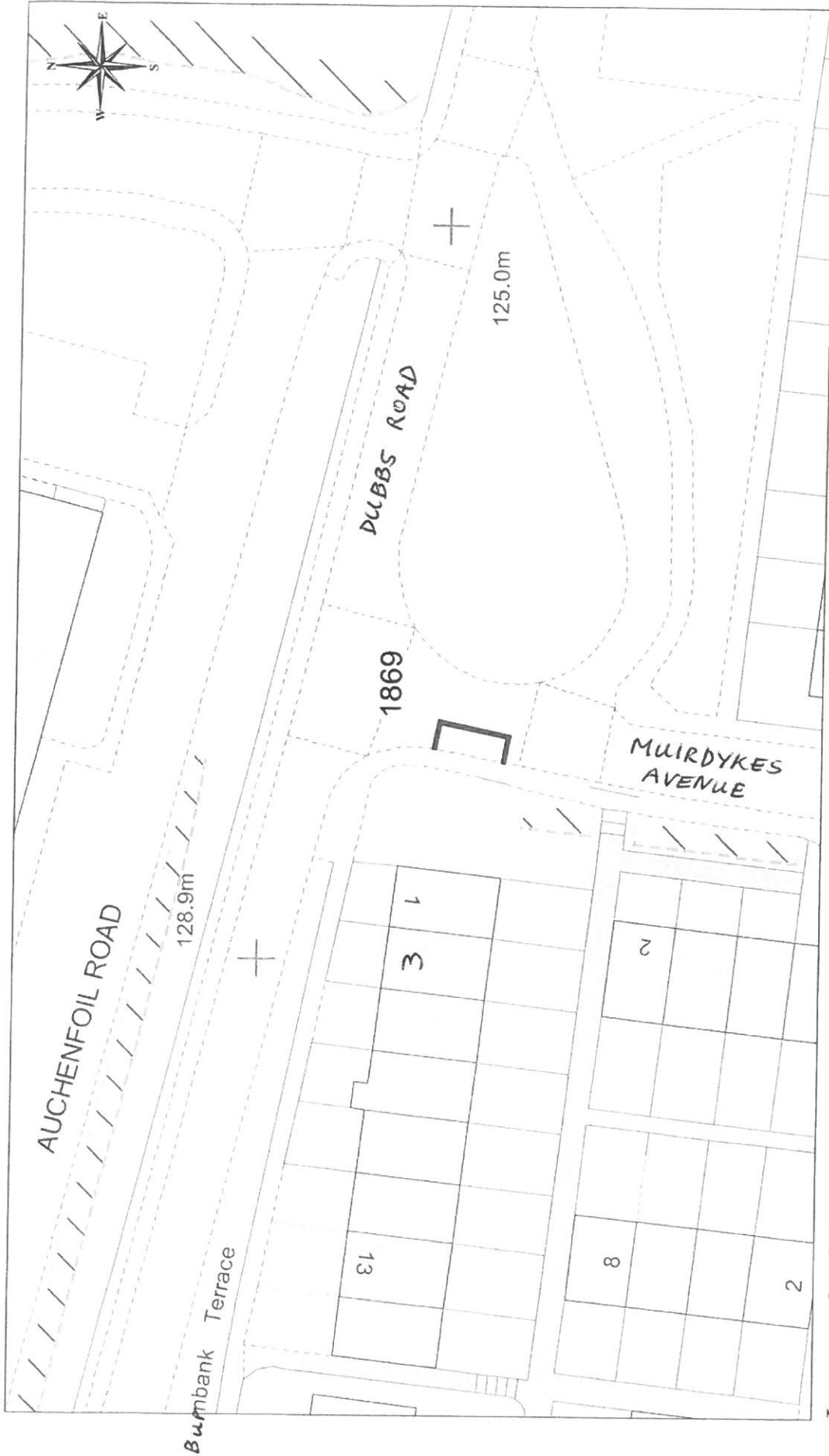




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 Fax: 01475 712731  
 scott.alex@inverclyde.gov.uk

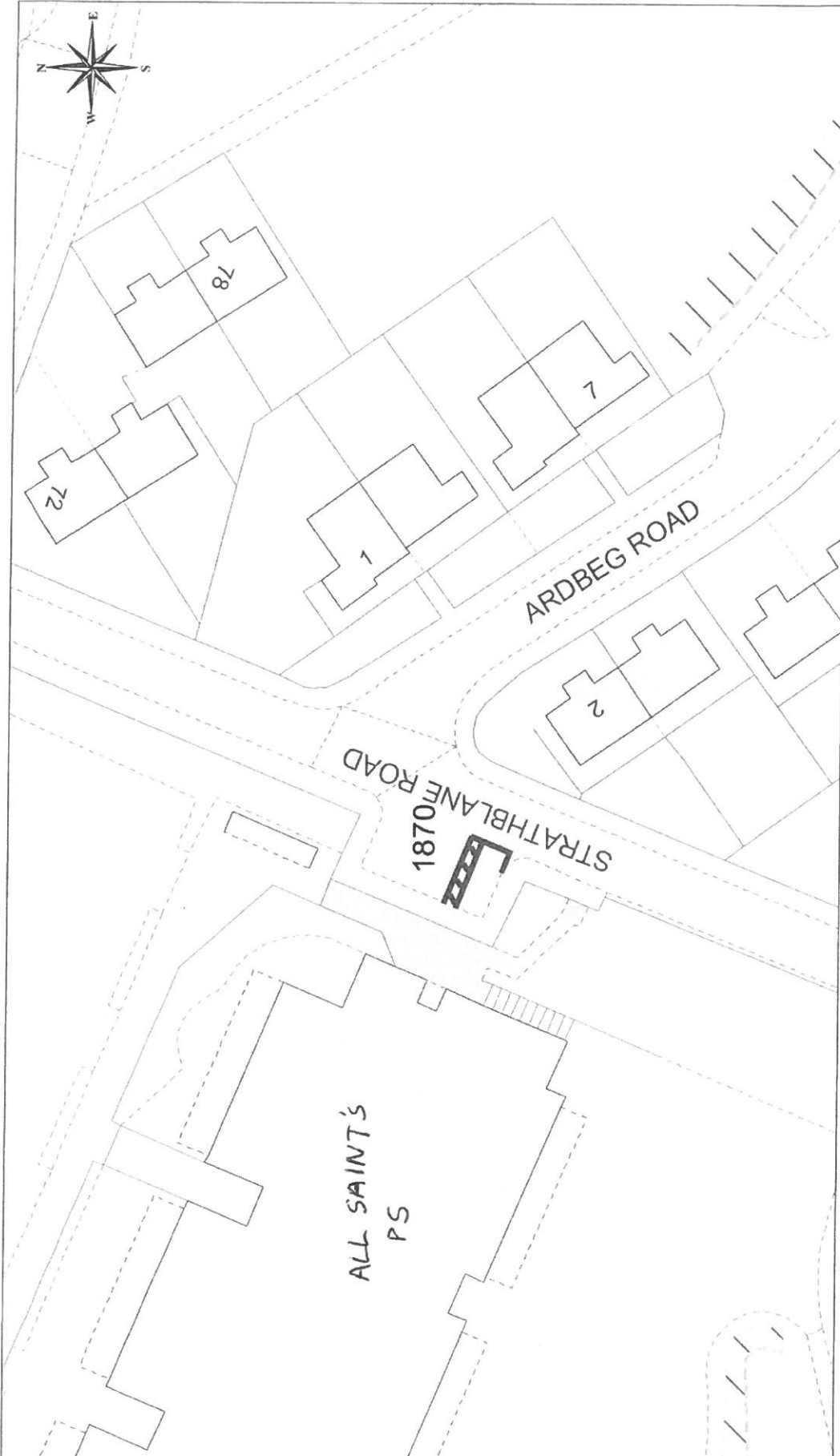
**DISABLED PERSONS' PARKING PLACE**  
**52 BROUGHAM STREET, GREENOCK**  
**PLACE No. 1864**



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**DISABLED PERSONS' PARKING PLACE**  
**0 MUIRDYKES AVENUE, PORT GLASGOW**  
**PLACE No. 1869**

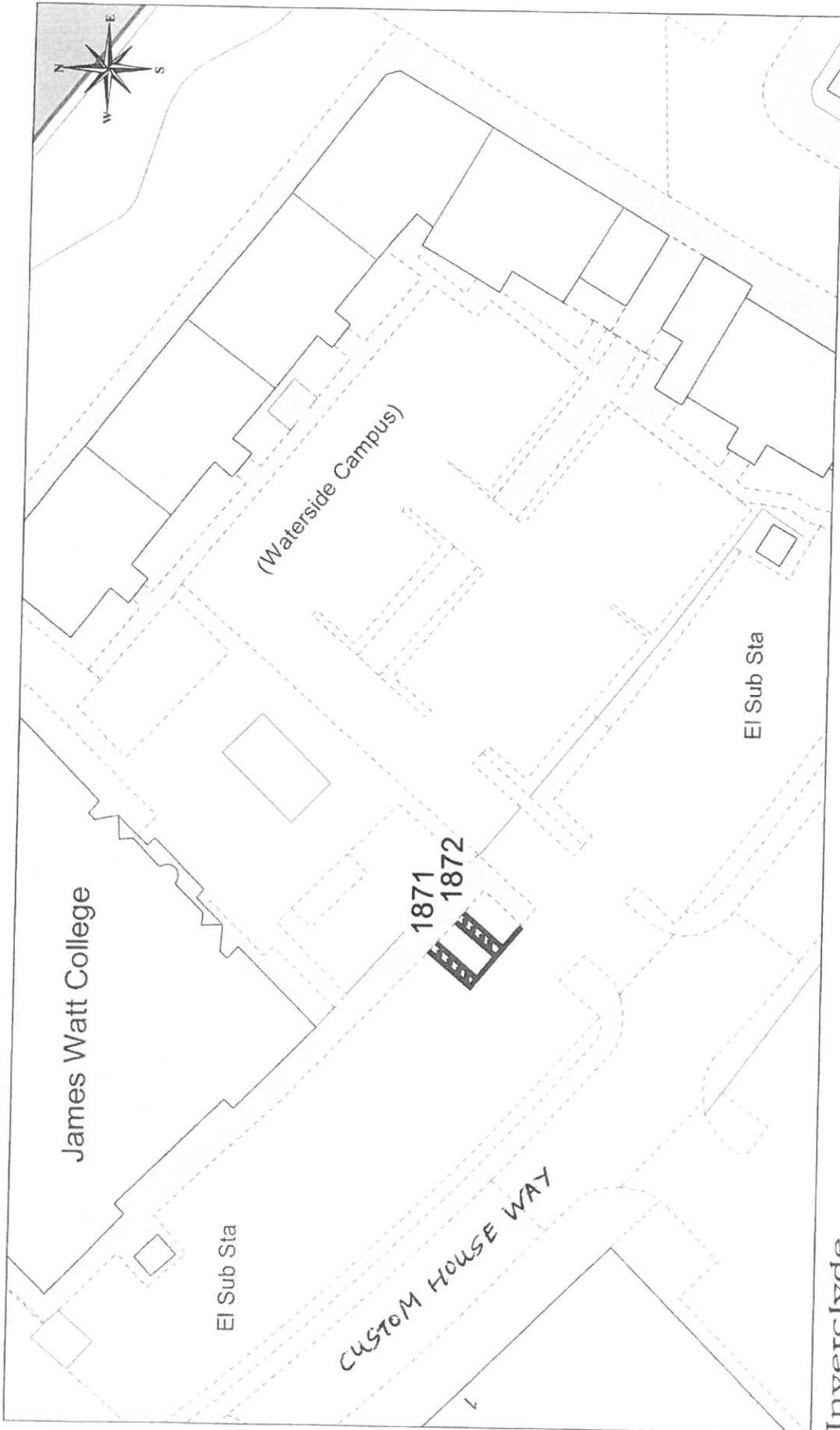
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 Environment, Regeneration & Resources  
 Corporate Director: Scott Allan BSc., C.Eng., M.I.C.E.  
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**DISABLED PERSONS' PARKING PLACE**  
**STRATHBLANE ROAD, GREENOCK**  
**PLACE No. 1870**

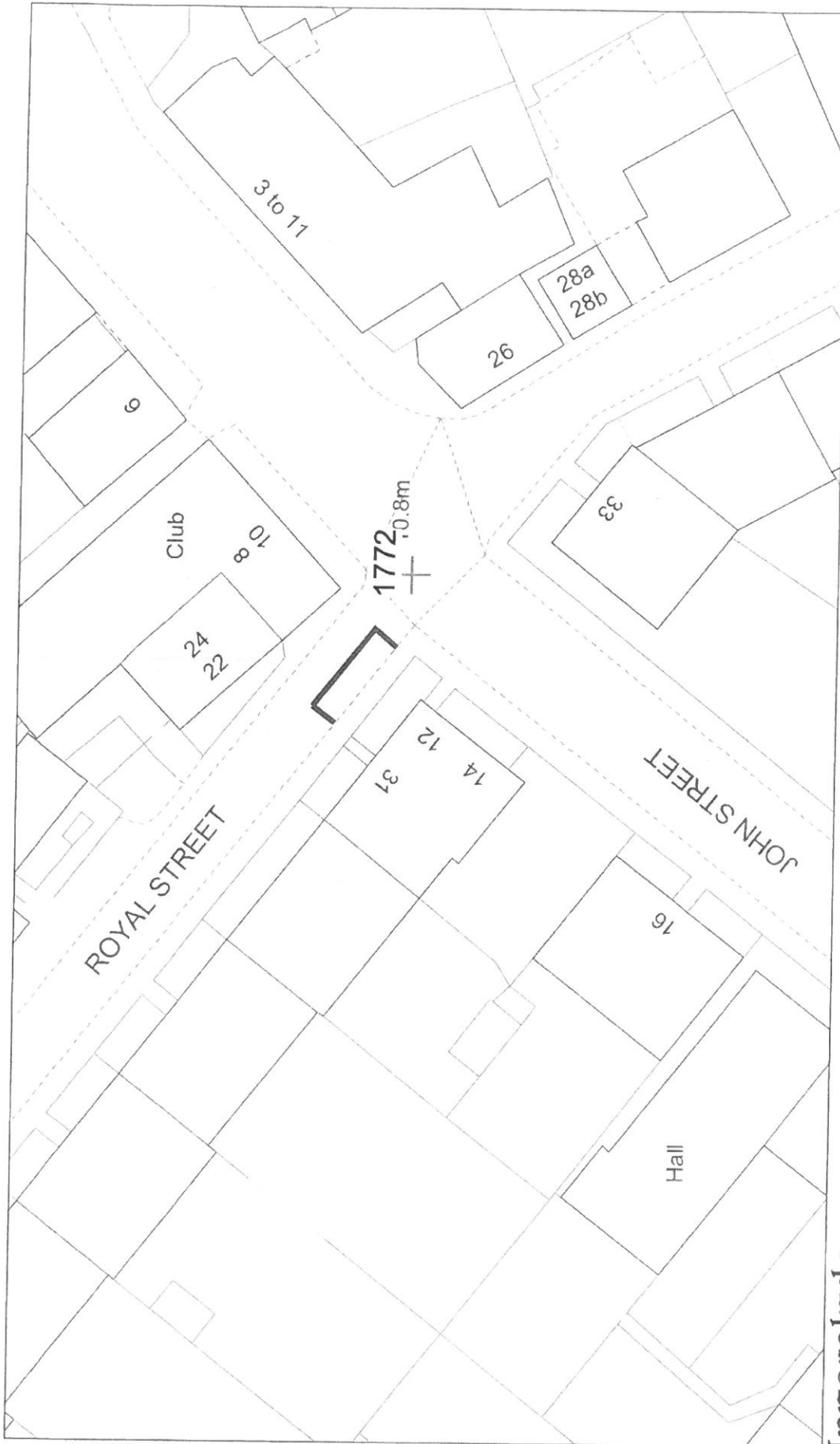
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**DISABLED PERSONS' PARKING PLACE**  
**CUSTOMHOUSE WAY CP, GREENOCK**  
**PLACES Nos. 1871 & 1872**

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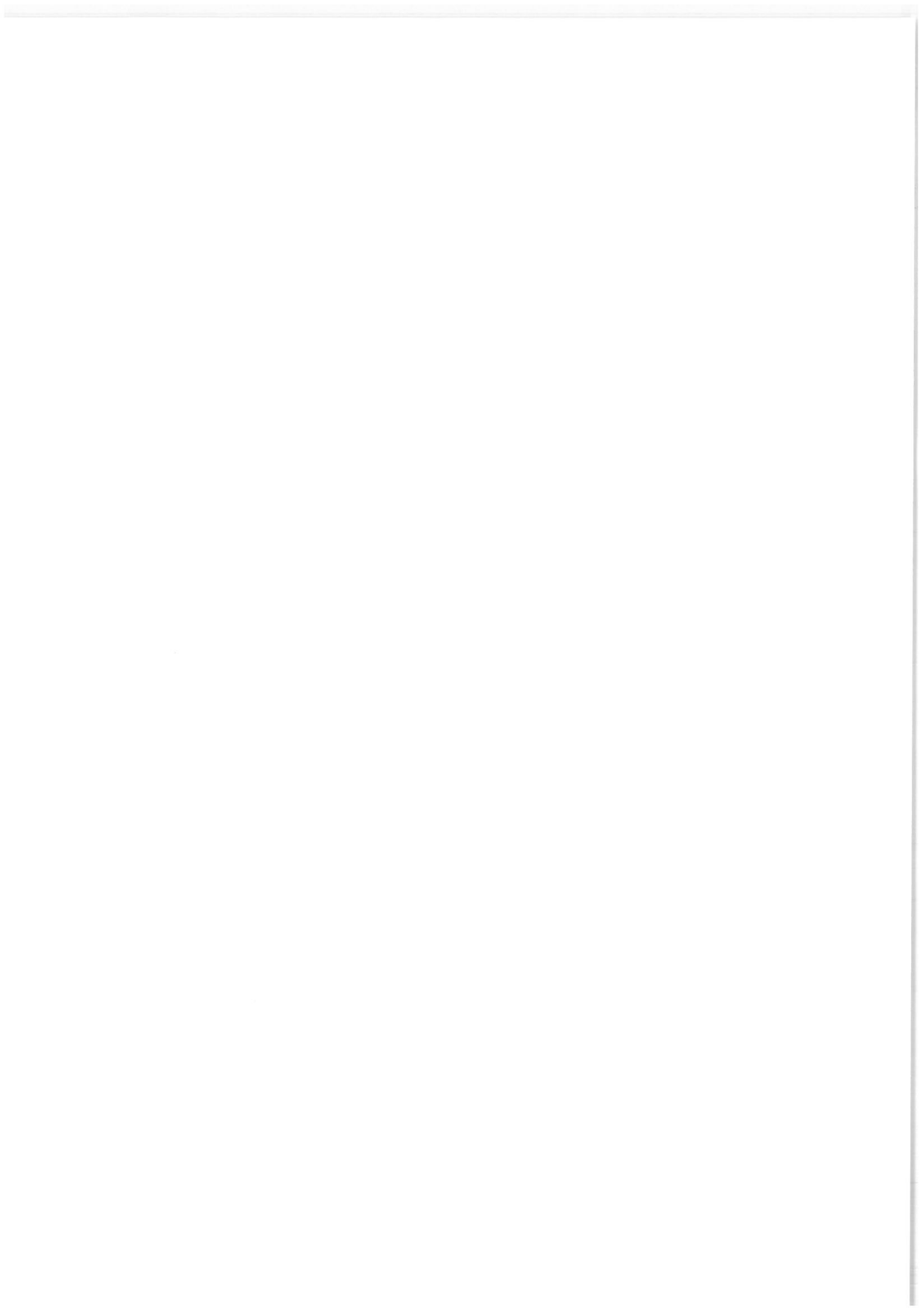


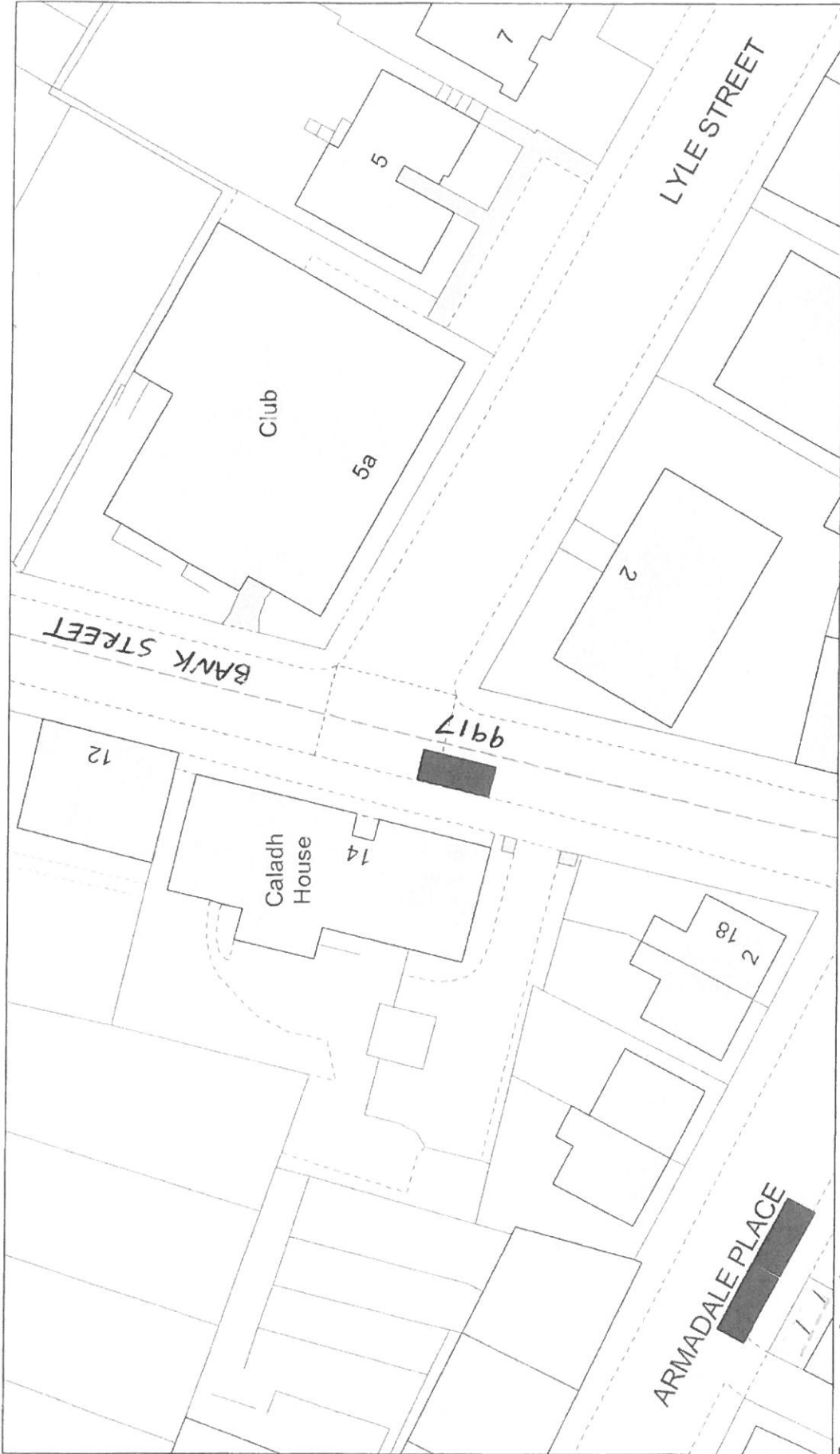
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**DISABLED PERSONS' PARKING PLACE**  
**31 ROYAL STREET, GOUROCK**  
**PLACE No. 1772 RELOCATION**






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**DISABLED PERSONS' PARKING PLACE**  
**14 BANK STREET, GREENOCK**  
**PLACE No. 9917 REVOCATION**

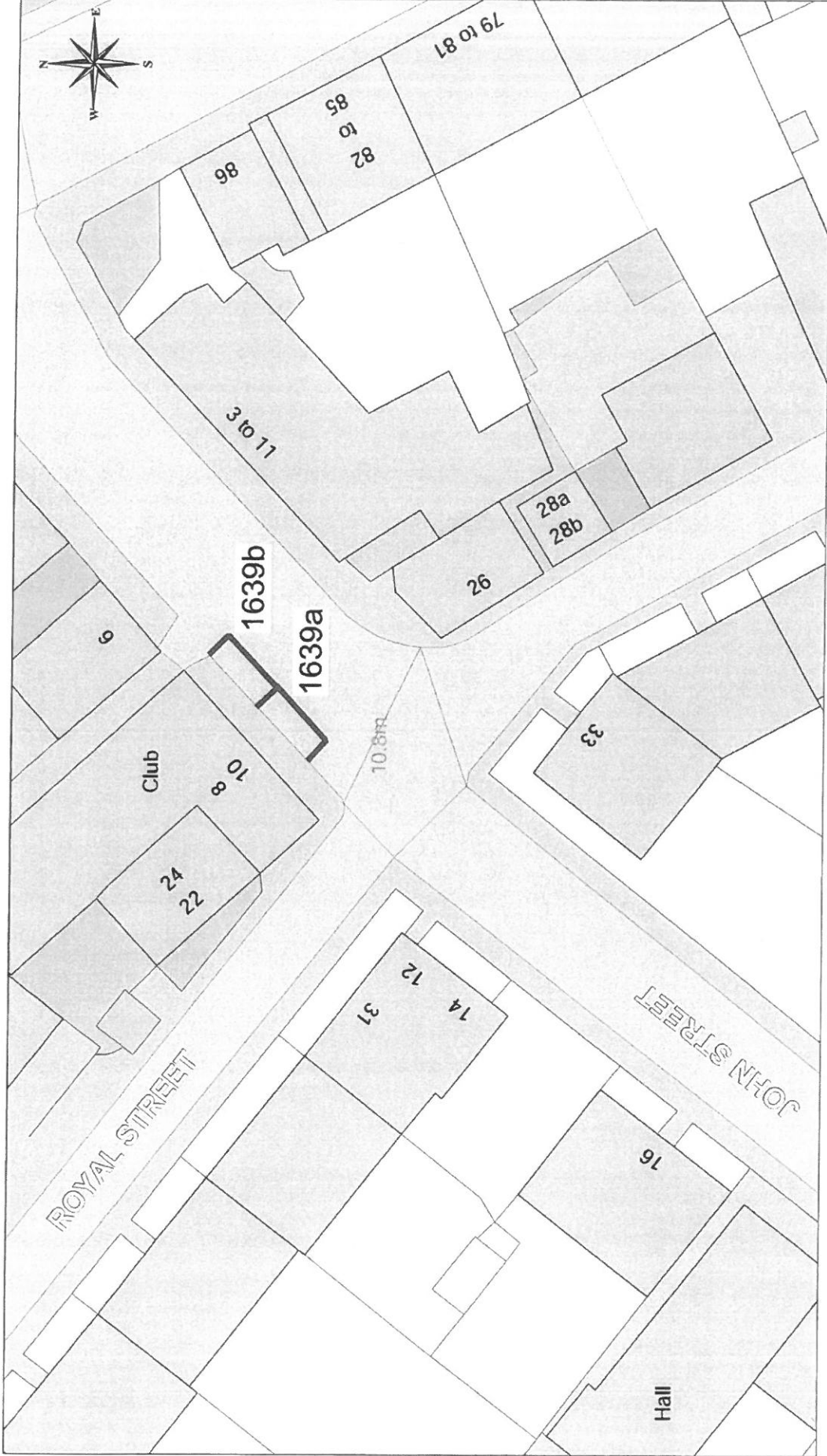
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HEAD OF SERVICE IAN MOFFAT	Scale : 1:500 Prepared by : R. MACKAY Drawn by : R. MACKAY Drawing No. :	Date : NOV 2012 Checked by : Approved by :	DISABLED PERSONS' PARKING PLACE 3 MID AVENUE, PORT GLASGOW PLACE No. 1233 REVOCATION
Disabled Bays	71 EAST HAMILTON STREET GREENOCK, PA15 2UA	Reproduced from Ordnance Survey mapping with the permission of the Controller of Her Majesty's Stationery Office. Crown Copyright. Unauthorised reproduction is prohibited. Crown Copyright and may result in prosecution or legal proceedings. Licence No. LA03097L 	File No. : 19/12



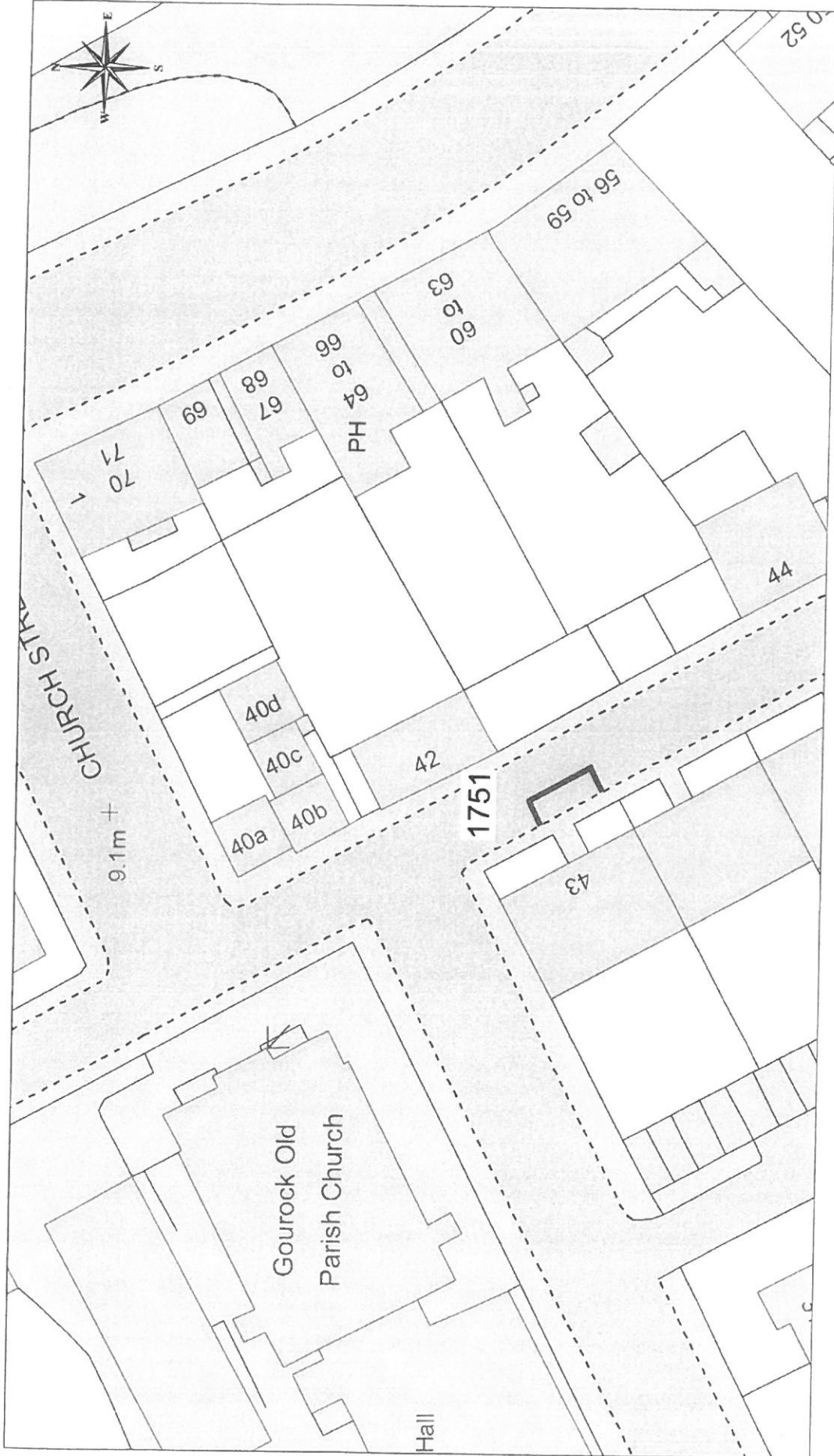


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**DISABLED PERSONS' PARKING PLACE  
10 JOHN STREET, GOUROCK  
PLACES Nos. 1639a & b REVOCATION**

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Environmental Services

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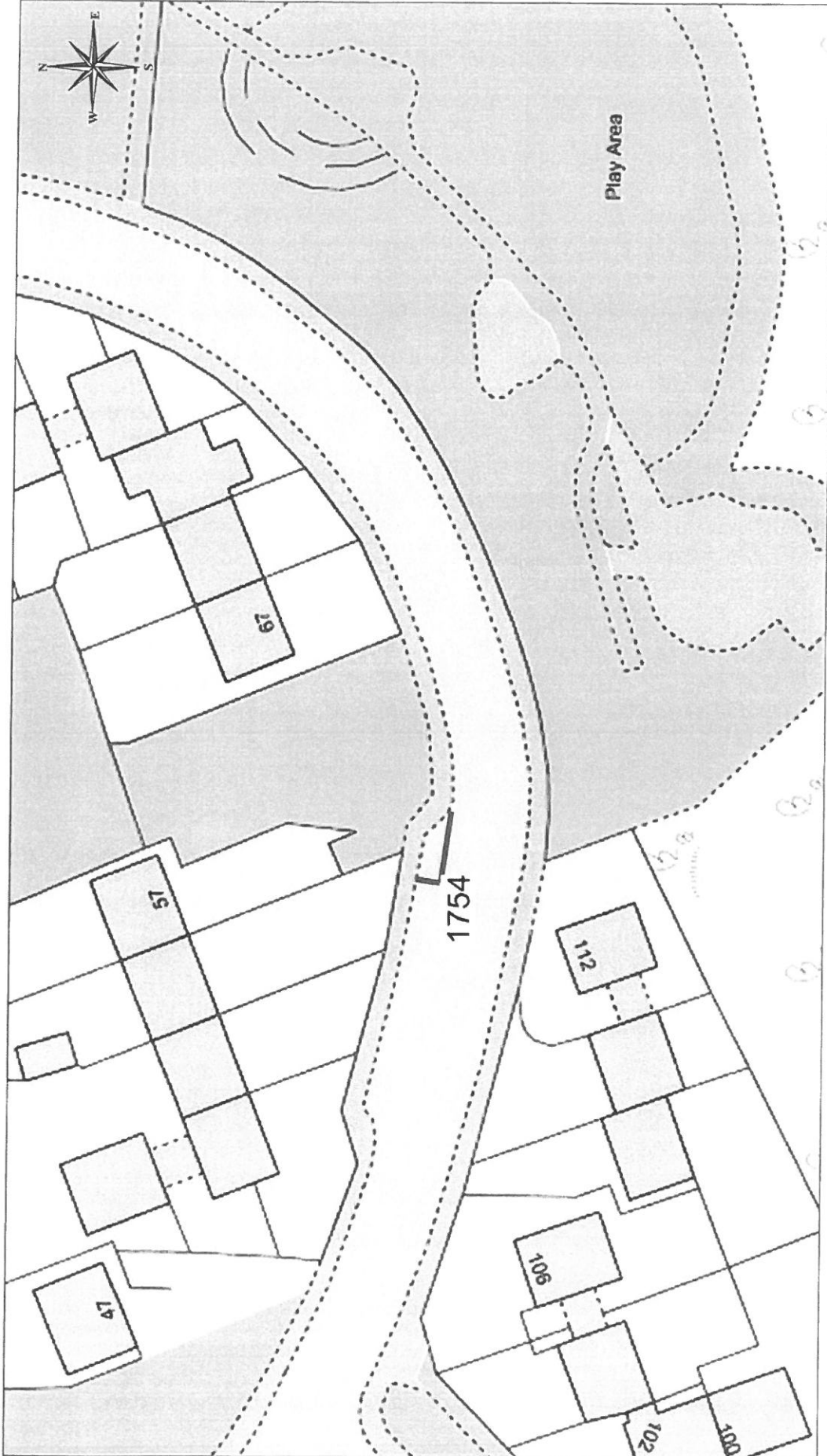



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**DISABLED PERSONS' PARKING PLACE**  
**43c ROYAL STREET, GOUROCK**  
**PLACE No. 1751 REVOCATION**

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 Environmental Services

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 aubrey.fawcett@inverclyde.gov.uk

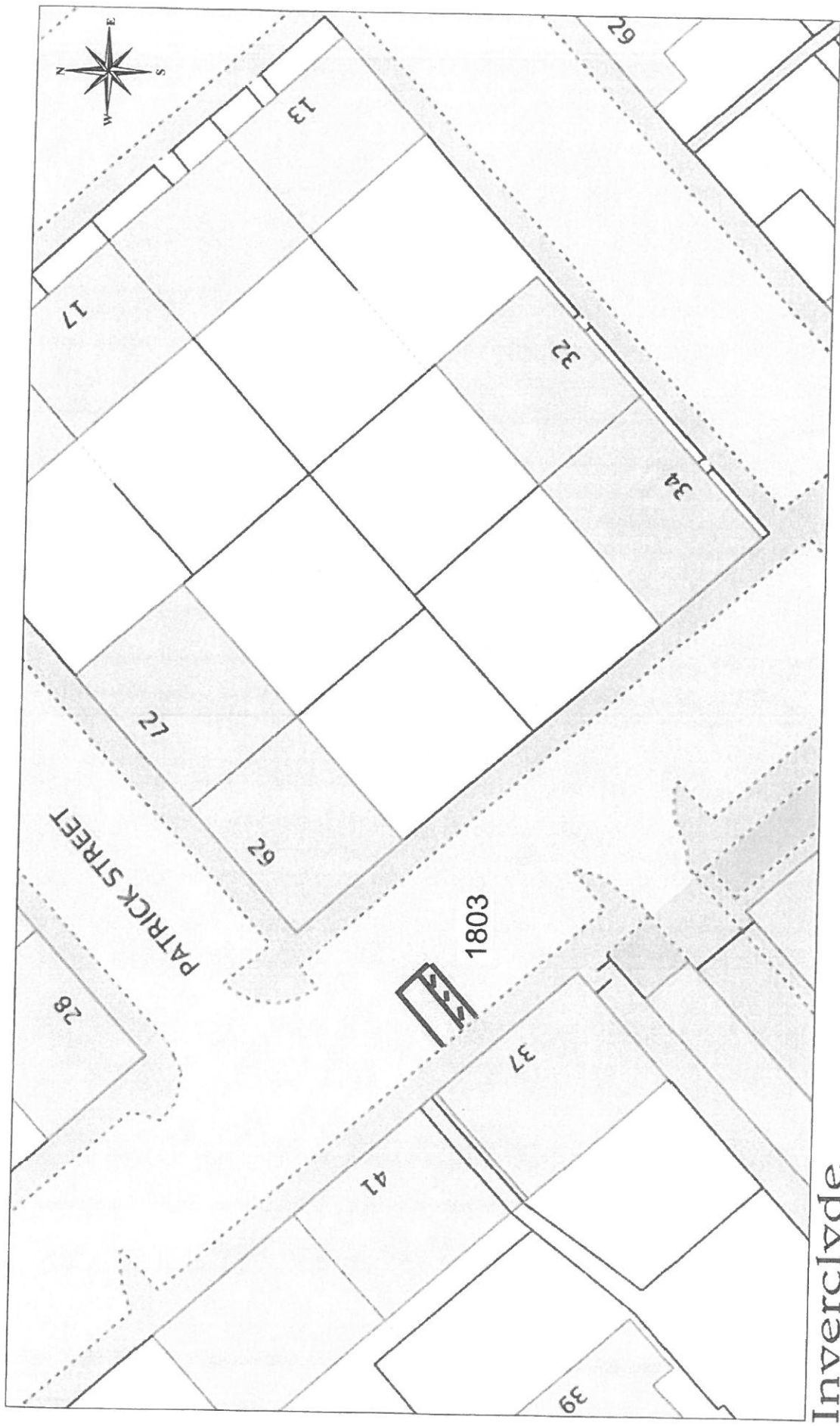


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**DISABLED PERSONS' PARKING PLACE  
57 ORONSAY AVENUE, PORT GLASGOW  
PLACE No. 1754 REVOCATION**

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**DISABLED PERSONS' PARKING PLACE**  
**37 FINNART STREET, GREENOCK**  
**PLACE No. 1803 REVOCATION**

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**THE INVERCLYDE COUNCIL**

**DISABLED PERSONS' PARKING PLACES**  
**(ON-STREET) ORDER NO. 1 2019**

**Statement of Reasons for Proposing to Make**  
**the above Order**

It is considered necessary in order to comply with Section 5 of The Disabled Persons' Parking Places (Scotland) Act 2009, to make the above Order to provide assistance for disabled persons who hold a badge under the Disabled Persons (Badges for Motor Vehicles) (Scotland) Regulations 2000 as amended and to revoke those parking places no longer required to maximise street parking capacity.

Martin McNab  
Head of Environmental & Public Protection  
8 Pottery Street  
GREENOCK  
PA15 4UE

**Report To:** Inverclyde Council **Date:** 18 April 2019

**Report By:** Corporate Director, Environment, Regeneration and Resources **Report No:** LP/048/19

**Contact Officer:** Lindsay Carrick **Contact No:** 712114

**Subject:** Proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons’ Parking Places (On Street) Order No. 4 2018

---

## 1.0 PURPOSE

- 1.1 The purpose of this report is to request the Council to consider a remit from the Environment & Regeneration Committee.

## 2.0 SUMMARY

- 2.1 The Environment & Regeneration Committee held on 7 March 2019 after consideration of a report by the Corporate Director Environment, Regeneration & Resources on the proposed Traffic Regulation Order – The Inverclyde Council, Disabled Persons’ Parking Places (On Street) Order No. 4 2018 recommended that the Inverclyde Council be asked to make the Traffic Regulation Order and to remit it to the Head Service - Roads and the Head of Legal and Property Services to arrange for its implementation.

## 3.0 RECOMMENDATION

- 3.1 That the Inverclyde Council approves the making of the Traffic Regulation Order – The Inverclyde Council, Disabled Persons’ Parking Places (On Street) Order No. 4 2018 and that the Head Service - Roads and the Head of Legal and Property Services be authorised to take all necessary action in connection therewith. Appendix 1

**Gerard Malone**  
**Head of Legal and Property Services**

## **4.0 BACKGROUND**

- 4.1 Local Authorities are empowered to make Orders under the Road Traffic Regulation and Roads (Scotland) Acts 1984.
- 4.2 The provision of on-street parking places for use by disabled drivers, who are the holders of a Disabled Person's Badge, is regulated by The Disabled Persons' Parking Places (Scotland) Act 2009. Inverclyde Council is required to promote a Traffic Regulation Order to regulate the use of such parking places.
- 4.3 The Council is asked to note that, if approved, the Order may not be implemented until the making of the Order has been advertised to allow any persons who so wish a period of six weeks to question the validity of the Order in terms of the Road Traffic Regulation Act 1984.

## **5.0 IMPLICATIONS**

### **Finance**

- 5.1 There are no financial implications arising from this report.

### **Legal**

- 5.2 There are no legal implications arising from this report.

### **Human Resources**

- 5.3 There are no HR implications arising from this report.

### **Equalities**

- 5.4 There are no equalities implications arising from this report.

### **Repopulation**

- 5.5 There are no repopulation implications arising from this report.

## **6.0 CONSULTATIONS**

- 6.1 The proposals have been advertised in the Greenock Telegraph and full details of the proposals have been made available for public inspection during normal office hours at the offices of the Head Service - Roads, the Customer Service Centre, and at Central, Gourock Southwest and Port Glasgow Libraries.
- 6.2 No objection has been received to the proposed Order.

## **7.0 LIST OF BACKGROUND PAPERS**

- 7.1 None

**THE INVERCLYDE COUNCIL**  
**DISABLED PERSONS' PARKING PLACES**  
**(ON-STREET) ORDER NO. 4 2018**  
**TRAFFIC REGULATION ORDER**



**THE INVERCLYDE COUNCIL**  
**DISABLED PERSONS' PARKING PLACES (ON-STREET)**  
**ORDER NO. 4 2018**

The Inverclyde Council in exercise of the powers conferred on them by Section 32(1) of the Road Traffic Regulation Act 1984 ("the Act") and of all other enabling powers and after consultation with the Chief Constable of Police Scotland in accordance with Part III of Schedule 9 to the Act hereby make the following Order.

1. This Order may be cited as "The Inverclyde Council Disabled Persons' Parking Places (On-Street) Order No. 4 2018" and shall come into operation on 31 May 2019.

2. In this Order the following expressions have the meanings hereby assigned to them:-

"Council" means The Inverclyde Council or its successors as Roads Authority;

"disabled person's badge" means:

- (a) a badge issued under Section 21 of the Chronically Sick and Disabled Persons Act 1970 (as amended);
  - (b) a badge issued under a provision of the law of Northern Ireland corresponding to that section; or
  - (c) a badge issued by any member State other than the United Kingdom for purposes corresponding to the purposes for which badges under that section are issued;
- and which has not ceased to be in force;

"disabled person's vehicle" means a vehicle lawfully displaying a disabled person's badge;

"parking attendant" means a person employed in accordance with Section 63A of the Act to carry out the functions therein;

"parking place" means an area of land specified by number and name in Columns 1 and 2 in the Schedule to this Order;

"traffic sign" means a sign prescribed or authorised under Section 64 of the Act; and

"vehicle" unless the context otherwise requires, means a vehicle of any description and includes a machine or implement of any kind drawn or propelled along roads whether or not by mechanical power.

3. The Schedule titled "Disabled Persons' Parking Places (On Street) Order No. 4 2018" forms the Schedule to this Order.

4. Each area of road which is described in the Schedule Part 1 to this Order and the plans relative to this Order is hereby designated as a parking place.

5. The parking places shall only be used for the leaving of disabled persons' vehicles displaying a valid disabled person's badge.

6. The limits of each parking place shall be indicated on the carriageway as prescribed by The Traffic Signs Regulations and General Directions 2016, as amended.
7. Every vehicle left in any parking place shall stand such that no parking place is occupied by more than one vehicle and that every part of the vehicle is within the limits of the parking place provided that, where the length of a vehicle precludes compliance with this paragraph, such vehicle shall be deemed to be within the limits of a parking place if:-  
  
the extreme front portion or, as the case may be, the extreme rear portion of the vehicle is within 300mm of an indication on the carriageway provided under this Order in relation to the parking place; and  
  
the vehicle, or any part thereof, is not within the limits of any adjoining parking place.
8. Any person duly authorised by the Council or a police officer in uniform or a traffic warden or parking attendant may move or cause to be moved in case of any emergency, to any place they think fit, vehicles left in a parking place.
9. Any person duly authorised by the Council may suspend the use of a parking place or any part thereof whenever such suspension is considered reasonably necessary:-  
  
for the purpose of facilitating the movement of traffic or promoting its safety;  
  
for the purpose of any building operation, demolition, or excavation in or adjacent to the parking place or the laying, erection, alteration, removal or repair in or adjacent to the parking place of any sewer or of any main, pipe, apparatus for the supply of gas, water electricity or of any telecommunications apparatus, traffic sign or parking meter;  
  
for the convenience of occupiers of premises adjacent to the parking place on any occasion of the removal of furniture from one office or dwellinghouse to another or the removal of furniture from such premises to a depository or to such premises from a depository;  
  
on any occasion on which it is likely by reason of some special attraction that any street will be thronged or obstructed; or  
  
for the convenience of occupiers of premises adjacent to the parking place at times of weddings or funerals or on other special occasions.
10. A police officer in uniform may suspend for not longer than twenty four hours the use of a parking place or part thereof whenever such suspension is considered reasonably necessary for the purpose of facilitating the movement of traffic or promoting its safety.

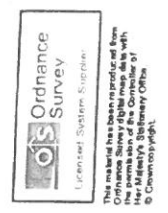
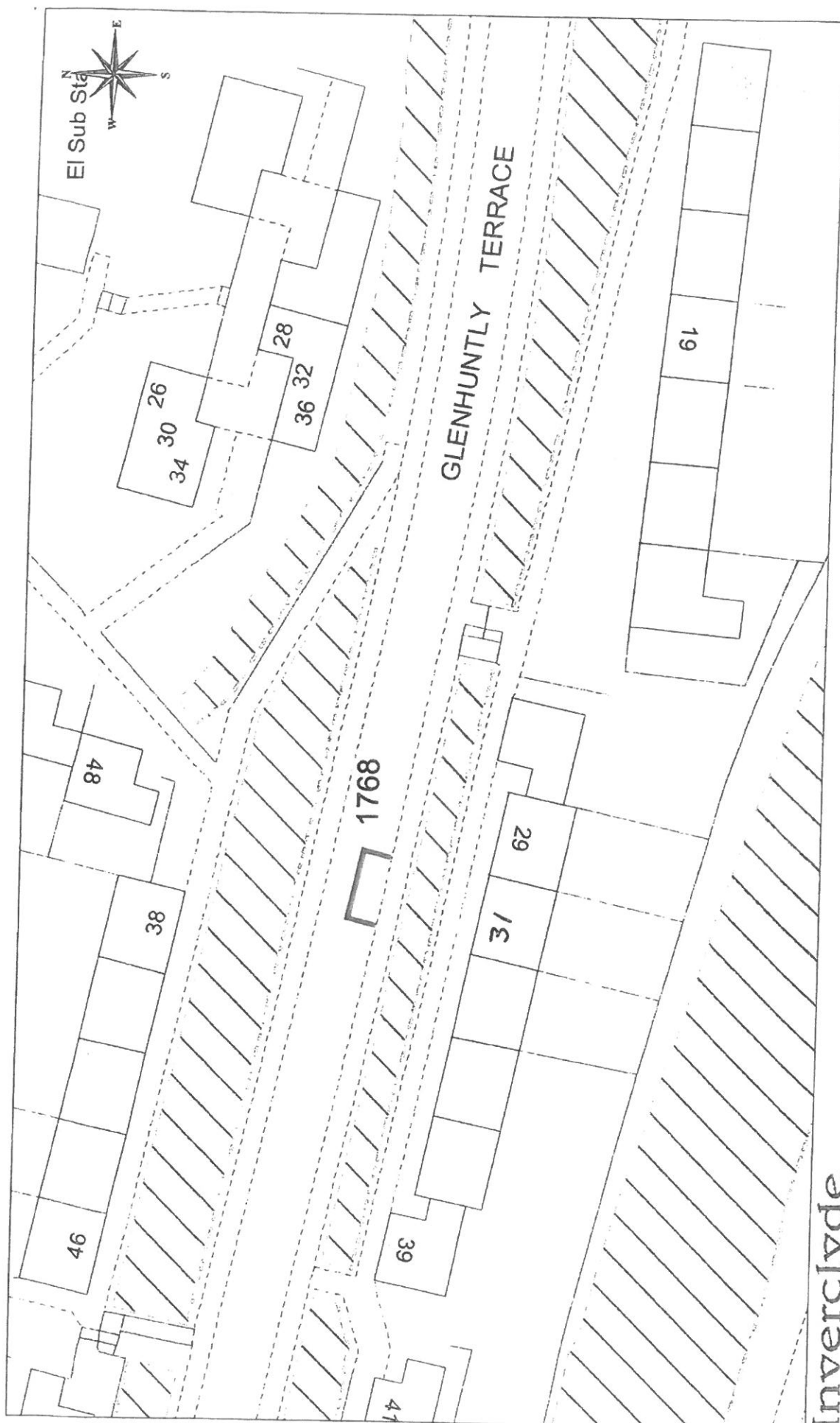
11. This Order insofar as it relates to the parking places to be revoked (R) and amended, as specified in the Schedule Part 2 to this Order, partially revokes and amends The Inverclyde Council Disabled Persons' Parking Places (On-Street) Order Nos. 01/2001, 01/2004, 03/2007, 02/2008, 04/2010, 01/2011, 03/2011, 01/2014, 02/2015 and 01/2018 respectively.

Sealed with the Common Seal of The Inverclyde Council and subscribed for them and on their behalf by ??????????, Proper Officer, on the ???????? day of ??????, Two Thousand and ????????

DRAFT



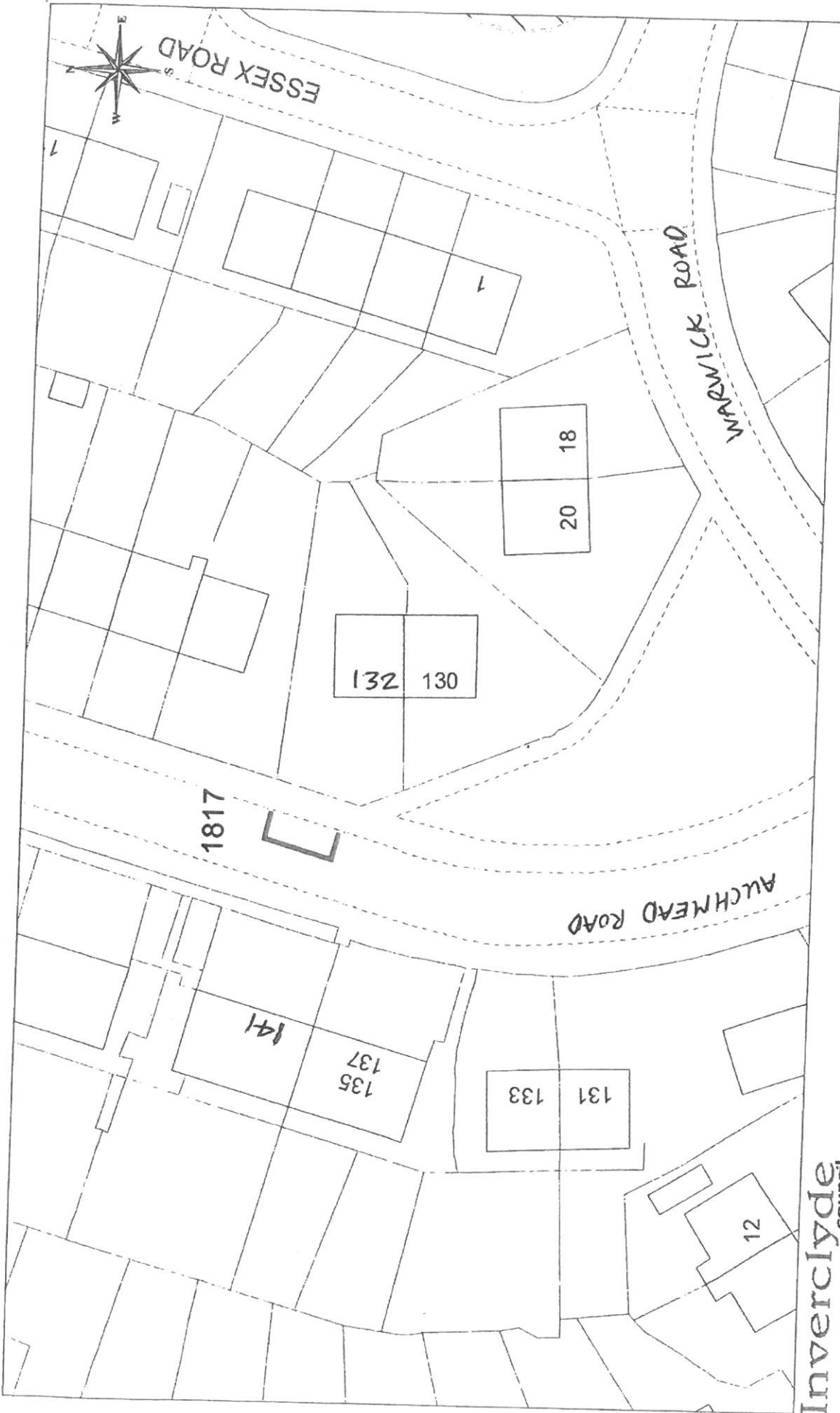




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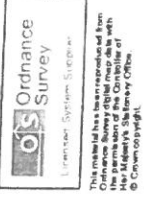
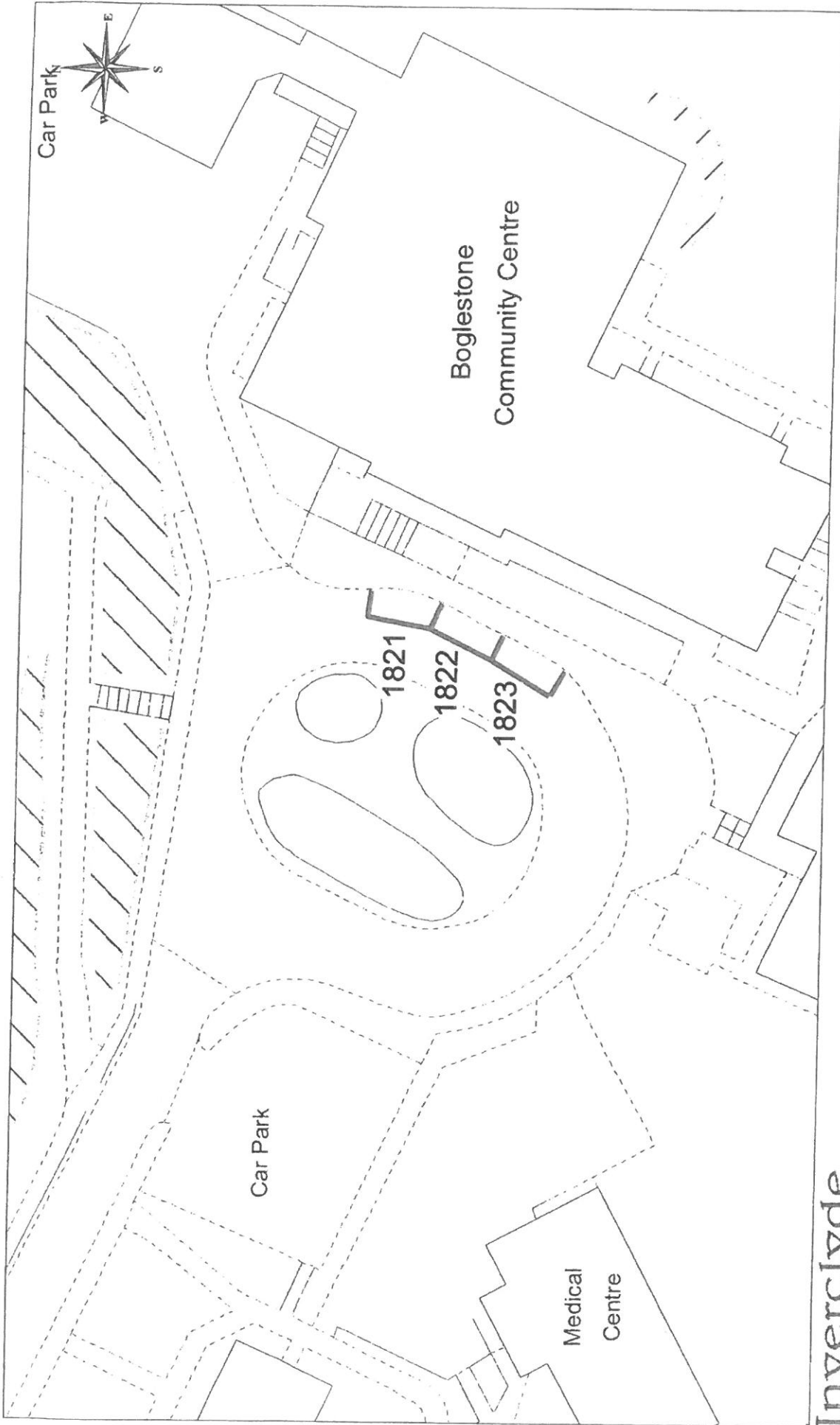
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**DISABLED PERSONS' PARKING PLACE**  
**31 GLENHUNTLY TERRACE, PORT GLASGOW**  
**PLACE No. 1768**



DISABLED PERSONS' PARKING PLACE  
 132 AUCHMEAD ROAD, GREENOCK  
 PLACE No. 1817

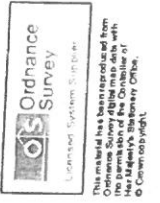
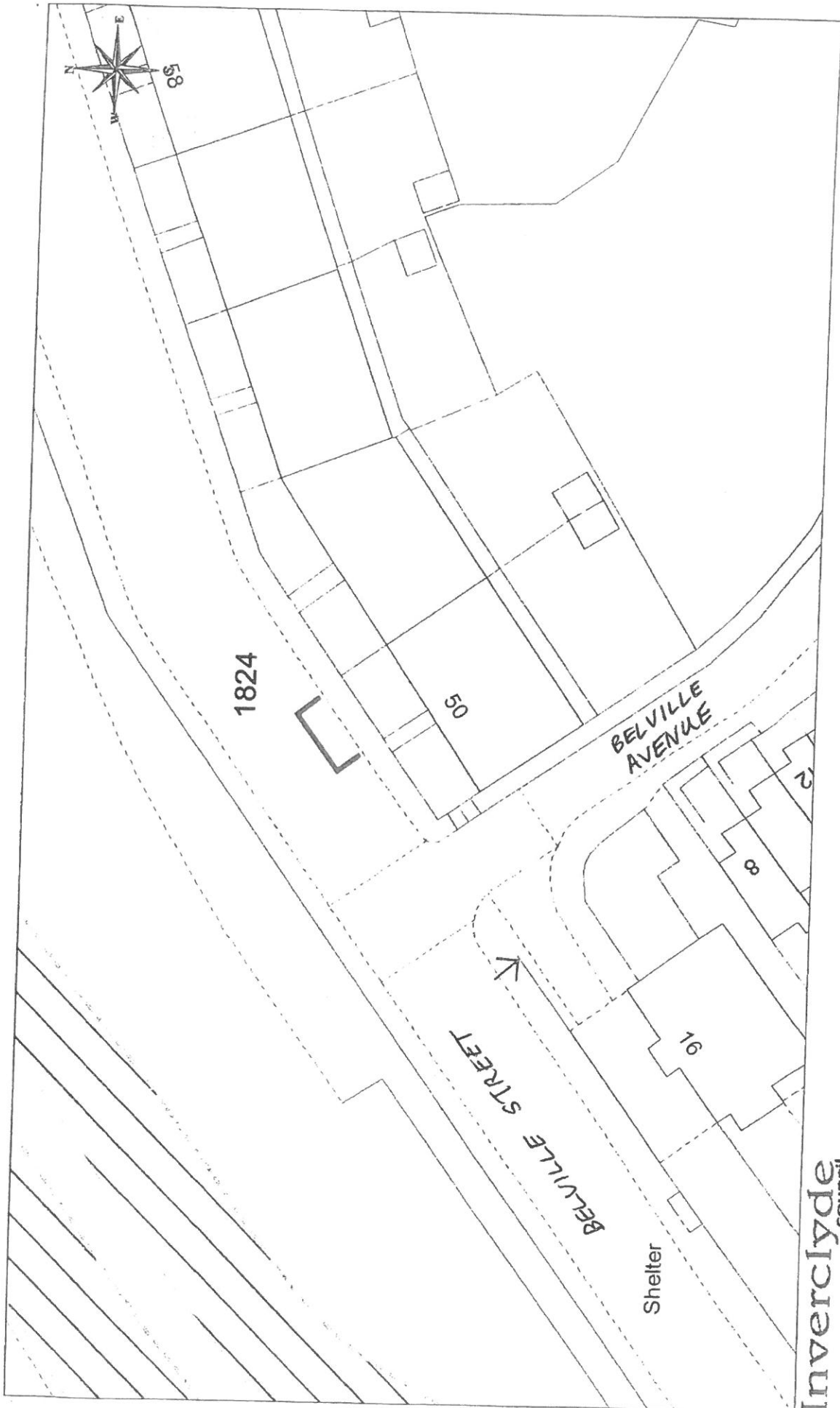
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**DISABLED PERSONS' PARKING PLACE**  
**DUBBS PLACE, PORT GLASGOW**  
**PLACES Nos. 1821-1823**

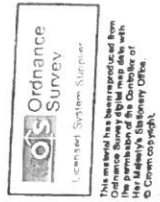
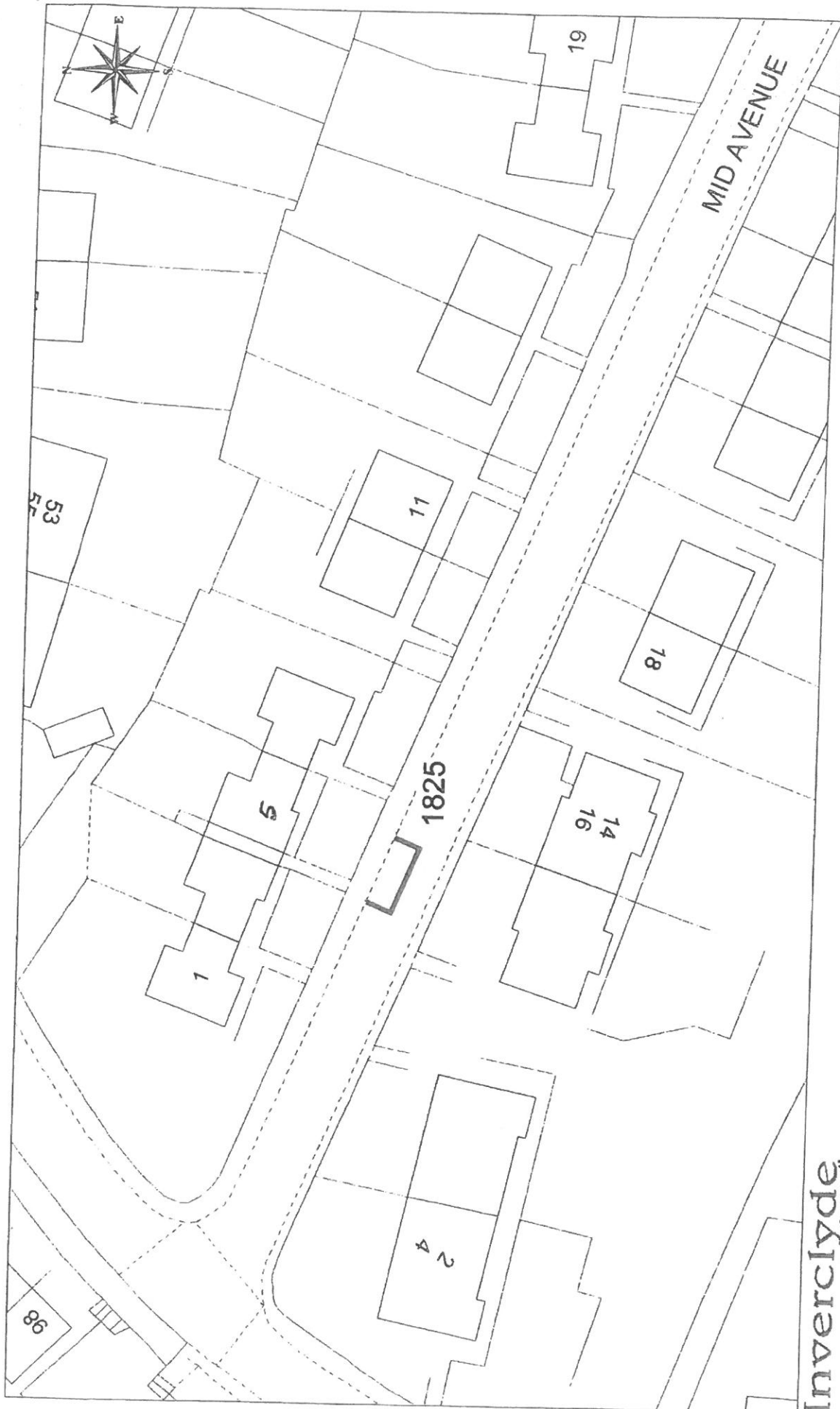
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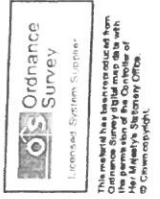
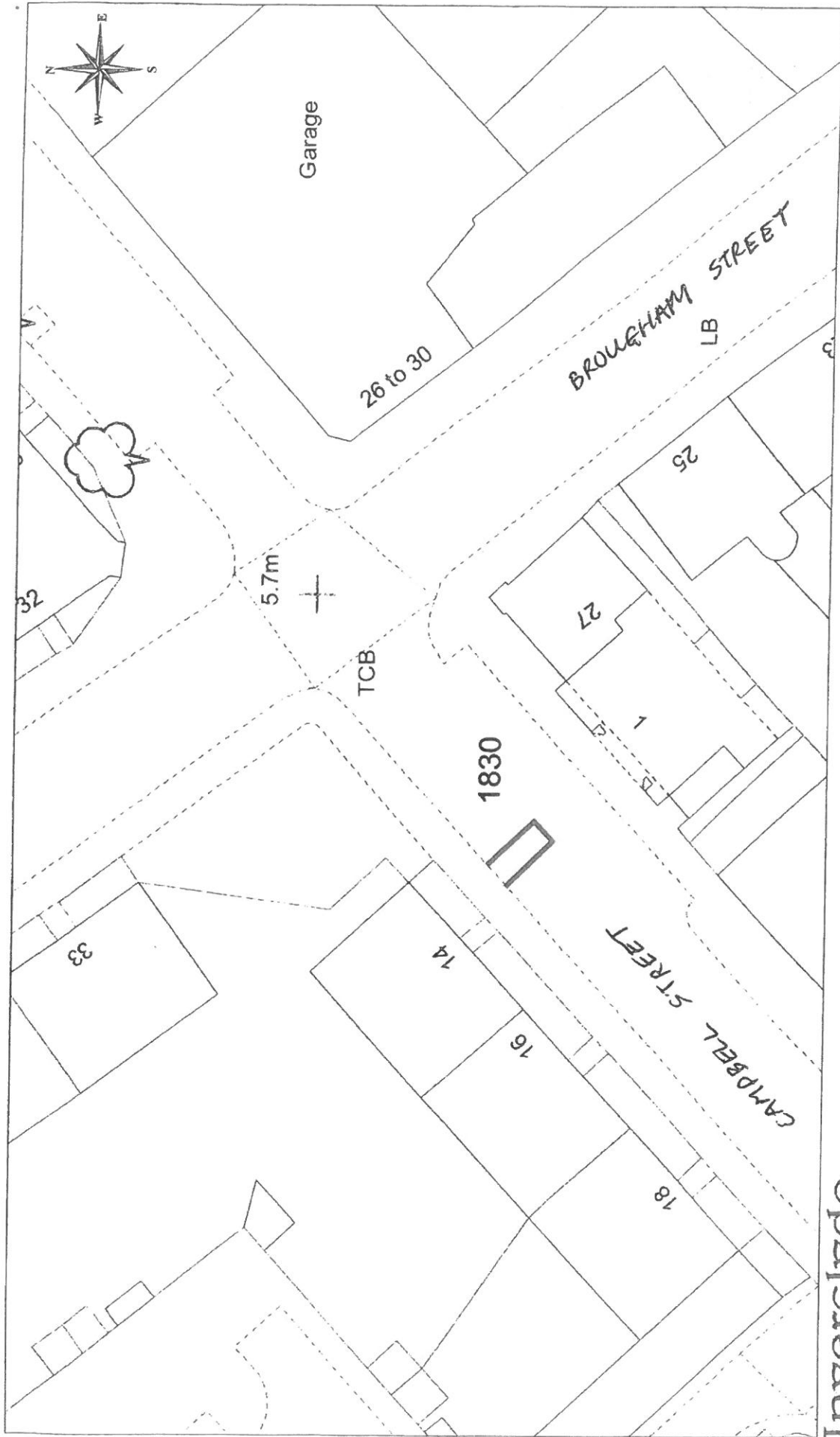
**DISABLED PERSONS' PARKING PLACE**  
**50 BELVILLE STREET, GREENOCK**  
**PLACE NO. 1824**

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DISABLED PERSONS' PARKING PLACE  
 5 MID AVENUE, PORT GLASGOW  
 PLACE No. 1825

**Inverclyde**  
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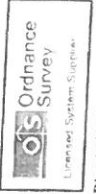
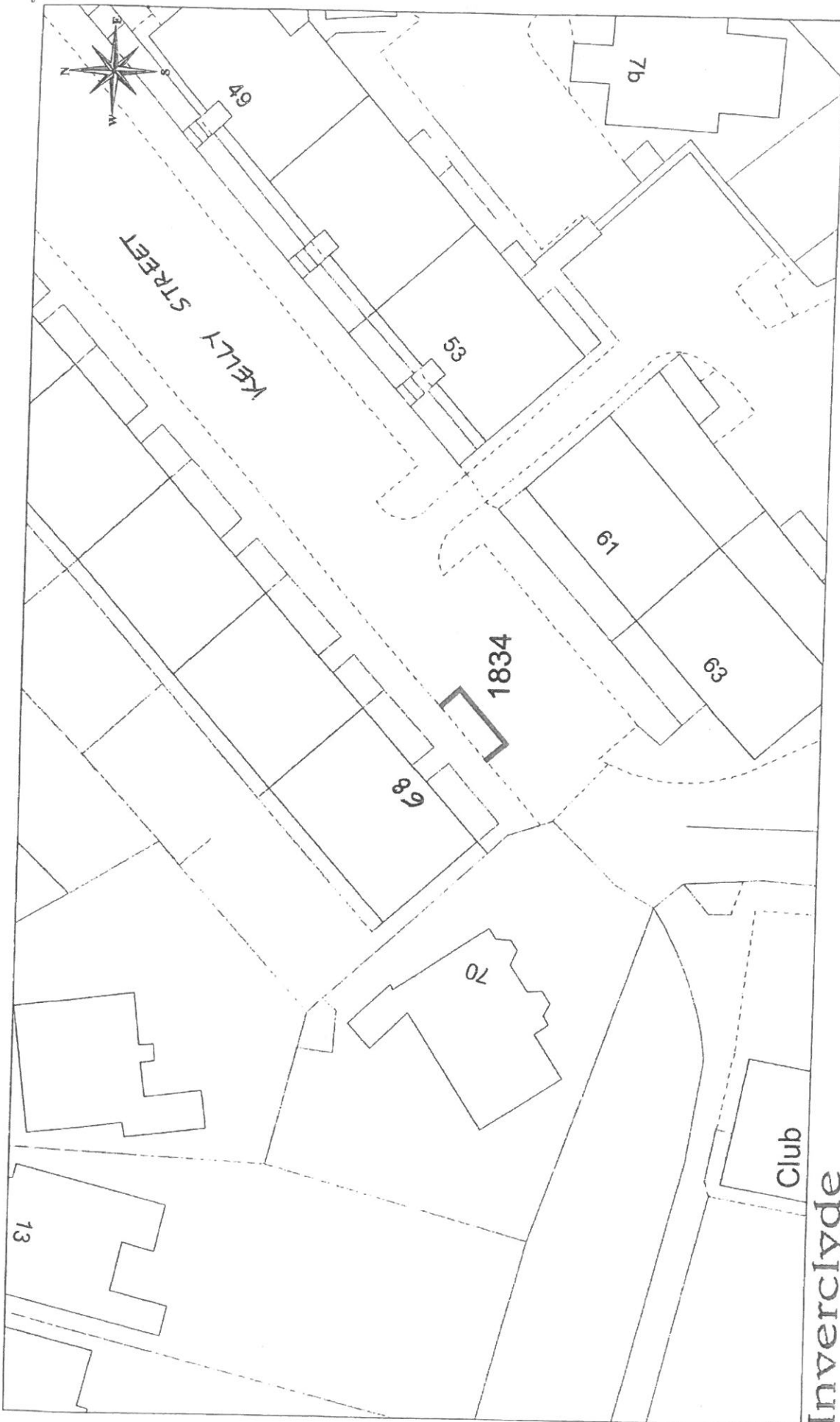
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**14 CAMPBELL STREET, GREENOCK**  
**PLACE No. 1830**

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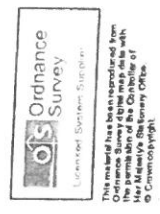
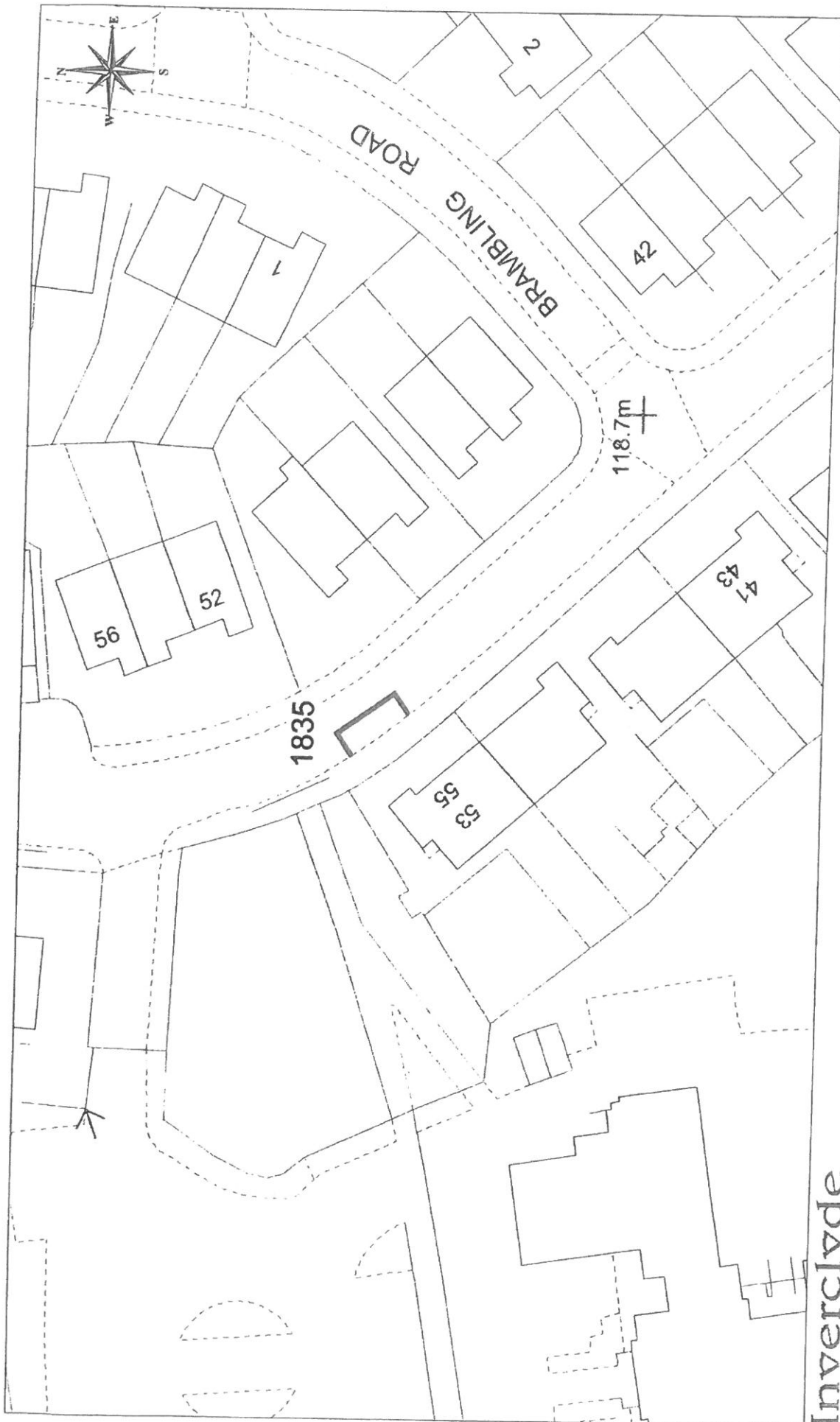
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68 KELLY STREET, GREENOCK  
PLACE No. 1834**

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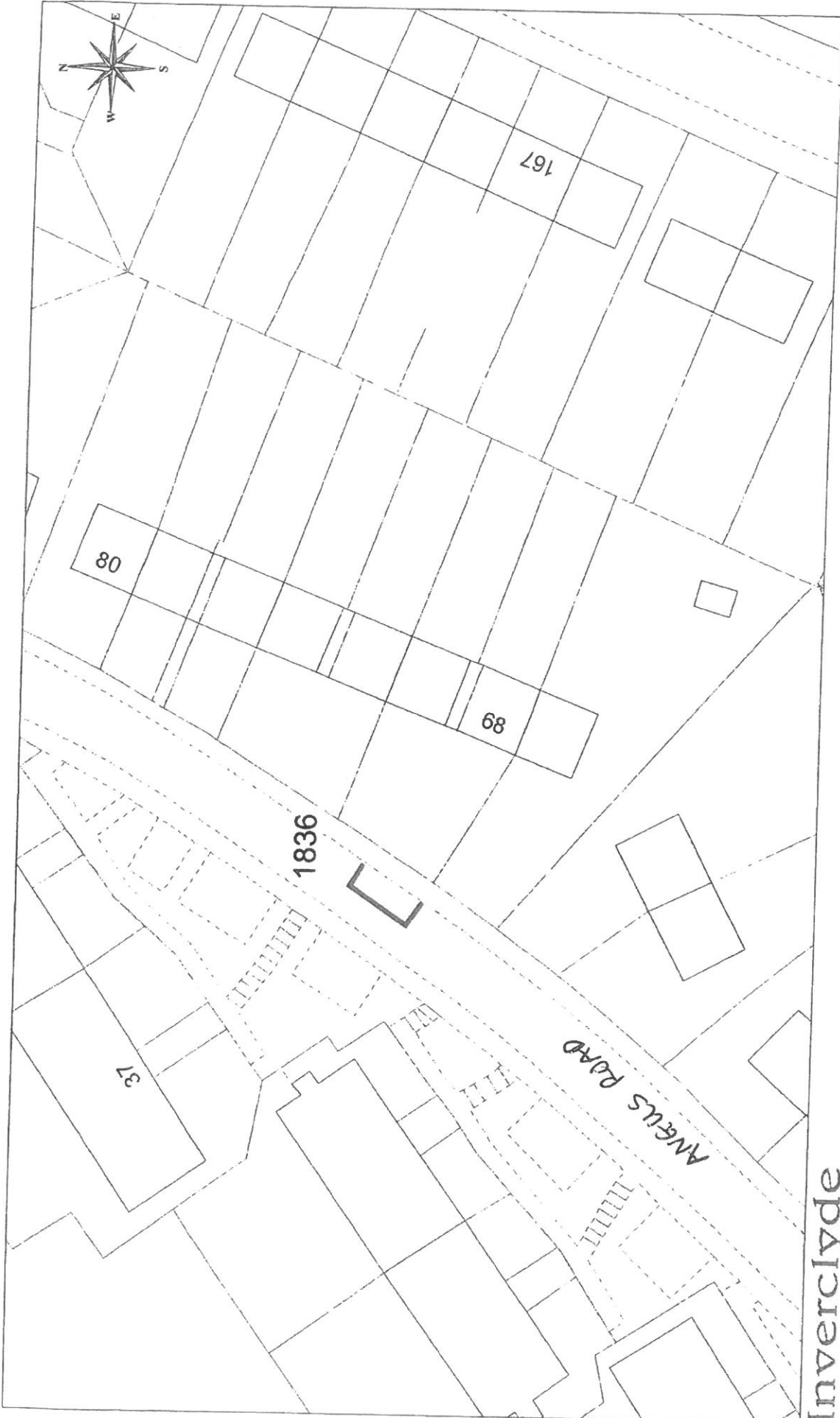
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DISABLED PERSONS' PARKING PLACE  
 55 WREN ROAD, GREENOCK  
 PLACE No. 1835

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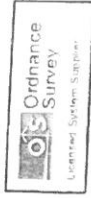
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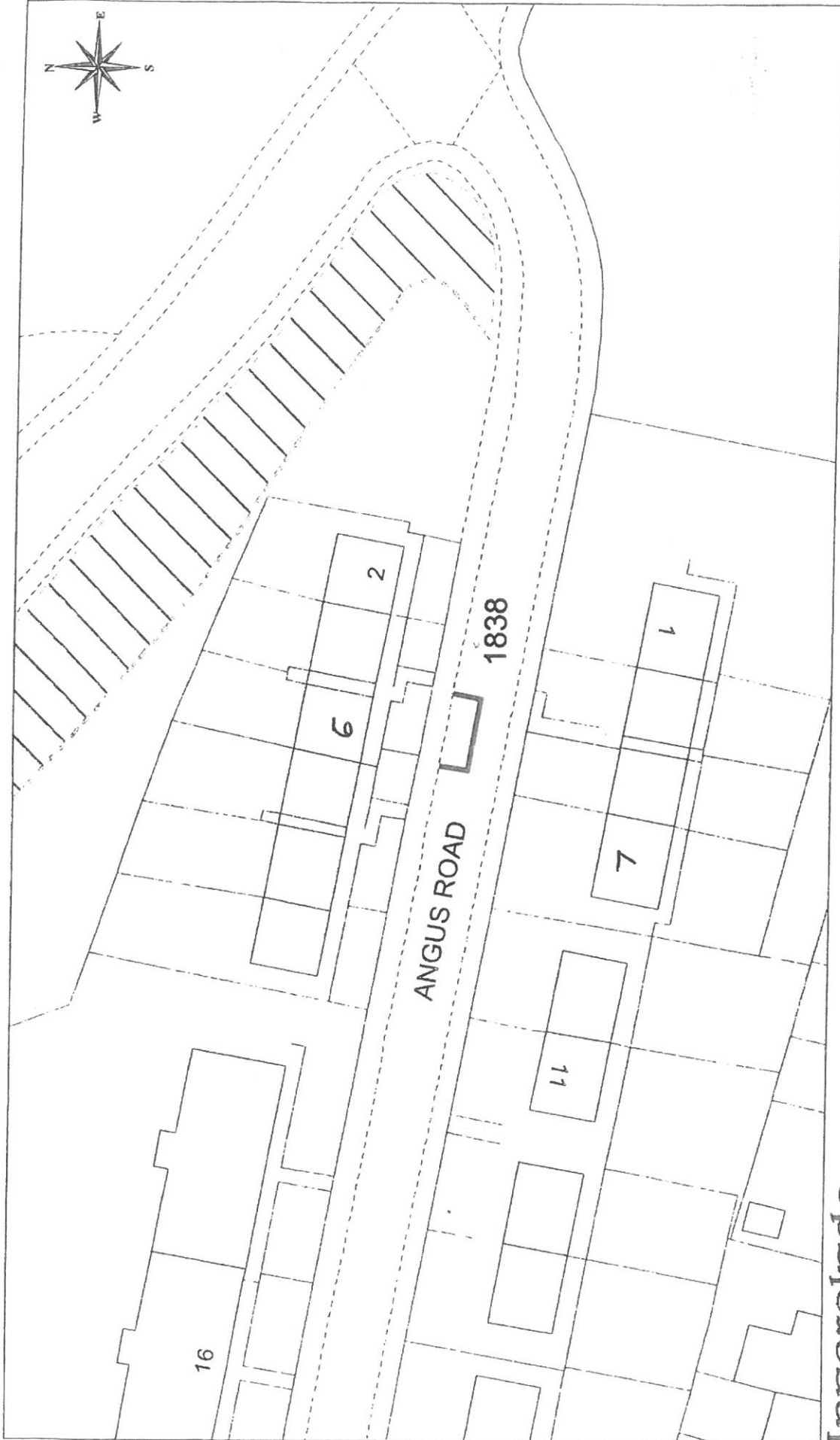
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**DISABLED PERSONS' PARKING PLACE**  
**68 ANGUS ROAD, GREENOCK**  
**PLACE No. 1836**



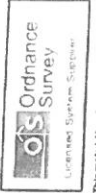
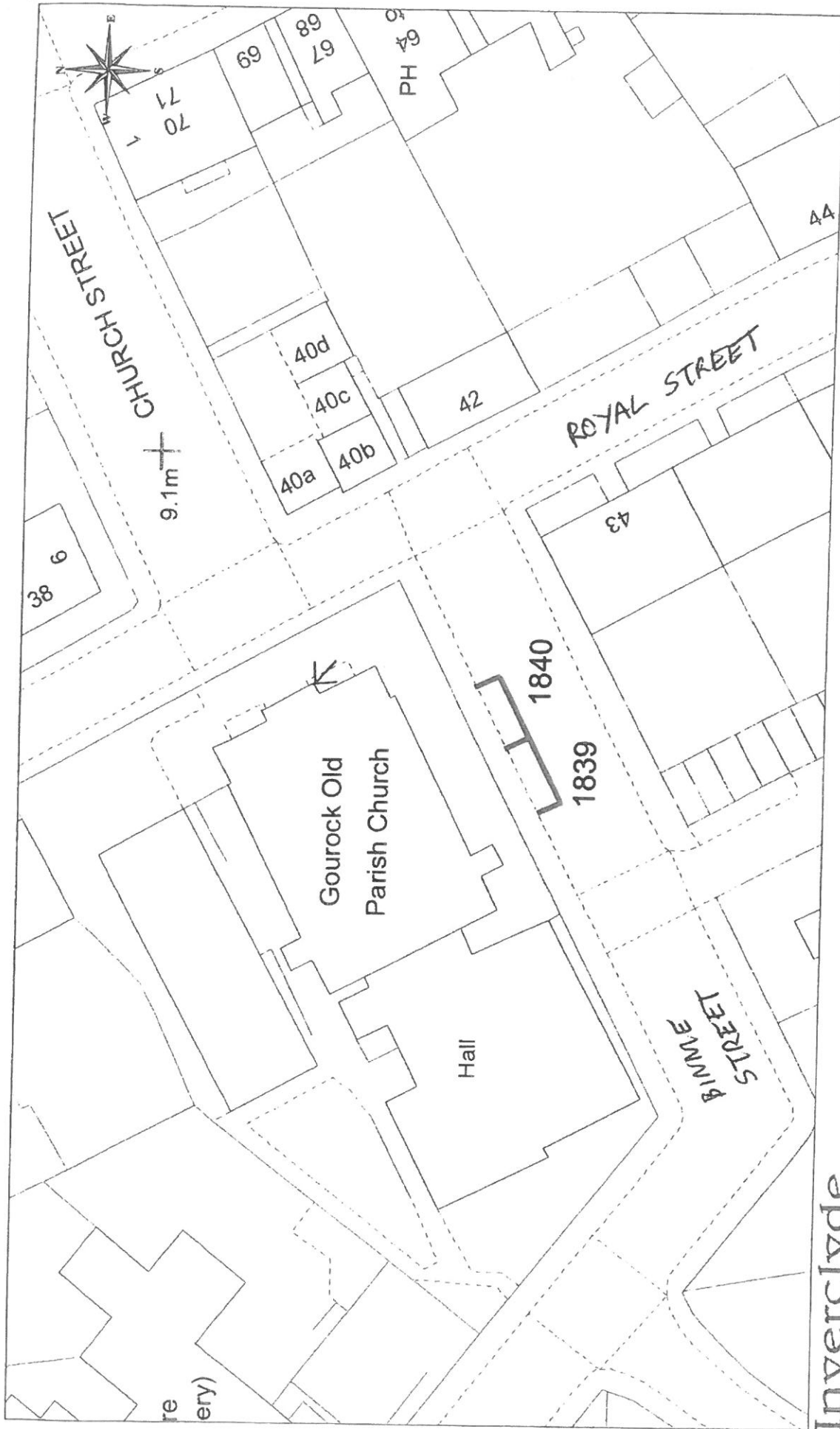
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**Inverclyde Council**  
Environmental and Commercial Services

Environment, Regeneration & Resources  
Corporate Director: Scott Allan BSc., C.Eng., M.I.C.E.  
Municipal Buildings  
Clyde Square  
Greenock  
PA15 1LY  
Tel: 01475 712712  
Fax: 01475 712731  
scott.allan@inverclyde.gov.uk

**DISABLED PERSONS' PARKING PLACE**  
**6 ANGUS ROAD, PORT GLASGOW**  
**PLACE No. 1838**



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**DISABLED PERSONS' PARKING PLACE  
BINNIE STREET, GOUROCK  
PLACES Nos. 1839 & 1840**

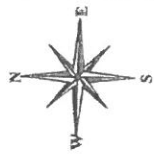
**Inverclyde Council**

Environmental and Commercial Services

Environment, Regeneration & Resources  
Corporate Director: Scott Alan BSc., C.Eng., M.I.C.E.

Municipal Buildings  
Gourock Square  
Gourock  
PA15 1LY  
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Fax: 01475 712731  
scott.alan@inverclyde.gov.uk



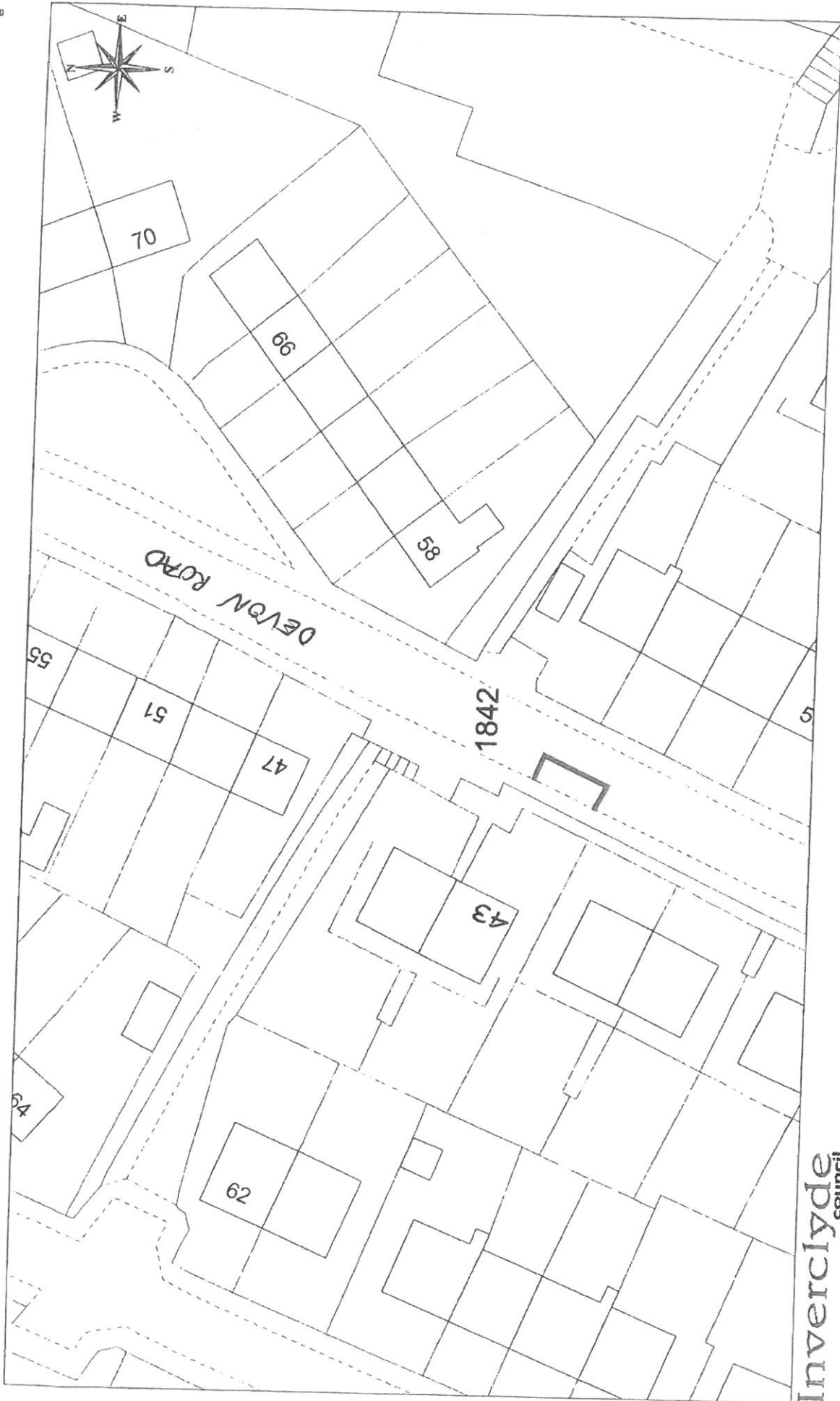


**DISABLED PERSONS' PARKING PLACE**  
**BURNS ROAD, GREENOCK**  
**PLACE No. 1841**

**Inverclyde**  
**council**

Environmental and Commercial Services  
Environment, Regeneration & Resources  
Corporate Director, Scott Allan BSc., C.Eng., M.I.C.E.

Municipal Buildings  
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PA15 1LY  
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Fax: 01475 712724  
scott.allan@inverclyde.gov.uk



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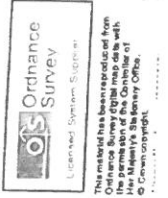
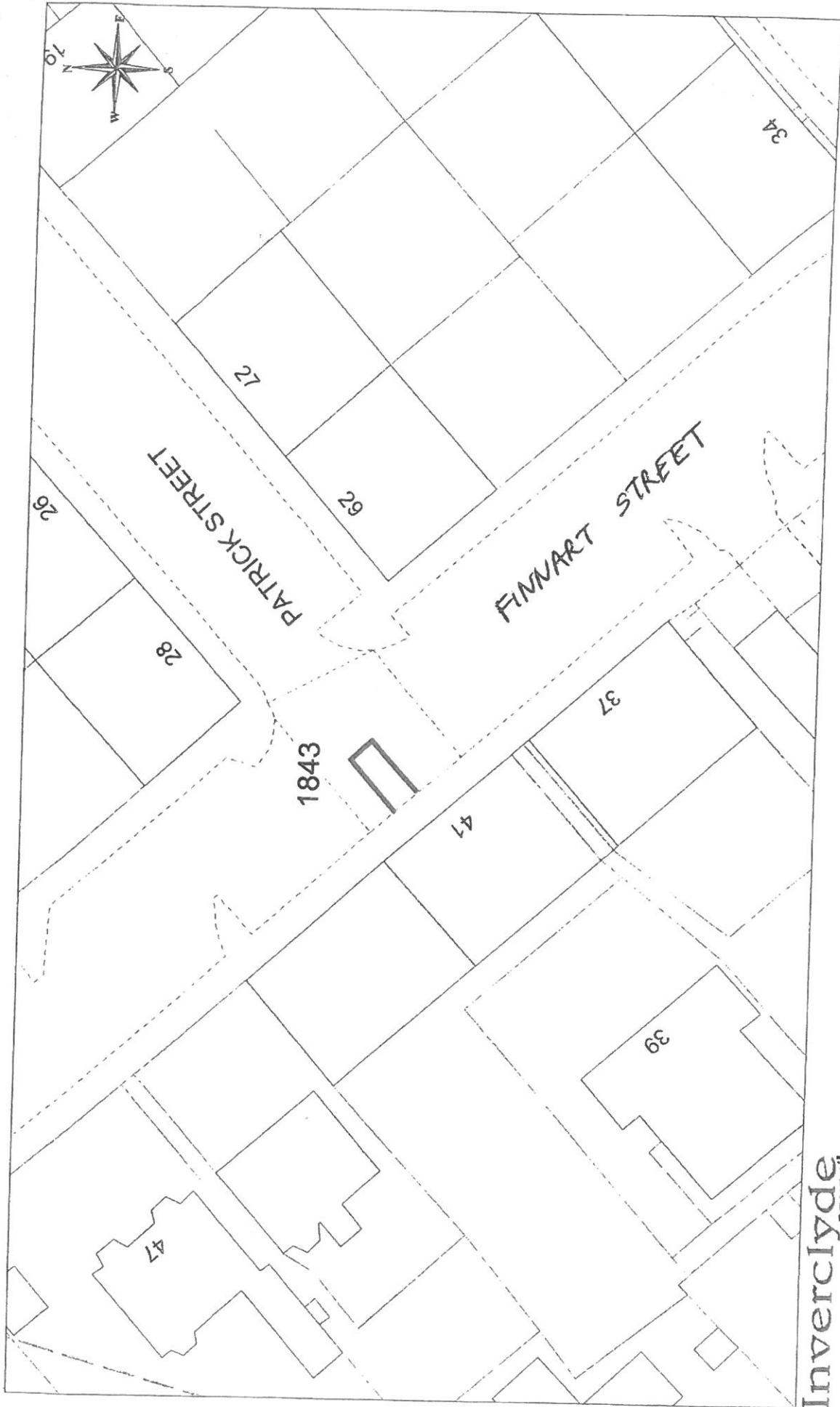
**DISABLED PERSONS' PARKING PLACE**  
**43 DEVON ROAD, GREENOCK**  
**PLACE No. 1842**

**Inverclyde**  
**council**

Environmental and Commercial Services

Environment, Regeneration & Resources  
 Corporate Director: Scott Allan BSc., C.Eng., M.I.C.E.

Municipal Buildings  
 Cycle Square  
 Greenock  
 PA15 1LY  
 Tel: 01475 712712  
 Fax: 01475 712731  
 scott.allan@inverclyde.gov.uk



DISABLED PERSONS' PARKING PLACE  
 41 FINNART STREET, GREENOCK  
 PLACE No. 1843

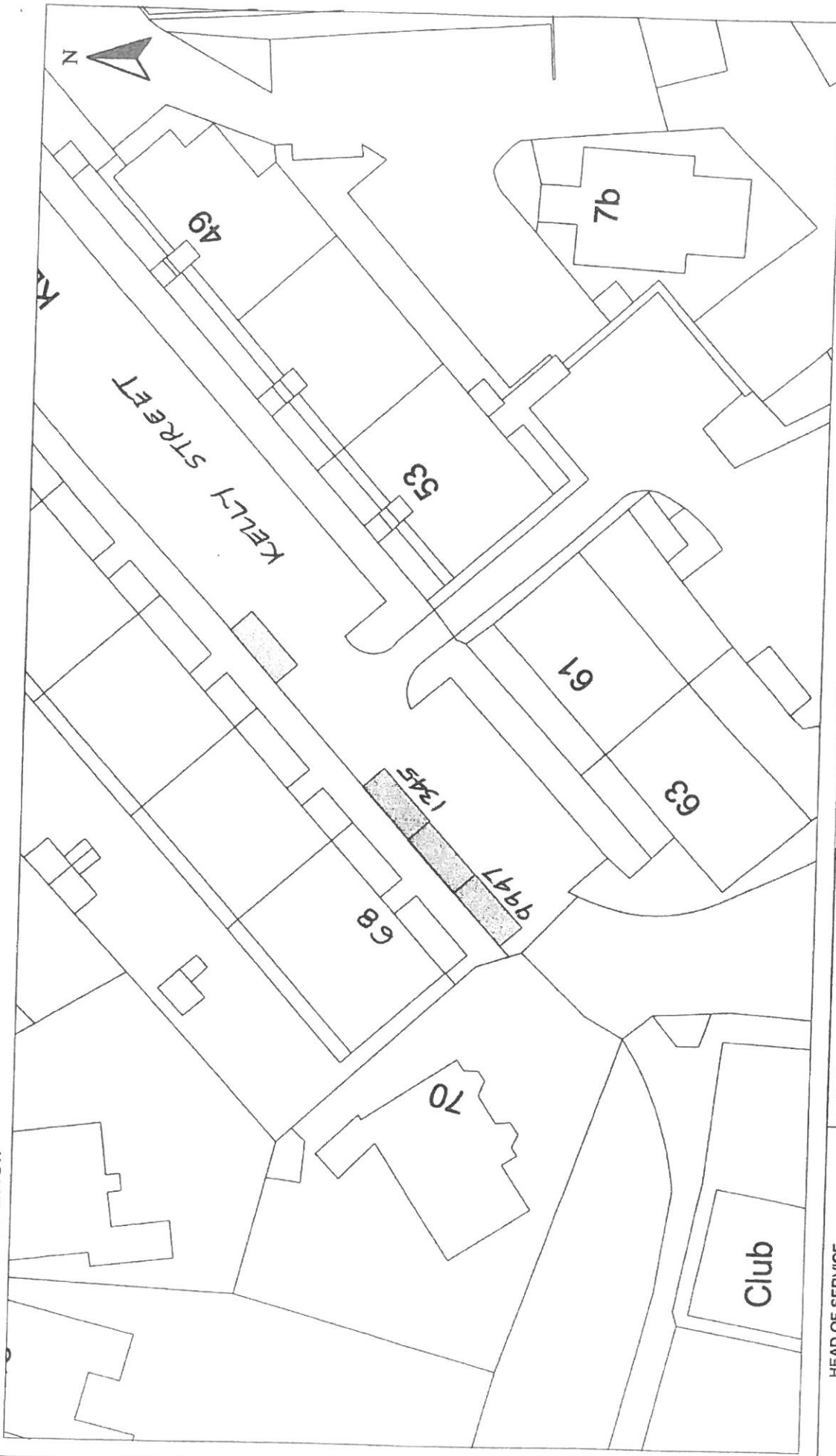
**Inverclyde Council**

Environmental and Commercial Services

Environment, Regeneration & Resources  
 Corporate Director Scott Allen BSc., C.Eng., M.I.C.E.

Municipal Buildings  
 Greenock

PA15 1LY  
 Tel: 01475 712712  
 Fax: 01475 712731  
 scott.allan@inverclyde.gov.uk



HEAD OF SERVICE  
IAN MOFFAT

71 EAST HAMILTON STREET  
GREENOCK, PA15 2UA

Disabled Bays

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**DISABLED PERSONS' PARKING PLACE**  
68 KELLY STREET, GREENOCK  
PLACES Nos. 9947 & 1345 REVOCATION

Scale : 1:500

Prepared by : R. MACKAY

Drawn by : R. MACKAY

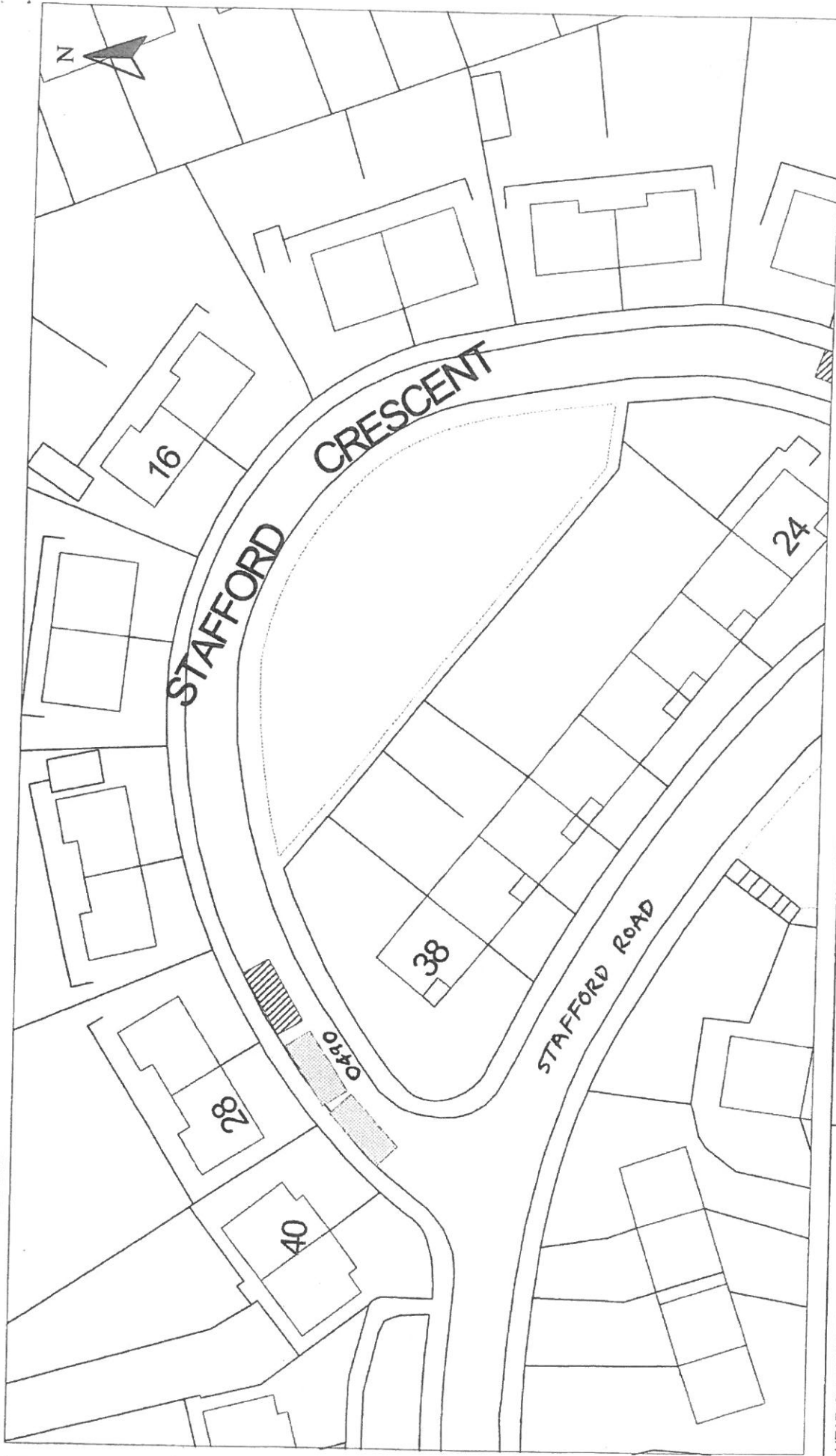
Drawing No. :

Date : NOV 2013

Checked by :

Approved by :

File No. : 19/12



HEAD OF TRANSPORTATION AND ROADS  
E. McCARRON C.Eng., M.I.C.E.

Disabled Bays  
71 EAST HAMILTON STREET  
GREENOCK, PA15 2JA

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DISABLED PERSONS' PARKING PLACE  
28 STAFFORD CRESCENT, GREENOCK  
PLACE No. 0490 REVOCATION

Scale :	1:500	Date :	JULY 2004
Prepared by :	R. MACKAY	Checked by :	
Drawn by :	R. MACKAY	Approved by :	
Drawing No. :		File No. :	19/12



HEAD OF PLANNING AND TRANSPORTATION  
F. K. WILLIAMSON

Disabled Bays  
6 CATHCART SQUARE  
GREENOCK, PA15 1LS

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**DISABLED PERSONS' PARKING PLACE**  
7 & 9 MORRIS STREET, GREENOCK  
PLACES Nos. 0732 & 0737 REVOCATION

Scale : 1:500

Prepared by : R. MACKAY

Drawn by : R. MACKAY

Drawing No. :

Date : SEPT 2007

Checked by :

Approved by :

File No. : 19/12

**Inverclyde**  
council

**PLANNING, HOUSING AND TRANSPORTATION**



**Blairfield**

HEAD OF PLANNING, HOUSING AND  
TRANSPORTATION :- F. K. WILLIAMSON

Disabled Bays  
6 CATHCART SQUARE  
GREENOCK, PA15 1LS

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(2008)



DISABLED PERSONS' PARKING PLACE  
2 MALLARD CRESCENT, GREENOCK  
PLACE No. 0822 REVOCATION

Scale : 1:500

Prepared by : R. MACKAY

Drawn by : R. MACKAY

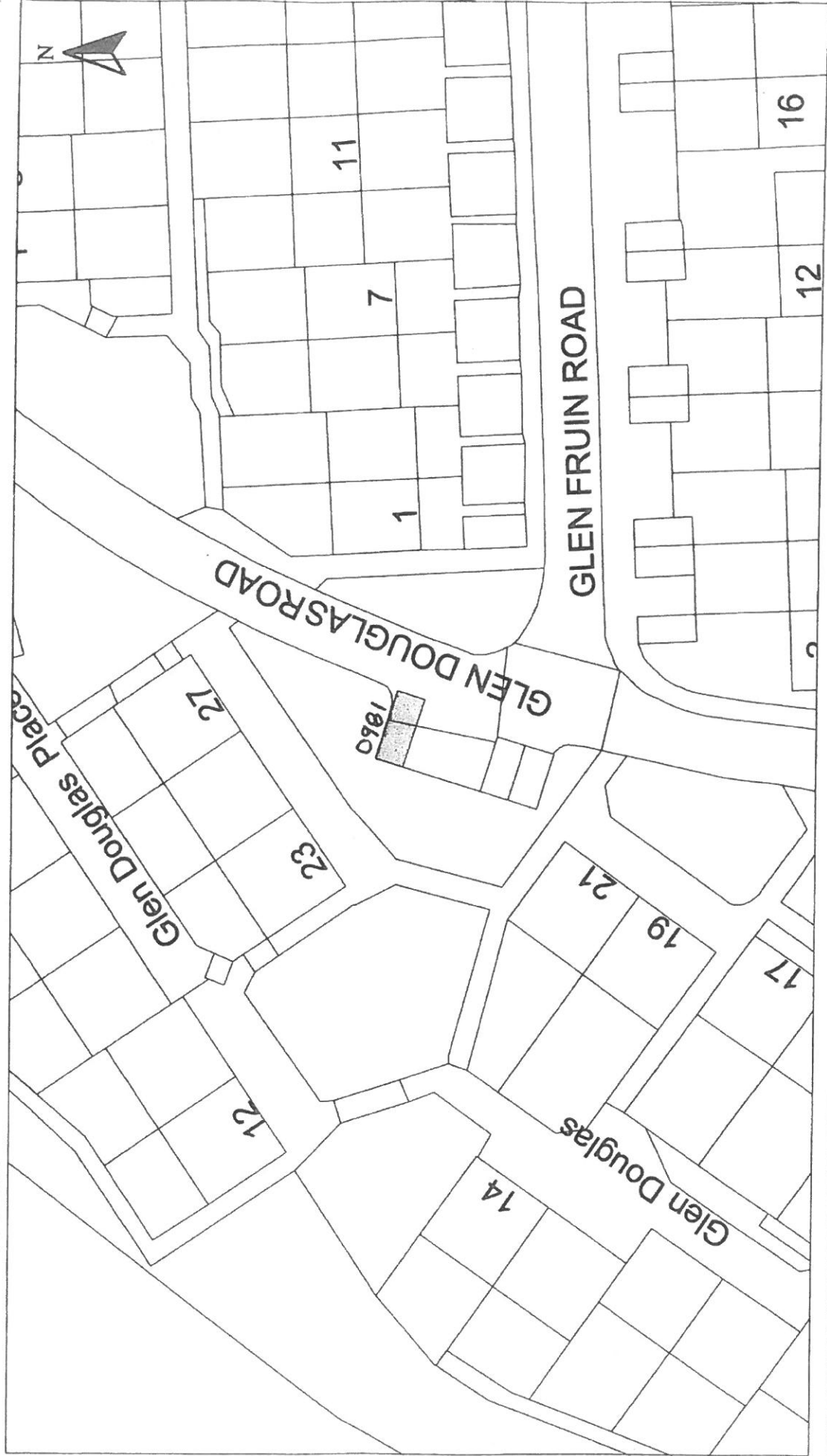
Date : MAY 2008

Checked by :

Approved by :

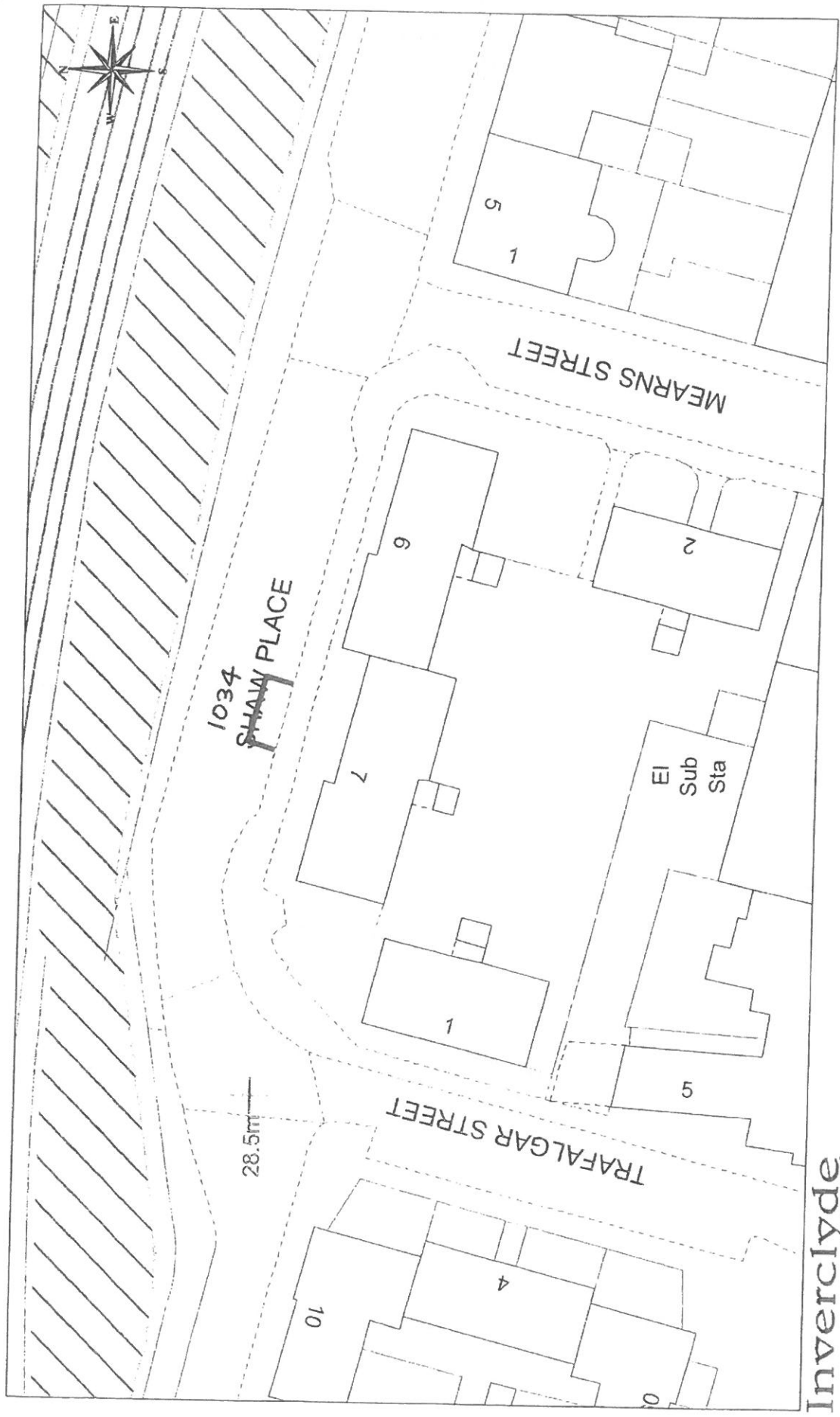
Drawing No. :

File No. : 19/12



<p>HEAD OF SERVICE ALAN G BARNES MCIWM CERV</p>	<p>DISABLED PERSONS' PARKING PLACE 27 GLEN DOUGLAS ROAD, GREENOCK PLACE No. 0981 REVOCATION</p>	<p>Scale : 1:500 Prepared by : R. MACKAY Checked by : Drawn by : R. MACKAY Approved by : Drawing No. : 19/12</p>
<p>Disabled Bays</p>	<p>71 EAST HAMILTON STREET GREENOCK, PA15 2JA</p>	<p>Date : JULY 2010</p>
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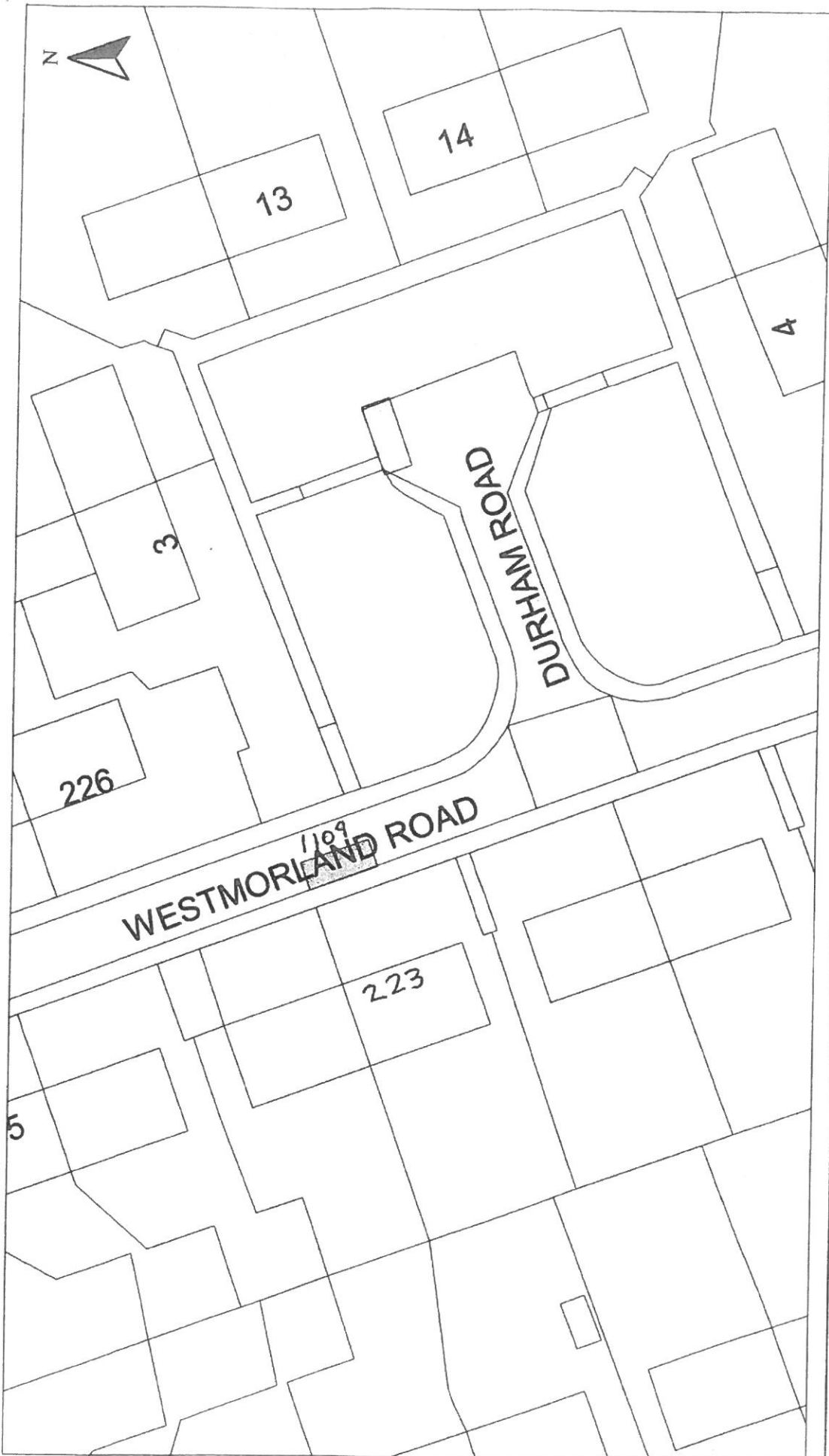




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**DISABLED PERSONS' PARKING PLACE**  
**7C SHAW PLACE, GREENOCK**  
**PLACE No. 1034 REVOCATION**

**Inverclyde Council**  
 Environmental and Commercial Services  
 Environment, Regeneration & Resources  
 Corporate Director, Scott Alan BSc., C.Eng., M.I.C.E.  
 Municipal Buildings  
 Cycle Square  
 Greenock  
 PA15 1LY  
 Tel: 01475 712712  
 Fax: 01475 712731  
 email:alan@inverclyde.gov.uk

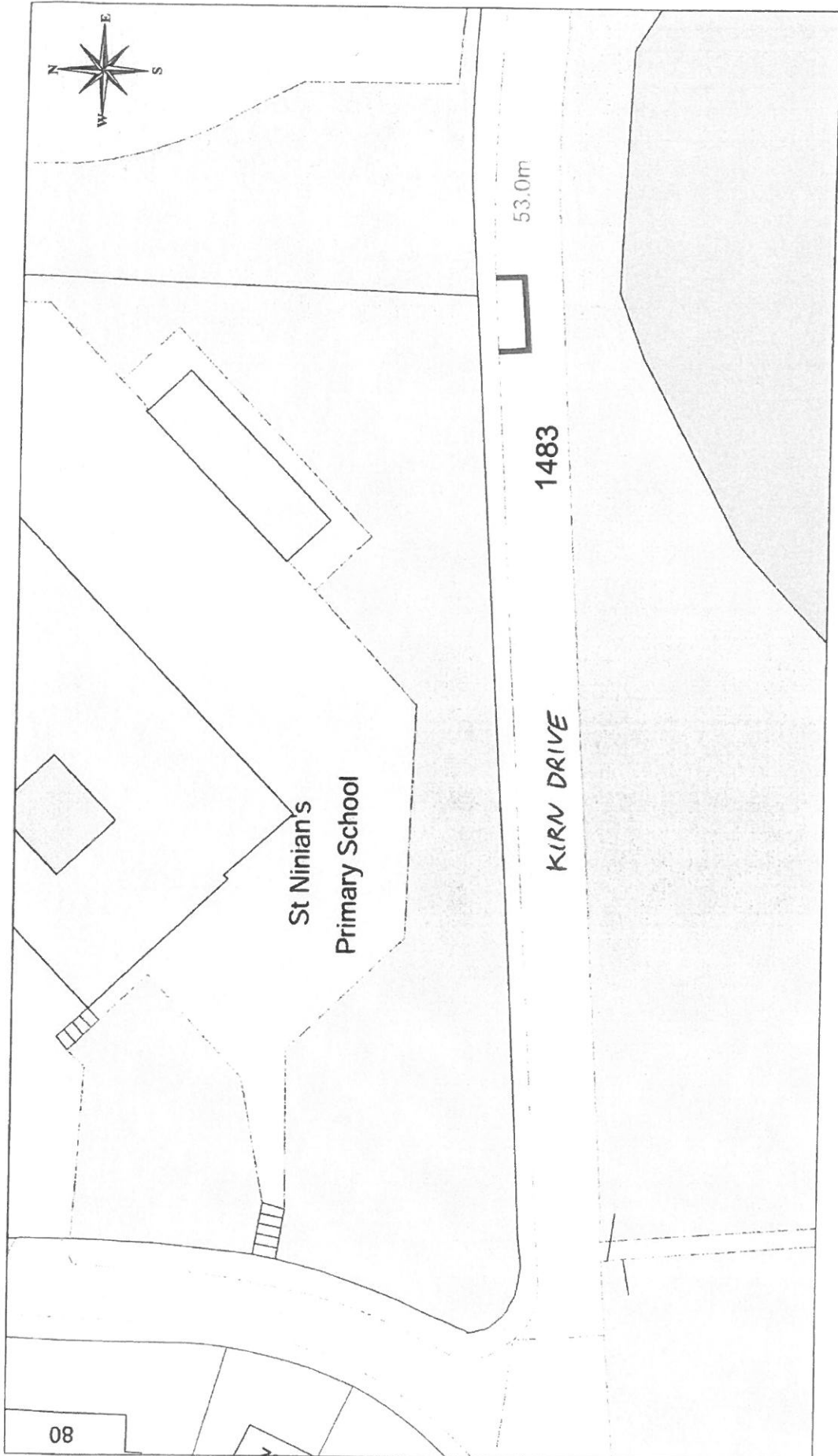


<p>Scale : 1:500</p>	<p>Prepared by : R. MACKAY</p>	<p>Date : APR 2011</p>
<p>Drawn by : R. MACKAY</p>	<p>Checked by :</p>	<p>Approved by :</p>
<p>Drawing No. :</p>	<p>File No. : 19/12</p>	<p>DISABLED PERSONS' PARKING PLACE 223 WESTMORLAND ROAD, GREENOCK PLACE No. 1109 REVOCATION</p>
<p>HEAD OF SERVICE IAN MOFFAT</p>	<p>71 EAST HAMILTON STREET GREENOCK, PA15 2UA</p>	<p>Disabled Bays</p>

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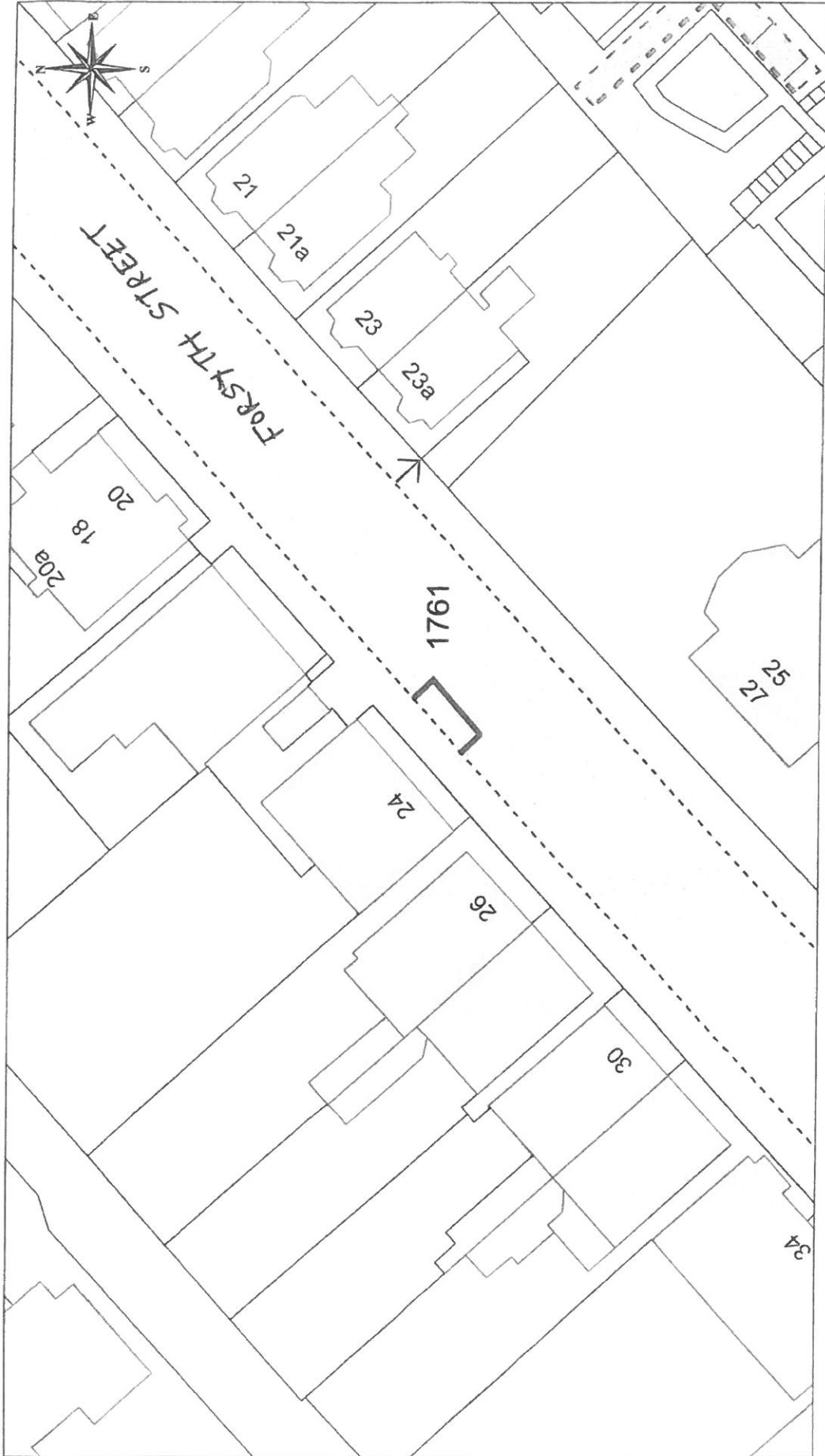


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**DISABLED PERSONS' PARKING PLACE**  
**KIRN DRIVE, GOUROCK**  
**PLACE No. 1483 REVOCATION**

**Inverclyde**  
 council  
**Environmental Services**

Regeneration & Environment  
 Corporate Director: Aubrey Fawcett  
 Municipal Buildings  
 Clyde Square  
 Greenock  
 PA15 1LY  
 Tel: 01475 712712  
 Fax: 01475 712731  
 aubrey.fawcett@inverclyde.gov.uk



**DISABLED PERSONS' PARKING PLACE  
24 FORSYTH STREET, GREENOCK  
PLACE No. 1761 REVOCATION**

**Inverclyde**  
council  
Environmental Services

Regeneration & Environment  
Corporate Director: Aubrey Fawcett  
Municipal Buildings  
Childe Square  
Greenock  
PA15 1LY  
Tel: 01475 712712  
Fax: 01475 712731  
aubrey.fawcett@inverclyde.gov.uk

**THE INVERCLYDE COUNCIL**

**DISABLED PERSONS' PARKING PLACES  
(ON-STREET) ORDER NO. 4 2018**

**Statement of Reasons for Proposing to Make  
the above Order**

It is considered necessary in order to comply with Section 5 of The Disabled Persons' Parking Places (Scotland) Act 2009, to make the above Order to provide assistance for disabled persons who hold a badge under the Disabled Persons (Badges for Motor Vehicles) (Scotland) Regulations 2000 as amended and to revoke those parking places no longer required to maximise street parking capacity.

Martin McNab  
Head of Environmental & Public Protection  
8 Pottery Street  
GREENOCK  
PA15 4UE

---

<b>Report To:</b>	<b>THE INVERCLYDE COUNCIL</b>	<b>Date:</b>	<b>18 APRIL 2019</b>
<b>Report By:</b>	<b>CORPORATE DIRECTOR, ENVIRONMENT, REGENERATION AND RESOURCES</b>	<b>Report No:</b>	<b>LP/046/19</b>
<b>Contact Officer:</b>	<b>JOANNA DALGLEISH</b>	<b>Contact No:</b>	<b>01475 712123</b>
<b>Subject:</b>	<b>PROPOSED TRAFFIC REGULATION ORDER – THE INVERCLYDE COUNCIL (VARIOUS ROADS) (GOUROCK, INVERKIP &amp; WEMYSS BAY) (WAITING RESTRICTIONS) (VARIATION NO. 6) ORDER 2018 - THE LOCAL AUTHORITIES' TRAFFIC ORDERS (PROCEDURE) (SCOTLAND) REGULATIONS 1999</b>		

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## 1.0 PURPOSE

- 1.1 The purpose of this report is to request the Council to consider a remit from the Environment and Regeneration Committee.

## 2.0 SUMMARY

- 2.1 The Environment and Regeneration Committee held a special meeting on 14 March 2019 at which it:-
- (a) Conducted a Hearing, in accordance with the Rules of Procedure recommended by Officers for the same, to allow the objectors who maintained their objections to be heard, and considered the representation of the objectors; and
  - (b) Considered a report by the Corporate Director, Environment, Regeneration and Resources:
    - (i) advising of the outcome of the statutory public consultation, including the objections not withdrawn, and discussions with the objectors undertaken by officers; and
    - (ii) asking the Committee, having considered the objections received and the representations made at the special meeting, to decide either to dismiss the maintained objections and recommend approval of the proposed Traffic Regulation Order ("TRO") or uphold the outstanding objections and seek modifications to the proposed TRO.
- 2.2 At the Special Meeting, following the conduct of the Hearing in consideration of the report in terms of 2.1 above, the Committee decided that the maintained objections be dismissed and that the proposed TRO as detailed in said report be approved and referred to the next meeting of the Inverclyde Council with a recommendation that it approve formally the proposed TRO and authorise the Head of Legal and Property Services and Shared Head of Service Roads to take all necessary action in accordance with the statutory procedure.

## 3.0 RECOMMENDATION

- 3.1 That the Inverclyde Council approves the making of the TRO – The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 6) Order 2018 and that the Head of Legal and Property Services and the Shared Head of Service Roads be authorised to take all necessary action in connection therewith. Appendix 1

## 4.0 BACKGROUND

- 4.1 The Committee, at its meeting of 17 January 2019, considered the terms of the report by the Corporate Director Environment, Regeneration and Resources advising the Committee of the progress of the statutory consultation process on the proposed TRO and authorised officers to make arrangements for the holding of a public hearing in the form of a special meeting into the maintained objections as part of that process.
- 4.2 The reports to the Committee of 17 January 2019 and 14 March 2019 provided background information on and details of the implications of the recommendations, and details of the consultations undertaken.
- 4.3 The Council is asked to note that, if approved, the Order may not be implemented until the making of the Order has been advertised to allow any persons who so wish a period of six weeks to question the validity of the Order in terms of the Road Traffic Regulation Act 1984.

## 5.0 IMPLICATIONS

### Finance

- 5.1 There will be a cost for introducing the signs and road markings for the new restrictions.

#### One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
Decriminalised Parking	Traffic Signs	19/20	£1,000	N/a	Contained within overall Decriminalised Parking budget

### Legal

- 5.2 There are no legal implications arising from this report.

### Human Resources

- 5.3 There are no HR implications arising from this report.

### Equalities

- 5.4 There are no equalities implications arising from this report.

### Repopulation

- 5.5 There are no repopulation implications arising from this report.

## 6.0 CONSULTATIONS

- 6.1 The proposed TRO has been advertised in the Greenock Telegraph and full details of the proposals have been made available for public consultation during normal office hours at the offices of the Head of Service – Roads and Transportation, Inverclyde Council Customer Service, Central Library and Gourock Library.

## 7.0 LIST OF BACKGROUND PAPERS

- 7.1 Reports to Environment & Regeneration Committee of 17 January 2019 and 14 March 2019

**THE INVERCLYDE COUNCIL**  
**(VARIOUS ROADS) (GOUROCK, INVERKIP &**  
**WEMYSS BAY) (WAITING RESTRICTIONS)**  
**(VARIATION NO. 6) ORDER 2018**

**TRAFFIC REGULATION ORDER**



**THE INVERCLYDE COUNCIL  
(VARIOUS ROADS) (GOUROCK, INVERKIP & WEMYSS BAY)  
(WAITING RESTRICTIONS) (VARIATION NO. 6) ORDER 2018**

We, The Inverclyde Council in exercise of the powers conferred on us by Sections 1(1), 2(1) to (3), 4(2), 32(1), 35(1), 45, 53, 101 and 102 of the Road Traffic Regulation Act 1984 (as amended) (“the Act”) and of Part IV of Schedule 9 to the Act and of all other enabling powers and after consulting the Chief Constable of the Police Service of Scotland (Seirbheis Phoilis na h-Alba) in accordance with Part III of Schedule 9 to the Act hereby make the following Order:

**1.0 Commencement and citation**

1.1 This Order shall come into operation on the \*\* day of \*\*, Two Thousand and \*\* and may be cited as “The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 6) Order 2018”.

**2.0 Interpretation**

2.1 Except where otherwise stated, any reference in this Order to a numbered Article or Schedule is a reference to the Article or Schedule bearing that number in this Order.

2.2 Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, modified, re-enacted, replaced or supplemented by any subsequent enactment.

2.3 The prohibitions and restrictions imposed by this Order shall be in addition to and not in derogation from any restriction or requirement imposed by any regulation made or having effect as if made under the Act or by or under any other enactment provided that where a prohibition or restriction which is imposed, varied or revoked by this Order is in conflict with a prohibition or restriction imposed by a previous Order, then the provision of this Order shall prevail.

2.4 The On-Street Plans forming Schedule 1 to this Order and titled “The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) (Variation No. 6) Order 2018 On-Street Plans” are hereby incorporated into “The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) Order 2013” and recorded in “The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions) Order 2013 Plan Index”.

2.5 The Plan Index forms Schedule 2.

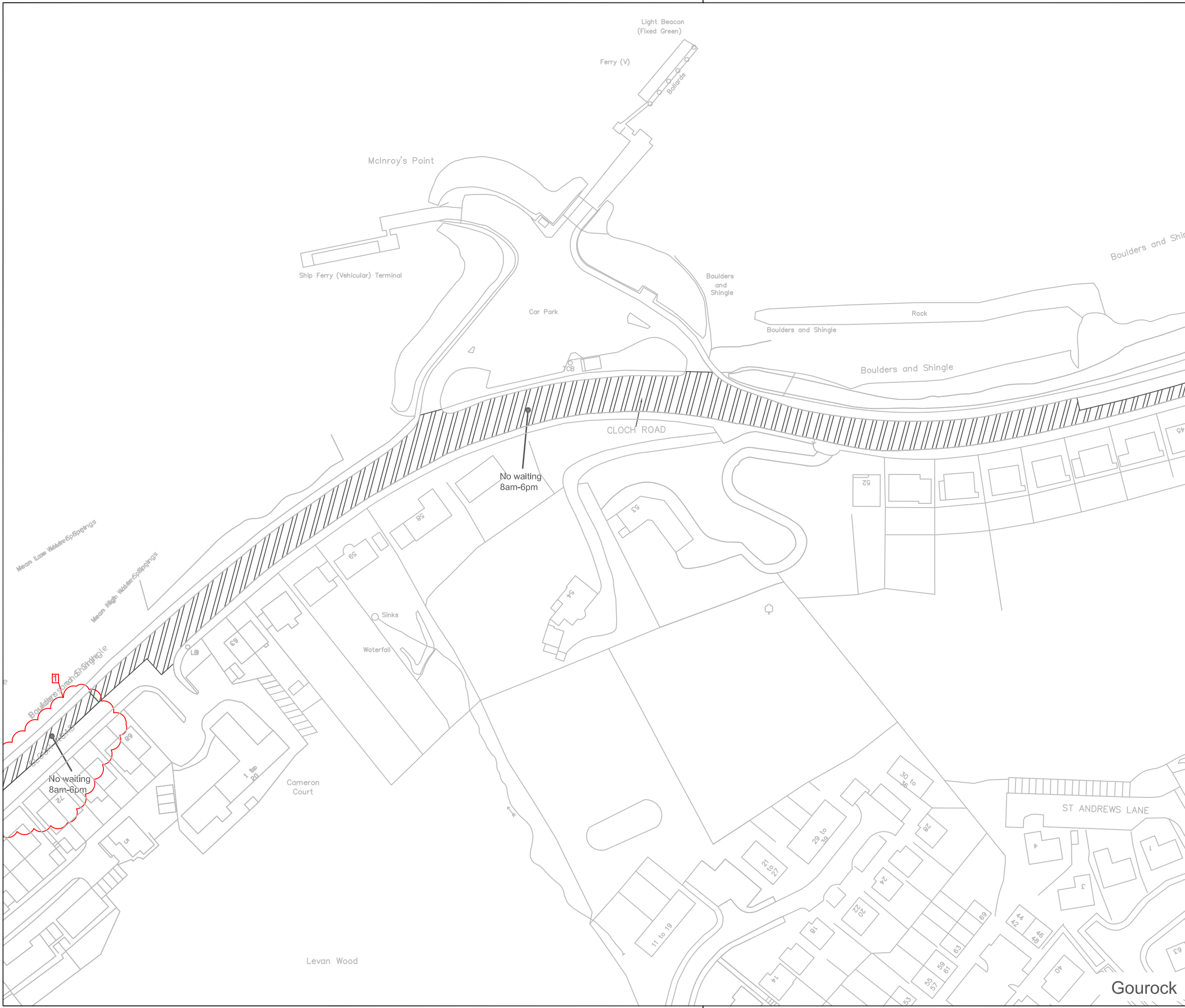
2.6 The Interpretation Act 1978 (as amended) shall apply for the interpretation of this Order as it applies for the interpretation of an Act of Parliament.

*This Order and the two Schedules annexed hereto are sealed with the Common Seal of The Inverclyde Council and subscribed for them and on their behalf by ##.*

**SCHEDULE 1**

**The Inverclyde Council (Various Roads) (Gourock, Inverkip & Wemyss Bay) (Waiting Restrictions)  
(Variation No. 6) Order 2018 On-Street Plans**

DO NOT SCALE



**Key**

- No waiting at any time
- No loading at any time
- No waiting at times shown
- No loading at times shown
- No waiting except taxis
- Limited waiting (see below for types of limited waiting referred to on these drawings)
- Disabled person's parking place (subject to restrictions shown)
- No waiting at times shown and Limited waiting (see below for types of limited waiting referred to on these drawings)
- Loading bay at times shown and Limited waiting (see below for types of limited waiting referred to on these drawings)
- Electric Vehicle Parking Space
- Parking Disc Area

**Limited Waiting**  
 Type A: Mon-Fri, 8am-6pm, 30mins, No return within 30mins  
 Type C: Mon-Sat 8am-6pm, 30mins, No return within 1 hour  
 Type F: Mon-Sat 8am to 6pm, 1 hour, No return within 30 mins  
 Type J: Mon-Sat 8am to 6pm, 1 hour, No return within 1 hour  
 Type L: Mon-Sat 11am to 6pm, 1 hour, No return within 1 hour  
 Type M: Mon-Sat 8am to 6pm, 3 hours, No return within 1 hour

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Seal

Stat	Purpose of Issue	Date	Auth

Rev	Description	By	Date	Chk'd	Auth
1	EXTEND NW 8AM-6PM ON CLOCH RD	EP	JAN '18	EP	GL

**INVERCLYDE COUNCIL**  
 Vehicle Maintenance Facility  
 8 Pottery Street  
 Greenock  
 PA15 2UH  
 Tel: 01475 717171  
 Email: roads@inverclyde.gov.uk  
 www.inverclyde.gov.uk

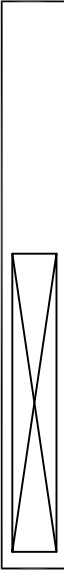


THE INVERCLYDE COUNCIL (VARIOUS ROADS)  
 (GOUROCK, INVERKIP & WEMYSS BAY)  
 (WAITING RESTRICTIONS) (VARIATION 6)  
 ORDER 2018

EFFECTIVE DATE:

Sheet Size	Original Scale	Designed/Drawn	Checked	Authorised
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Status	Drawing Number	Date	Date	Date
P	TR/TRO/C133-001	FEB '13	FEB '13	FEB '13
Rev				
				1

DO NOT SCALE



**Key**

- No waiting at any time
- No loading at any time
- No waiting at times shown
- No loading at times shown
- No waiting except taxis
- Limited waiting (see below for types of limited waiting referred to on these drawings)
- Disabled person's parking place (subject to restrictions shown)
- No waiting at times shown and Limited waiting (see below for types of limited waiting referred to on these drawings)
- Loading bay at times shown and Limited waiting (see below for types of limited waiting referred to on these drawings)
- Electric Vehicle Parking Space
- Parking Disc Area

**Limited Waiting**  
 Type A: Mon-Fri, 8am-6pm, 30mins, No return within 30mins  
 Type C: Mon-Sat 8am-6pm, 30mins, No return within 1 hour  
 Type F: Mon-Sat 8am to 6pm, 1 hour, No return within 30 mins  
 Type J: Mon-Sat 8am to 6pm, 1 hour, No return within 1 hour  
 Type L: Mon-Sat 11am to 6pm, 1 hour, No return within 1 hour  
 Type M: Mon-Sat 8am to 6pm, 3 hours, No return within 1 hour

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Seal

Stat	Purpose of Issue	Date	Auth		
-	NO WAITING 8AM-6PM CLOCH RD	EP JAN '18	EP GL		
-	NWAAT CLOCH RD/ FARM RD	EP JAN '18	EP GL		
Rev	Description	By	Date	Chk'd	Auth

**INVERCLYDE COUNCIL**  
 Vehicle Maintenance Facility  
 8 Pottery Street  
 Greenock  
 PA15 2UH  
 Tel: 01475 717171  
 Email: roads@inverclyde.gov.uk  
 www.inverclyde.gov.uk



THE INVERCLYDE COUNCIL (VARIOUS ROADS)  
 (GOUROCK, INVERKIP & WEMYSS BAY)  
 (WAITING RESTRICTIONS) (VARIATION No. 6)  
 ORDER 2018

EFFECTIVE DATE:

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Status	Drawing Number	Date	Date	Date
P	TR/TRO/C133-018	JAN '18	JAN '18	JAN '18
Rev				

**SCHEDULE 2**

**SCHEDULE 3**

**THE INVERCLYDE COUNCIL (VARIOUS ROADS) (GOUROCK, INVERKIP & WEMYSS BAY) (WAITING RESTRICTIONS) ORDER 2013**  
**PLAN INDEX**

Plan Reference	Effective date of original plan	Effective date of Plan Revision										
		1	2	3	4	5	6	7	8	9	10	11
TR/TRO/C133-001	06/10/2014	#####										
TR/TRO/C133-002	06/10/2014											
TR/TRO/C133-003	06/10/2014	12/11/2018										
TR/TRO/C133-004	06/10/2014											
TR/TRO/C133-005	06/10/2014	04/04/2016	12/11/2018									
TR/TRO/C133-006	06/10/2014	04/04/2016	14/11/2016	12/11/2018								
TR/TRO/C133-007	06/10/2014	04/04/2016										
TR/TRO/C133-008	06/10/2014	04/04/2016	12/11/2018									
TR/TRO/C133-009	06/10/2014	04/04/2016	12/11/2018									
TR/TRO/C133-010	06/10/2014	12/11/2018										
TR/TRO/C133-011	06/10/2014											
TR/TRO/C133-012	04/04/2016	12/11/2018										
TR/TRO/C133-013	04/04/2016	14/11/2016	12/11/2018									
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TR/TRO/C133-017	12/11/2018											
TR/TRO/C133-018	#####											